

To: Village Board, All Committee Members, and Others
From: John M. Walther, Administrator
Date: August 2, 2019
Subject: Weekly Update



Police Department

We attended the farewell luncheon in West Bend this week for Municipal Court Judge Cain to wish him well in his new role as an Ozaukee County Circuit Court Judge, and to thank him for his many years of service to our community.

Chief Vossekul and staff have been busy working on the 2017 – 2019 Core Standards Accreditation documentation which is due by the end of the year, to ensure renewal of our WILEAG accreditation.

The ProPhoenix Records Management Software is now working properly. We began using the software Thursday and so far, things are running smoothly.

The Jackson Police Department will host its 1st Annual National Night Out on Tuesday, August 6th from 5:00 – 8:00 p.m. at Hickory Lane Park. National Night Out is an annual community-building event promoting safety and strong police-community partnerships. A fun-filled family evening is planned! A variety of emergency vehicles will be on display from Jackson Police Department, Washington County Sheriff's Office, Wisconsin State Patrol, and Jackson Fire Department. There will also be a free children's raffle for a chance to win one of ten bicycles! All the bicycles will include a helmet.

Our National Night Out kicks off with a Flight for Life helicopter landing! The helicopter is scheduled to land at 5:20 p.m. and will stay for about an hour (depending on calls for service.) In addition to the emergency vehicles, local vendors will be on site to provide information on a variety of safety-related topics We will also be giving away gun locks, fingerprint/ID kits for kids, and goodie bags containing coloring books and other items. No need to eat dinner beforehand; Jackson Community Center will be on-hand selling some grilled deliciousness. Plan to bring your family to Hickory Lane Park and join us for this fun-filled evening. We're hoping for a great community turnout!

Fire Department

There were twenty-one medical and four fire calls over the last week, including two vehicle accidents with injuries, and an activated residential fire alarm. The residents evacuated the house; turns out the detector was out of date. The final call was for a leaking gas tank. The leak was contained and secured for removal.

Monday night training was Motor Pump Operator training. The last of the training on our ladder truck was completed. All MPOs are now proficient in the operations of the new truck.

The new Froedtert Surgery Center sprinkler system was inspected, along with a walk-through and inspection of the open area above the ceiling. There will be further inspections next week. We also performed a hydro test at Kettle Moraine Lutheran High School for their new addition.

The Washington County Fair concluded with several medical calls. All in all, the fair was a success and operated safely. We also attended the Kirchhayn parade. Thank you to the Kirchhayn Country Club for their generous donation to the Jackson Fire Department.

Work continues on our flex staffing as we move to more of a paramedic level. We also continue to work on plans for the Municipal Building.

Joint Parks and Recreation

The Washington County Convention & Business Bureau Board met Thursday morning. The CVB Board is preparing for their annual membership drive. This is an amazing advertising opportunity for businesses. The cost of membership is \$200 which includes coverage in the annual Visitor's Guide, website promotions, county socials, networking, and more! If you're interested in joining contact CVB Executive Director Elaine Motl for more information at: 262-677-5069. Check out their website: www.visitwashingtoncounty.com.

Jackson Festivals, Inc. held its 2019 Action in Jackson wrap-up meeting. It was a banner year for the event, and the committee is excited to begin the planning for 2020! Thanks again to all the businesses and individuals who contributed to make it such a great year!

Lamm Gardens will now be hosting the Jackson Community Farmers Market! It will be held on Thursdays from 2:30 to 5:30 p.m. at Lamm Gardens on Sherman Road, ½ mile west of Jackson Drive.

Reminder: the JACC is selling reduced tickets for many Wisconsin Dells attractions as well as Six Flags Great America. We will be selling tickets until September 1st. Check out the Park and Rec's website at: jacksonparkrec.recdesk.com or give us a call 262-677-9665 x102 for more details.

