

To: Village Board, All Committee Members, and Others  
From: John M. Walther, Administrator  
Date: October 5, 2018  
Subject: Weekly Update



### **Police Department**

A department staff meeting was held this week to review policies and procedures, streamline internal operations, and set goals for the future.

Thanks to a generous donation from a community member, we were able to purchase three additional ballistic shields. Each squad car now has a ballistic shield in it and will always be available to the officers.

Officer Lars Krueger has been selected as the next property room manager. He has been working closely with Officer Borkowski to learn how to manage the evidence room and conduct the annual audit.

### **Fire Department**

There were fifteen medical and three fire calls this week, including a carbon monoxide call due to a gas pump operating inside a house, causing the victim to lose consciousness. Another call resulted from a disabled vehicle on USH 45 and STH 60, having a gasoline leak. The third call involved a truck fire near Sherman road, caused by the use of an acetylene torch to cut off some bolts. The fire spread to another vehicle but was extinguished before affecting the adjacent barn.

Group training Monday night involved training at the station for the new recruits; another group participated in a Meal with a Firefighter at Culver's; and the third group toured St. Joseph's Hospital.

This is Fire Prevention week! Our firefighters have been visiting the area schools, providing the children with fire escape drills families should practice together. Please take these drills seriously. It could save your or your child's life. Don't forget to bring your whole family to our Open house on Wednesday from 6:00 – 8:00 p.m. New exhibit stations include learning CPR, information on Strokes, Stop the Bleed, and Impaired Drivers; followed by the firefighters' skit and an extrication operation. Hope to see you there!

### **Joint Parks and Recreation**

GLO RUN – Join us for the GloRun and the AfterGlo Party on Saturday from 6:30 to 9:30. Even if the 5k part is not your thing – come out for the live band “TOTALLY NEON” and the yummy chili cook-off!

Thanks to the JFD for visiting the 4k and Tot Time rooms on Tuesday to teach the kids fire safety.

Thursday Kelly attended the Visit Washington County (CVB) Board meeting. Elaine Motl is preparing for the Tourism Commission presentations in each community.

Southeastern Parks and Recreation Council (SEPRC) held its annual park tour on Wednesday. Kelly, Jess, and Renee toured multiple parks and facilities throughout the Waukesha County Parks System. We gathered quite a bit of useful information that will help with the Parks, Recreation, and Open Space Plan Public Meeting on October 17.

Thanks to Don Adriano for volunteering to fix the ping pong tables for the adult “ping pong & pool” leagues.

Reminder: The Blood Center of Wisconsin will hold a blood drive on Monday from 2:00 – 6:00 p.m.

Volunteers are needed for the GhouL Gala on Sunday, October 28, from 2:30 – 5:30 p.m. to help run the games (it's super fun!); also from Noon to 3:00 p.m. to help set up and decorate. Please call Jess if you

can help 262-677-9665 x102. This is a great way for high school students to help fulfill their required volunteer hours!

### **Building Inspection**

Interviews will continue next week to fill the vacant Building Inspector position.

### **Public Works**

The Jackson Water Utility has completed its utility billing process. The bills are scheduled to be mailed along with the Jackson Quarterly by October 15<sup>th</sup>. The West Bend High School Biology Class will be touring a Well House and the Wastewater plant on October 15<sup>th</sup>. Some of the hydrants on CTH P associated with the reconstruction project have been adjusted to final grade. Another two hydrants must be reinstalled. The Water Utility helped the street department this week with bag pickup and brush chipping, since we are down a few employees in that department due to non-work-related injuries.

The Street & Parks Department is reorganizing the cold storage building in preparation for receipt of the new Hickory Lane Park playground equipment. The rainy weather keeps pushing the project back. Fall bag and brush curbside pickup began this week and will continue through November 19<sup>th</sup> or until the snow flies. Tarps and canopies are being taken down in the parks for the winter.

At the WWTP, the washer compactor has been repaired and is back online. The dust work for the air handling unit in the filter building has been completed allowing for a leak in the roof to be repaired. Replacement of the air handling unit will be proposed for the 2019 budget. Chlorination of the plant discharge ended for the season on Monday. It will begin again May 1<sup>st</sup> per DNR regulations.

Landscaping on the Ridgeway Drive reconstruction project has slowed due to the wet weather.

Cedar Creek Road has been paved, with line painting and shouldering to follow.

The CTH P Reconstruction Project is in its final stages. The road opened to traffic on Wednesday.

### **Clerk/Treasurer**

On Wednesday, the County Clerk alerted us to a potential phone scam with callers posing as voter registration assistants. Other states have reported residents receiving phone calls from individuals who say they represent an organization that provides voter registration assistance; asking if they want to register to vote or request an absentee ballot over the phone. REMINDER – You ***cannot*** register to vote by phone. You may register online at [www.myvote.wi.gov](http://www.myvote.wi.gov), in the Clerk's Office, or on Election Day at the Village's polling location. If you do receive such a call, please report it to the Jackson Police Department.

Paula and Jilline attended the Wisconsin Municipal Clerk Association's District 5 meeting in Delafield on Tuesday. The Wisconsin Election Commission presented updates and information on the upcoming General Election. The afternoon session involved Active Shooter and Workplace Violence training.

Jilline participated in the Special Voting Deputies webinar on Wednesday. Special Voting Deputies are scheduled to administer absentee voting at Jackson Crossings on Wednesday, October 17, at 10:30 a.m. The notice has been posted and delivered to Jackson Crossings.

Paula is attending the CVMIC annual meeting this weekend.

### **Administrator**

Issues with the Wisconsin Public Service Commission and real estate opportunities for the Village are being worked out.

CVMIC will have its annual meeting over the weekend.