

To: Village Board, All Committee Members, and Others
From: John M. Walther, Administrator
Date: August 28, 2020
Re: Weekly Update



Police Department

The Jackson Police Department has been working closely with the administration at Jackson Elementary School regarding their re-opening plans. We are working to provide additional crossing guard coverage to meet their needs and assist children when crossing the streets.

The Jackson Police Department is taking part in the state's "Drive Sober or Get Pulled Over" campaign from August 21st – September 7th. Over the last week two OWI arrests were made; one is a first offense and the other a third offense.

Fire Department

There were ten medical and two fire calls this week, including aid to a structure fire in Germantown that began in the basement and spread quickly. Jackson firefighters aided in handling the fire overhaul.

Inspections continued this week in the town of Jackson at Liesener Soils Inc, Spring Valley Turf Products, and at the town hall, including preplanning for the facility. In the Village, crews inspected the Eagle Drive strip mall properties, Jackson Chiropractic, Ace Hardware, and the Village's Wastewater Treatment Plant.

Monday evening training involved search and rescue along with injury treatment. A scenario included locating an injured child lost in the David Star woods and providing necessary injury treatment. Slinger Fire Department also participated in the training. Slinger has a UTV set up for this type of incident. It is effective in transporting a victim from the woods. Special thank you to Slinger Fire Department for providing the equipment and to thirteen-year-old Ashton Swaney for volunteering to be the victim in the woods.

Joint Parks and Recreation

Classrooms at the JACC are being readied for the fall WBSD/JPR 4K, Head Start and 3K programs. Teachers have been training and organizing to create the safest possible environment for our little learners, staff, and patrons.

Boys & Girls Club will reopen Tuesday, September 1st. Contact the club for special COVID-19 registration and modified hours.

The Youth Flag Football program will begin in a few weeks. Precautions have been taken to keep the league as safe as possible. Contact Renee if you are interested in joining or in coaching at: 262-677-9665 Ext. 104.

The JACC Fire Suppression System passed the annual testing on Thursday.

Thursday night Adult Volleyball Playoffs were rained out; they will resume on September 3rd.

South Eastern Park & Recreation Council (SEPRC) Region 4 Park Tour for 2020 will be postponed until 2021. We are looking forward to seeing parks around Washington County, including a stop in Jackson.

Staff continues to work on the Fall/Winter Guide, which will be online in Mid-September.

Supply One contacted the JACC to share that they will be holding a Blood Drive September 1st from 6:00 to 11:00 a.m. at Supply One, Industrial Drive, Jackson. You are invited to call Linnea at 262-677-6706 to make an appointment to participate.

Building Inspection

Permit volume remained steady throughout the week. Inspection volume remained busy with construction on two new commercial building beginning this week.

Foundation work has begun on the Delaney VI – Multi-tenant building on Northwest Passage and the Snow Studs manufacturing facility on Alcan Drive.

Occupancy inspections were completed on a single-family home on Renee Way and a two-family home on Stonewall Drive.

An insulation inspection was completed on Building #4 at Rosewood Apartments.

Construction of masonry walls began this week at the new Municipal Complex.

Public Works

The Jackson Water Utility: Digger's Hotline locates have increased. The water lateral for Snow Studs on Alcan Drive was installed Thursday, which caused overtime for the Water Department. There remain 312 customers who have not paid their second quarter water bill by the deadline. Calls are being made for the delinquent payments. Meter testing is also being completed. Due to the dry weather, the daily average water usage had been 900,000 gallons. The rain has allowed the daily average to drop to 600,000 gallons.

The Street & Parks Department crew continues more frequent building and park equipment cleaning. The crew completed picking up the remaining brush piles this week. The next scheduled pick-up is the week of September 21st; or call 262-677-0707 for information on how to get your yard waste site access card. The restoration of the storm sewer lateral on Jackson Drive has been completed. The Jackson Park kitchen project is progressing. Cleaning and painting follows. The crew is working at the Community Center completing needed maintenance items and repairs prior to hosting the November Election.

At the WWTP: While the blue dye from last week is gone, today (Friday) up to two hundred gallons of milk was dumped down the drain at the Washington County Fair Park. The milk will travel through miles of sanitary sewer pipe before getting to the plant. Drying beds are ready for decanting the blue tank to begin.

Utilities installations are scheduled to begin Monday for the Hunters Road Reconstruction Project, with the project being completed by mid-October, weather permitting.

Clerk

On Tuesday, staff participated in a webinar with the Wisconsin Elections Commission (WEC) on Clerk Election Requirements. The WEC approved the August 11, 2020 Partisan Primary Election results.

Political parties have been sending out mailers to residents regarding requesting an absentee ballot. State Statute requires a Photo ID to be on file before a ballot may be mailed out. Please remember to submit a copy of your Photo ID along with the absentee request.

Supplies and ballots for the November 3rd General Election have been ordered from Washington County. Ballots for the Election will begin to be mailed on Thursday, September 17th.

Treasurer

The Village is being set up as a testing group for the new payroll portal that is being developed by Workhorse Software. This new product will completely automate the timesheet process, eliminating paper timesheets. The first department is being set up to use the portal beginning on the September 14, 2020 payroll.

The Village will be hosting a Flu Shot Clinic for employees and spouses on Tuesday, September 22nd. The clinic will be held in the Village Hall board room. To register for your flu shot appointment, log into the StayWell wellness portal at wellwisconsin.staywell.com and click on Flu Shot Clinics slider on the dashboard.