

To: Village Board, All Committee Members, and Others
From: John M. Walther, Administrator
Date: November 22, 2019
Re: Weekly Update



Police Department

JPD staff and our architect from Cedar Corp toured police department buildings in St. Francis and Muskego this week. We focused on technology improvements, furnishings, and evidence (property) rooms.

We held a department staff meeting and conducted training regarding emerging internet crimes, evidence processing, and ProPhoenix (software.)

On Tuesday morning at 9:30, Officer Laabs received a report of a reckless driver on Main Street. Officer Laabs stopped the vehicle and subsequently arrested the driver for OWI and felony bail jumping. The driver's preliminary breath sample showed a .249% alcohol concentration.

Fire Department

During the last week, the Jackson Fire Department responded to eighteen EMS and three fire calls, including smoke in a hotel, a structure fire in Grafton, and a structure fire at a produce farm this morning in the town. Fire broke out in a large metal shed and spread throughout the building. Fire crews knocked down the fire and spent several hours overhauling to find all the hot spots. One person was injured but was not hospitalized. The building considered a save but contents suffered damage.

Fire Inspections were performed in twelve multi-family dwelling units, twenty-eight retail/mercantile/commercial/service units, and fourteen manufacturing/light manufacturing. Boxes of old records and plans are being reviewed. Tuesday morning Captain Huyser conducted an extinguisher class to twenty participants at Weeks Forest Products on Industrial Drive, using the new donated training system.

This week, the JFD members enrolled in the Aerial Operator class took their state written and practical exams. Everyone passed the practical exam; we await the results on the written exam.

On Monday evening, we were able to train in the ranch house on the site of the future municipal complex. We practiced tactics and strategies used to extinguish and overhaul chimney fires. We are working with police and public works to use this house for further training prior to construction of the new building.

With our new paramedic program, we were able to use our advanced skills on nine different calls in the past week. I am happy to say that the upgrade is paying off. If we would have called intercept, this would have totaled \$2,700.

Joint Parks and Recreation

The 4k program held its parent/teacher conferences this week. Our 4k Teacher, Ms. Lauren Dohman will unfortunately be leaving us at the end of January. Lauren and her family will be relocating to Iowa. She will be greatly missed. The position has been posted on the DPI-WECAN site. We hope to hold interviews in mid-December and have a new teacher begin January 21 and shadow Lauren before she departs.

Monday the Boys & Girls Club Unit Director Marisa Barbara met and toured the facility with Kelly, Renee, Jessica, and Max Roy, Boys & Girls Club Operations Manager. A welcome packet was prepared with goals and expectations as part of the onboarding process to make the transition as smooth as possible.

The Jackson VFW met at the JACC on Monday.

November Fitness Center orientations were conducted Tuesday, and will be again tomorrow by our Personal Trainer Brenda Mundt.

Wednesday the Village Employees welcomed Diane Redmen, the Park & Rec Tai Chi instructor, who held a demo at the wellness luncheon.

The Alzheimer's Caregiver Support Groups meets regularly at the JACC. They met this past Wednesday. Anyone interested in getting involved should contact the Park & Rec at 262-677-9665 x102.

Reminder: The Kids Rummage, Direct Sales Expo, and Cookies with Santa event is coming up on Saturday, December 7th. Those wanting booth space should register ASAP. There are only fifteen youth spaces remaining. Check the website at jacksonparkrec.recdesk.com.

Rummage Bake Sale –If you would like to bake and donate for the Kids Rummage Bake Sale, please just drop off your donation by 6:30 p.m. Friday, December 6th or Saturday, December 7th by 7:30 a.m. Call us at 262-677-9665 x102 with any questions.

The Jackson Area Community Center will be closed Thursday and Friday for the Thanksgiving Holiday.

Building Inspection

Inspection volume was quite heavy this week while permit volume continued to be slow.

Occupancy inspections were completed for Pack & Ship+Mailboxes, and Out of the Box.

A final Occupancy inspection was completed for Controlled Dynamics, and rough inspections were completed on the new duplex on Stonebrook Drive. This will now move to the finishing phase.

Public Works

The Jackson Water Utility crew discovered a leaking hydrant on Georgetown Drive. The repair will be made after the Thanksgiving Holiday. The recent cold weather caused a water meter to break at a commercial property. There were also two frozen water laterals in Green Valley. Keep your heat on and check your heat tape. Digger's Hotline locates, programming meters, and weatherizing buildings are being completed.

The Street & Parks Department crew collected everything curbside for bags and brush throughout the. Street sweeping had been scheduled prior to the snow. It is now re-scheduled for the next two weeks. We encourage residents to continue to bag leaves on their yard and in the curb line to help in street sweeping. Concrete block installation and installation of the gate continues at the new yard site. Christmas decorations are being hung along Main Street.

At the WWTP: The blue tank is being emptied. Storm Sewer on Highland Road and Stonewall Drive has been inspected, televised, and cleaned. The storm sewer along Riverview Drive has been inspected, televised, and cleaned. Both areas have been discussed with the Homeowners Associations responsible for cleaning the detention ponds.

The first lift of asphalt has been installed on the Chateau Drive Reconstruction project. Next comes the sidewalks and driveways. The goal is to have the final lift completed by Thanksgiving.

The final lift of asphalt has been installed on the Hickory Lane Reconstruction project. Two sidewalk slabs remain to be poured, and a mailbox needs to be relocated to complete the project.

The Jackson Park Alley will have the final lift installed next week. The parking lot needs drier weather for the rough grading to continue. It will be closed off for the winter and completed next year. The final lift of asphalt was applied this week on Hickory Lane at Sherman Road. The barricades will now be collected.

Clerk

On Tuesday, Jilline attended a Metro Municipal Clerks Association (MMCA) meeting in Glendale. The speaker was Pallin Allen from CVMIC with the topic of Dealing with Difficult People.

Jilline participated in Wisconsin Election Commission webinars on WisVote updates and security for 2020 elections.

Treasurer

All Property Tax information has been entered and will be ready to be sent to the County on December 3rd following the December 2nd Budget Hearing.

Information was received from Well Wisconsin to schedule a 2020 onsite health screening. We look to schedule one in early 2020 for employees and spouses enrolled in the Village health insurance plan.

Kathy Reeves from AFLAC will be at the Village Hall Wednesday, December 4th at 9:00 a.m. to enroll Village employees in their 2020 benefits. All employees enrolled in the Village's health insurance for 2020 will need to meet with her. Plans are in the works to have a representative from Wisconsin Deferred Comp and North Shore Bank at the Village Hall also on the same day. Employees will be able to speak with them to enroll or make changes to their deferred comp accounts for 2020.

Administrator

Due to the Thanksgiving Holiday, there will be no Wupdate on November 29th.

On behalf of the Village Staff, make it a safe and happy Thanksgiving!