

To: Village Board, All Committee Members, and Others
From: John M. Walther, Administrator
Date: October 2, 2020
Re: Weekly Update



Police Department

On Saturday evening officers investigated a report of a self-inflicted gunshot wound to an adult male. The victim was a passenger in a vehicle who was handling a pistol when he accidentally shot himself in the foot. He received medical treatment and no one else was injured. This matter is under investigation.

Officers handled several domestic violence incidents this week with arrests being made in four separate incidents.

Staff attended several meetings this week related to the construction of the Jackson Municipal Complex. We reviewed materials and toured the site. It's great to see the progress as the building begins to take shape.

Fire Department

There were sixteen medical calls this week. Training and inspections were put on hold this week due to fire prevention sessions for the school children at Kiddie Campus Day Care and the 4K, Tot Time, and Head Start classes at the Jackson Community Center Starting today, and today for the 4th grade class at Jackson Elementary School.

Preventive maintenance was performed on all fire apparatus. An annual DOT inspection is required along with chassis service and inspections of oil and filter changes, component lubrication, and inspection and testing of electrical components, steering, and suspensions of the vehicles.

The Drive-Thru Open House is scheduled for this evening from 6:00 – 8:00 p.m. at the Washington County Fair Park. Please come and bring the family. See our Facebook page for more details.

Joint Parks and Recreation

Monday, the American Red Cross held a Blood Drive at the Jackson Community Center, with twenty-nine units collected, saving eighty-seven lives (each unit can help save three lives)!

Thanks to the Jackson Fire Department for providing Fire Prevention Week presentations to our Head Start, Time 4 Tots, and 4K Classrooms on Tuesday and Wednesday.

Tuesday Kelly revised the JACC COVID-19 policy to include more specific instructions on exposures and quarantines, as it relates to our program participants and school district programs.

Tuesday Jessica created a preventive maintenance poster that will hang in the Fitness Center as a reminder to members that we are providing annual maintenance with Fitness Techs (they are completing the maintenance today.) She also created a Welcome New Members flyer with information for new fitness members including a QR code for members to see the new orientation video.

The morning and afternoon 4k/Head Start kids had fire drills on Wednesday. Everyone did a great job!

Thursday Jessica emailed all of our members with the classes beginning in October.

The weather has been a bit unpredictable for Flag Football this week; the teams have been trouper.

Reminder: Walgreens will be at the JACC on Tuesday, October 13th from 12:30 to 2:00 p.m. to administer flu shots. Check the website for details: jacksonparkrec.recdesk.com.

Register now for the new "Halloween Outdoor House Decorating Contest." Judging will take place on Thursday October 29th between 5:00 and 7:00 p.m. The deadline to register is Tuesday, October 27th. The cost is \$5.00. Thanks to Coffeerville for providing a gift card to the winning family, whose name will be added to a new plaque in the JACC lobby.

Don't forget to sign up for the Halloween decorating contest before Tuesday, October 27th.

The Versiti Blood Center of Wisconsin will hold the next Blood Drive at the Community Center on October 22nd from 2:00 – 6:00 p.m. Sign up early as the blood drives have been filling up. COVID-19 antibody testing will be done as well. For more information call 1-877-BE-A-HERO (1-877-232-4376) or versiti.org.

Building Inspection

Permit volume increased this week. Inspection volume was heavy. Rough inspections were completed on the new Domino's Pizza build-out, footing inspections were completed for the three new homes in the Laurel Springs Subdivision Addition No. 1, and a final inspection was performed for the showroom expansion at Kettle Marine

Masonry wall work continues at the new Municipal Complex, as well as wall section installations.

Public Works

The Jackson Water Utility: Field work for the valve exercising program has been completed. Data entry should reveal if any valves were missed. There were 136 Digger's Hotline locates (average of seven per day) for the month of September. A water softener was found to be running continuously at Stonebrook Apartments, with 59,000 gallons measured before it was shut down. A heater and limit switch were replaced in a meter pit at Washington County Fair Park. Well #3 is back online. Eighteen water samples were taken this week in the private well permit program. Some have failed due to the lack of use of the well.

The Street & Parks Department crew continues additional building and park equipment cleaning. Fall season curbside bag and brush pickup begins Monday. Call 262-677-0707 if you (Village residents) would like an access card to the Yard Waste Site; 136 cards have been issued.

At the WWTP, daily operations, shop cleaning, and maintenance. Badger Waste is waiting for the soybeans to be harvested to be able to continue hauling sludge from the blue tank. Half of the tank has been emptied.

The new Jackson Municipal Complex site continues this week with the outside wall installation. The road base on the Spruce Street and Ridgeway Drive extension is ready for curb and gutter

The 2020 Hunters Road Reconstruction Project is being prepared for curb and gutter. The new Village owned streetlights are being installed.

Clerk

On Wednesday, staff participated in a Wisconsin Elections Commission webinar on Polling Place Set-Up and on Wednesday and Thursday for a UW-Green Bay Virtual Academy regarding the Presidential Election.

If you have received your absentee ballot, please remember to sign the certificate envelope, have your witness sign it and make sure the witness completely fills out their address. An insufficient certificate envelope will not be counted per State Statute.

Treasurer

The Village received the second Routes to Recovery payment from the State in the amount of \$34,598.03. This is to help cover unbudgeted expenses due to COVID-19.

The Village received the Third Quarter General Transportation Aid payment from the State in the amount of \$85,214.35.

Reminder to employees that Open Enrollment runs from September 28th – October 23rd. Please submit all changes/additions/deletions to Paula's office before the October 23rd deadline.

Administrator

Village President Schwab did a great job recording a short video this week for Public Administration Associates (PAA), the executive search firm hired by the Village Board. The video is on the website.

Cities and Village Mutual Insurance Company (CVMIC) held its annual meeting today – virtually – which included election caucuses for all three (population) levels of CVMIC members, the annual election for the Board of Directors, and the business meeting. Mr. Kevin Wondra, the newly appointed CEO of CVMIC, was introduced to the membership. Mr. Ken Horner will be retiring after thirty-four years with CVMIC.