

To: Village Board, All Committee Members, and Others
From: John M. Walther, Administrator
Date: September 4, 2020
Re: Weekly Update



Police Department

The Jackson Police Department has concluded the missing persons investigation related to the July 27, 2020 disappearance of Stephen Lombard. The Washington County Sheriff's Office has arrested a 34-year-old Town of Addison man in connection with this investigation. Lombard was last seen by his mother leaving their residence in the Village of Jackson in the company of the Town of Addison man in the early evening of July 27th.

The Jackson Police Department led the original missing person investigation, later assisted by the Washington County Sheriff's Office and the Wisconsin Division of Criminal Investigations. Officer Jennifer Gerke invested many hours of dedicated service to seek closure for the family with this case. We also greatly appreciate the assistance and resources provided by the Washington County Sheriff's Office and the Wisconsin Division of Criminal Investigation. For more information please see the Jackson Police Department Facebook page.

JPD officers responded to two separate domestic disturbances during the early morning hours on Thursday. In the first case, an adult male was arrested for disorderly conduct / domestic violence. He was ordered not to contact the victim, which he later did on three occasions and was again arrested on Thursday evening. In the second unrelated incident, an adult woman was arrested after she attacked her boyfriend with a butcher knife, causing him serious, but non-life-threatening injuries.

Fire Department

There were fourteen medical and five fire calls this week including a car fire on USH 45 at STH 60, smoke showing on the third floor of a nursing home in West Bend, a vehicle extrication from a concrete bollard at a local bank, and a van fire near Jackson Park. Fire inspections continue in the business parks and in the town of Jackson.

Monday evening training involved Motor Pump operations including drafting, tank fills, and pumping the engines.

We stood by for a motorcycle race at the Washington County Fair Park – a fundraiser for breast cancer. No injuries or crashes occurred.

Joint Parks and Recreation

It was another busy week of preparation for the early childhood programs beginning September 8th. 4k Parent Orientations were held on Wednesday and Thursday evening.

Congratulations to team "Hit It & Quit It" for winning the 2020 Summer Adult Volleyball League and Playoffs Thursday night.

Youth Flag Football begins next Tuesday, with COVID-19 accommodations in place. Renee held the coaches meeting on Wednesday evening to make sure everyone is on the same page.

The CVB began their Strategic Planning sessions on Thursday morning. Lynn Peters was hired to facilitate and lead the process. There will be two more sessions in October and November with a completed plan tentatively by the end of the year. Also Thursday Jessica and Paula submitted the CVMIC member spotlight application for the JACC Emergency Action Packet. If we are selected by CVMIC we will get a \$2,000 grant.

The Splash Pad will be open Labor Day for the last day of the season. The JACC will be closed Monday.

The Fall pickleball schedule began this week. Check it out at the JACC on Monday, Wednesday, and Friday from 8:30 a.m. until Noon, and Tuesday and Thursday from 1:00 – 3:00 p.m. \$5/day pass or \$30 for a Punch Pass.

Get your exclusive sneak peek of our Fall/Winter programs on our webpage at jacksonparkrec.recdesk.com. Click on Programs on the left-hand side and view all our upcoming programs! Registration will open September 15th online, but you are welcome to "Create an Account" so you are ready! Please feel free to email us at parkrec@villageofjackson.com with any questions regarding upcoming programs.

The full Fall/Winter Guide will be available online beginning Friday, September 11th. Like the Summer Guide, we will not be mailing it to households. If you cannot access the Guide online, call us at 262-677-9665. We will print and mail one to you. Email blasts, as well as Facebook notifications will be sent once the Guide is available.

We will start classroom book orders again next week. If you would like to order, we get extra bonus points for every outside order. We have used points for bookshelves, microwave, mini-fridge, and so many free books for our classrooms. You can even have your order shipped to your home. Order Online at [scholastic.com/bookclubs](https://www.scholastic.com/bookclubs). Sign in or create an account. Connect to us by entering our Class Code:J9DW2

Building Inspection

Permit volume slowed significantly this week. Inspection volume remained steady throughout the week and included an occupancy inspection at a two-family condo on Stonewall Drive and a rough inspection on Building #5 at the Rosewood Apartments.

Permits and plans were received for three additional new single-family homes in the Laurel Springs, Addition #1 Subdivision.

Construction of interior masonry walls continues at the new Municipal Complex site.

Public Works

The Jackson Water Utility is winding down the year's valve exercising and hydrant maintenance programs. Digger's Hotline locates have increased with 163 for the month of August averaging eight per day. The chlorine pump at Well #1 needs to be replaced. Thanks to the diligence of our Utility Clerk, only 190 delinquent water and sewer accounts remain from the second quarter billing. Leak detection inspections have revealed running toilets, outside hose faucets left on, and leaky plumbing joints.

The Street & Parks Department crew continues additional building and park equipment cleaning. The next curbside bag and brush pickup begins September 21st. If you can't wait, call 262-677-0707 for information on how to get your Yard Waste Site access card; 124 have been issued to Village residents thus far. All mowing is completed for the week. Stump restoration for all removed street trees has been completed. The soccer goals have been weeded and ready are for the Fall season. All crosswalks have been repainted. Parking lots will be painted next week. A safety meeting was held for the staff on Wednesday; the topic was Confined Space.

At the WWTP: Decanting the blue tank has begun prior to the fall sludge hauling.

Excavation of the stormwater pond continues at the new Municipal Complex site. Internal walls for the Police Station are going up. Spruce Street and Ridgeway Drive extensions are being stoned for the installation of curb and gutter. The wait continues for WisDOT to approve the Traffic Impact Analysis to complete Ridgeway Drive to STH 60. Eagle Drive storm sewer crossing was paved today. Keeping traffic off until it cools was difficult.

Storm sewer laterals are being installed on the Hunters Road Reconstruction Project.

Clerk

On Tuesday, staff participated in a webinar with the Wisconsin Elections Commission (WEC) on Absentee processes. September 1st WEC sent an informational mailing to voters explaining how to register to vote and request an absentee ballot. If you have already requested an absentee ballot for the November 3rd General Election, do not request another one. Check your voter information and absentee ballot status on MyVote.wi.gov.

Treasurer

The Village will be hosting a Flu Shot Clinic in the Village Hall boardroom for employees and spouses on Tuesday, September 22nd. To register for your flu shot appointment, log into the StayWell wellness portal at wellwisconsin.staywell.com and click on the Flu Shot Clinics slider on the dashboard.

Budget Worksheets were sent out to Department heads to begin working on their 2021 budgets.

The second reimbursement submittal was sent to the Routes to Recovery Grant Program. The Village has submitted \$34,598.01 for reimbursement. The grant is to help offset unbudgeted expenses relating to COVID-19.

The Village will be submitting an entry to CVMIC in their Member Spotlight Program. The entry will highlight the Jackson Area Community Center's Quick Reference Emergency Action Plan & Safety Guide. If selected, the Village will be awarded \$2,000.