

To: Village Board, All Committee Members, and Others  
From: John M. Walther, Administrator  
Date: December 6, 2019  
Re: Weekly Update



## **Police Department**

JPD staff had several meetings this week with Cedar Corp and potential vendors for the new municipal building. We are focused on identifying our technology needs and reviewing materials for personnel and evidence lockers and storage areas.

Congratulations to Sergeant Justin Brinks who graduated on Friday from the Wisconsin Department of Justice Leadership in Police Organizations (LPO) career development course. This three-week interactive leadership course is based on material developed for the U.S. Military Academy at West Point. This intense and challenging course will certainly benefit Sergeant Brinks and the Jackson Police Department.

Several JPD Officers participated in the annual Shop with Cops event in West Bend on Monday evening. Youth from around Washington County were selected to go shopping for Christmas gifts for their family members while accompanied by police officers. It was a great evening and our thanks to the Washington County Fraternal Order of Police for organizing the event.

## **Fire Department**

The past two weeks have been busy, with twenty-seven medical and twelve fire calls, including five structure fires: two separate fires (on different days) on CTH NN in the town of Jackson involving a produce farm and a residence; both believed to be electrical in origin. Three other calls were mutual aid to Slinger, Cedarburg, and the town of Grafton. There were two CO calls, one showing extremely high levels of CO in the residence, due to a malfunctioning furnace. There were three vehicle accidents: one on Jackson Drive at Main Street, another on STH 60 and Briarwood Drive, and a multi-vehicle accident on USH 45. Minor calls involved of high line wires down, an alarm, and a gasoline spill.

All multi-family dwellings fire inspections have been completed in the Village. Ten retail/mercantile/ commercial and service, and twenty-six manufacturing and light manufacturing inspections were performed. All inspections are scheduled to be completed in the Village and towns by the end of next week.

Monday evening crews trained at the ranch house at the site of the future Municipal Complex. Artificial smoke was used to smoke up the interior of the house. Firefighters searched the house with a hose line in near zero visibility conditions to locate a 165-pound mannequin. The "victim" was then dragged from the house to a waiting EMS crew.

The primer (vacuum pump used to pull water from a lake, river, or a portable folding tank) on engine 1261 has failed again. The valve will need to be rebuilt. It is scheduled for early next week. The primer is essential equipment when operating in areas without fire hydrants.

Work continues on plans for the new municipal building on IT, alarm systems, and radio communications.

## **Joint Parks and Recreation**

The Jackson Park & Recreation Department is looking for a permanent-part time 4k teacher to begin in late January. Any interested candidates may apply through WECAN. If you would like more information please contact Kelly Valentino at: [kvalentino@villageofjackson.com](mailto:kvalentino@villageofjackson.com) or 262-677-9665 x103.

There were twenty-nine donors at last week's Red Cross Blood Drive. Twenty-eight units were collected. The next blood drive is scheduled for Monday, January 27, 2020.

Christmas trees are up, thanks to the hard work of Nancy Habel and Jeanie Bearmann, who come every year to help decorate the five trees at the JACC.

The Washington County Convention and Visitors Bureau Board of Directors met Thursday morning. We continue to accept new business members looking to advertise their businesses throughout the County and beyond for only \$200 a year! Contact Kelly for more information if you might be interested.

Special thanks to all those who volunteered to fold the water bills and tax bill inserts, especially Leona K. for finishing them up after the folder broke.

Holiday House Decorating Contest – The deadline to enter your home (free) is Wednesday, December 11<sup>th</sup>. Judging will be Thursday, December 12<sup>th</sup> after 5:30 p.m. Winners get their name on the Lobby Plaque of Fame and a gift certificate to Jimmy’s Restaurant in Jackson! Call today!

Tomorrow (Saturday) from 9:00 a.m. until Noon is the Kids Rummage and Cookies with Santa! Don’t miss the wonderful holiday fun! Over forty youth and direct sales vendor booths have been reserved. On the schedule are dance and music presentations by the Jackson 4k kids, the Jackson P&R Dancers, and the Jackson Elementary Jingers. . . and don’t forget about the yummy bake sale!

### **Building Inspection**

Inspection volume remained steady the last two weeks while permit volume continued to be slow.

Framing has begun on the single-family home on Renee Way. Rough framing inspections were completed for the 12-unit apartment building on Sherman Road. The project has moved into the mechanical phase and work to complete the exterior has also began.

Foundation work has begun on the new On Demand Trucking building on Alcan Court, with daily inspections.

Permits were issued this week for an interior renovation project at Sysco. The project is valued at \$1.4 million.

### **Public Works**

The Jackson Water Utility crew conducted the winter maintenance on the wells, generators, and buildings this past week. The annual inventory report is being completed for the Public Service Commission of Wisconsin. The crew continues to do meter programming and Digger’s Hotline locates. The newly installed water mains on Chateau Drive and Hickory Lane have been traced out for future Digger’s Hotline locates.

The Street & Parks Department crew collected curbside bags and brush throughout the Village. The Village Streets were swept. Some streets are being inspected for additional sweeping as the early snow caused the leaves to be packed into the curb line. Street trees were trimmed and removed along Hickory Lane south from Eagle Drive. The construction of the yard waste site continues with installation of concrete blocks and electric service to the gate.

At the WWTP: Warmer and drier weather has allowed fields to be available to handle more sludge from the blue tank. The Lakeside Septic Receiving Screen received the annual winterizing maintenance. The crew helped in excavating holes for new streetlight pole installations. The Jackson Sewer Utility hosted the Mid-Moraine Water Quality Collective Group Meeting on Thursday. Topics included Water Quality Trading, the Oconomowoc Watershed Protection Program, and an update by the DNR on Adaptive Management.

The Chateau Drive and Hickory Lane reconstruction projects, and the Jackson Park Alley and Sherman Road drainage projects are finished for the season, with final landscaping to be completed in the Spring.

### **Clerk**

Darlene and Jilline participated in an Election Commission webinar “Wrapping up 2019 and a Preview of 2020.”

### **Treasurer**

2019 Property tax bills have all been mailed. The first installment is due by January 31, 2020 payable to the Village of Jackson Treasurer. The second installment is payable to Washington County Treasurer no later than July 31, 2020.

### **Administrator**

Welcome to Darlene Smith, our new Deputy Clerk/Treasurer. She began November 25<sup>th</sup> and has finished her first complete week. She is catching on to our procedures very quickly.

The Village retained its A2 rating by Moody's Investors Service for the \$2.0 million General Obligation Promissory Notes, Series 2019C and the \$6.4 million General Obligation Public Safety Building Bonds, Series 2019D, for the construction of the new Municipal Complex and initial infrastructure construction for TID #7.

Common Sense Citizens of Washington County (CSCWC) rented the Gathering Hall at the Community Center last evening for a presentation by the West Bend School District Private Task Force (WBSDPTF), a group of local citizens who came together after the failed April 2019 referendum, to take a deep look at the district’s facilities – the subject of the referendum. Owen Robinson, spokesperson for the group made the presentation to only about fifteen attendees, including two School District Board members and the School District’s Facilities Director.