Jackson Augtoberfest Beer Garden – August 22, 23 and 24: We are looking for volunteers to help us for this popular event. If you or a group of your friends or colleagues would like to volunteer, please contact Jess at 262-677-9665 x102 or email parkrec@villageofjackson.com. It's a fun way to give back to your community! Check the website for the great band lineup: jacksonparkrec.recdesk.com.

Youth Fall Flag Football – Make sure to register by September 1st – the earlier the better – while teams are forming. Online registration is open at jacksonparkrec.recdesk.com.

Salamone Supplies held its Annual Open House on Thursday. Jess and Renee represented the JACC to research some new janitorial products for the building.

Building Inspection

Inspection and permit volume were heavy this week.

Staff met with representatives of Elevate Community Resource Center regarding potential expansion of their current site. Several ideas and options were discussed in relation to their future needs.

Premier Jackson Rosewood Apartments received early start approval from the state of Wisconsin. Permits for foundations are expected within the next week or two.

Public Works

The Jackson Water Utility conducted large meter testing with one 4-inch meter and five 3-inch meters. Two of the three 3-inch meters failed the test. Replacement meters have been ordered. There were 105 Digger's Hotline locates for the month of July averaging four per day. The second quarter utility bill sent on July 15th is due Monday (August 5th.) As a result of the insert included in the last quarterly mailing, eighty-nine utility customers chose to sign up for direct withdrawal for payment of their utility bills. If you are interested in the program, you can download an ACH withdrawal form from the Village website under Permits and Forms/Water Utility. Otherwise, contact the Jackson Water Utility at 262-677-0707 for more information. The Valving at the Hickory Lane Park Splash Pad has now been replaced and has been adjusted to make the splash pad run more efficiently. New meter installations, locates, valve exercising, and hydrant maintenance fills the rest of the time.

The Street & Parks Department has been chipping brush this week due to the storm damage from two weeks ago. The next scheduled curbside yard waste bag pickup and brush chipping is the week of August 19th. Another round of removal of dead Ash trees from the Village parkways has begun. The process will continue between other projects until completed. The newly planted street trees are being watered. The soccer goals in the various parks have been reseeded for the fall season. Installation of equipment has begun for the sand area of the new Hickory Lane Park Playground. Concrete installation will follow. Congratulations to Tom Bauer for passing his CDL test.

At the WWTP: The phosphorus analyzer has now been repaired; hoping for no more late-night alarms. The electric for the Center Street parking lot lights has been completed. The next step is to pour the concrete bases and then setting the lights. Bio-solids were hauled from the blue storage tank this week. The crew is prepared to empty the entire tank this fall. Mr. Chad Russ has accepted the Jackson Sewer Utility Supervisor position. The Jackson Sewer Utility is now accepting applications for the position vacated by Mr. Russ. Staff is reviewing the new EPA rule on hazardous waste pharmaceuticals and the sewer disposal ban, and also the Per- and Polyfluoroalkyl Substances (PFAS) Monitoring request for Municipal Wastewater Treatment Facilities with Industrial Pretreatment Programs.

Clerk

Jilline attended the Master Academy in Green Bay on Monday and Tuesday. Classes included Parliamentary Procedure, Open Meetings Law, Alcohol Beverage Law, and Ethics. A scholarship was awarded to attend the conference.

The Wisconsin Election Commission inactivated voter records of sixty-seven individuals who failed to respond to the Request for Continuation of Registration for the 2019 four-year voter record maintenance. The Official Voter Registration Notice was sent in June. To check your voter status, go to <https://myvote.wi.gov>.

Treasurer

Work continues in implementing the email option in the Workhorse software Miscellaneous Billing Module. This will allow invoices to be emailed instead of being sent via USPS. There will be a cost savings on paper, postage, and envelopes. There should also be a faster turn-around in receiving payments.

Reminder letters regarding Special Assessment Agreements are being sent out to those residents who have not returned their initial option choices. The deadline to return them is October 15, 2019. After that date the special assessments will be added to their individual 2019 property tax bills.