

To: Village Board, All Committee Members, and Others  
From: John M. Walther, Administrator  
Date: October 9, 2020  
Re: Weekly Update



### **Police Department**

With much of our scheduled training being canceled this year, we have been receiving most of our mandatory training electronically. This week staff attended the first in a four-part webinar series from the Department of Justice related to officer-involved shootings. We received an overview of the Wisconsin State Patrol's Technical Reconstruction Unit's capabilities.

Officer Jennifer Gerke was issued a commendation for her excellent investigative work on a missing persons case. Officer Gerke logged over thirty-five hours of overtime, tirelessly reviewing security videos, cell phone records and bank statements which ultimately assisted in locating the man and providing closure for his family.

Half of our staff completed their Fall range training this week. We trained with our rifles and handguns. The rest of the staff will complete the training next week.

### **Fire Department**

There were twenty-six medical and three fire calls this week, including an alarm activation, a garage fire in the town of West Bend (which was a quick knock-down and overhaul with no major damage noted,) and a driver who lost control of the car and flipped end over end. There was major damage to the vehicle and one person was taken to the hospital.

This is Fire Prevention week. Presentations were made to Morning Star, Trinity, Living Word, David Star, and Jackson Elementary schools. The theme for 2020 is "Serve Up Fire Safety in the Kitchen!" The campaign highlights cooking safety and the prevention of kitchen fires at home. Unattended cooking is the leading cause of home fires.

Last Friday evening, the first ever drive-through open house was held at Washington County Fair Park. Area fire departments canceled their Fire Prevention Week open houses due to the large crowds that normally attend these events. The Washington County Fire Chiefs Association still wanted to give back to the communities and make it fun for the kids. Over 200 cars drove through with an estimated 800 people. Thank you to all who came. Special thanks to Lieutenant Jason Gonzalez and Captain Jim Huyser from the Jackson Fire Department and Kenny Asselin of the West Bend Fire Department for organizing what turned out to be a great event.

Fire inspections have been put on hold until after fire prevention week. They will resume next week. Please make sure your business is ready for inspection and all sprinklers systems, hood systems, fire extinguishers, and emergency illumination have been inspected and in good working condition.

### **Joint Parks and Recreation**

Thank you to US Cellular – Connect Cell of Jackson for donating a tablet for the Halloween Decorating Contest grand prize winner and to Coffeerville for the gift card donation. Be sure to register by October 27<sup>th</sup>.

The five pre-school classes (3K, 4K and Head Start) had their class pictures taken on Tuesday. Thanks to Network Photography of Jackson for doing an amazing job with our little ones.

Renee attended a virtual "National Esports" workshop on Tuesday.

Adult Fall Indoor Volleyball Leagues began Wednesday evening.

WPRA Foundation Board of Directors met in Hickory Lane Park on Thursday.

Updates have been made for the Fall/Winter Guide. Be sure to check out the revised Guide posted on our website to keep you in the loop.

SEPRC – Region 4 WPRA is planning an Esports Virtual CEU Opportunity for our members on November 18<sup>th</sup>. Jessica is working with Kendra Beavers, Rec Coordinator from Excelsior Springs, MO, to get this information to our members. Kendra just completed an Eseries for NRPA on Esports and is excited to share!

Welcome Debi Zeinert, new building supervisor to the JACC Team

## **Building Inspection**

Permit volume remained steady this week.

Inspection volume was heavy, including insulation inspections of Building #6 at Rosewood Apartments. Each of the six buildings are in various aspects of the finishing stage. Water, sewer, and storm sewer inspections were completed on the new commercial flex building on Northwest Passage.

Foundation inspections were completed for a new two-family home on Stonebrook Drive and a new single-family home on Hidden Creek Road.

Masonry wall work continues at the new municipal complex. Pre-cast wall sections continue to be installed despite the wind. Roof construction and decking are scheduled to begin next week on Building A.

## **Public Works**

The Jackson Water Utility: Hydrant maintenance continues. Forty-eight letters were sent to delinquent water and sewer accounts. Apartment owners were contacted regarding their tenants with delinquent accounts. Well #3 is offline again. During the safe sample process and the well pumping against pressure, sand returned during the normal operation. The offline pumping will continue until the sand clears. The regular private well permit program continues. The PSC survey on disconnection procedures and other issues is being completed. The Hickory Park Splash Pad has been winterized; the building is next. The bulk water station had \$5,000 in third quarter revenues. The biannual flushing of the entire water system will begin Monday (October 12.)

The Street & Parks Department crew has increased the frequency of building and park equipment cleaning. We have issued 144 Yard Waste Site access cards to Village residents. Call 262-677-0707 for information on how to receive yours. The curbside bag and brush pickup will be done weekly until November 16<sup>th</sup>. The leaves are still on the trees so pick-up was made on Tuesday for the week. With the April Spring Cleanup Day canceled due to COVID, there will be an Autumn Cleanup Day on Saturday, October 17<sup>th</sup> from 9:00 a.m. until Noon at Public Works Department located at W194 N16660 Eagle Drive. You will be able to get your yard waste access card after dropping off your items. The painting has been completed at the Jackson Park Kitchen Upgrade Project. Electric outlets will be installed for the new appliances. The parks will be fertilized after the events and leagues are completed. The failed wall on the STH 60 path from Ridgeway and Eagle Drives has been repaired. Parking lot spaces have been painted at the Community Center and Public Works Building.

At the WWTP: The roof on the digester building has been replaced. The filter building roof is next. The VFD Turbo Blower #3 was replaced. Sludge Pump #1 is still down and is scheduled to be repaired next week. We have three pumps. The restroom piping rusted out. Repairs are scheduled for Monday.

Installation of outside walls continue at the new Village of Jackson Municipal Complex. The Spruce Street and Ridgeway Drive extension is ready for curb and gutter but still awaits the permits from WisDOT to complete Ridgeway Drive to STH 60.

Curb and gutter have been installed on the north side of the street on the Hunters Road Reconstruction project. Driveways, approaches, and sidewalks will be poured on the same side to allow for earlier access to the driveways. The south side of the road will then follow the same process.

## **Clerk**

The ImageCast Evolution (ICE) voting machine (the second machine for casting ballots on Election Day) was delivered Monday. The Type E Notice, Voting by Absentee Ballot for the General Election, was posted and was published on Tuesday October 6<sup>th</sup> in the Daily News. Staff participated in a MyVote Wisconsin Elections Commission webinar on Tuesday. Preparation continues for the November 3, 2020 Election.

## **Treasurer**

The Village submitted its third claim in the amount of \$11,132.90 for reimbursement through the Routes to Recovery program. This is to help cover unbudgeted expenses due to the COVID-19 pandemic.

Reminder to employees that Open Enrollment runs from September 28<sup>th</sup> – October 23<sup>rd</sup>. Please submit all changes/additions/deletions to Paula's office before the October 23<sup>rd</sup> deadline.

## **Administrator**

The October version of the Jackson Quarterly newsletter was sent to the printer on Wednesday. It will be mailed with the utility bills next week. An expanded version will be available on the website next week.