

To: Village Board, All Committee Members, and Others  
From: John M. Walther, Administrator  
Date: July 19, 2019  
Subject: Weekly Update



### **Police Department**

Sergeant Justin Brinks was officially sworn in Monday morning and began his duties as our night shift supervisor. He will be ceremonially sworn in at the August Village Board meeting.

The Jackson Police Department has launched a new website designed to share information and highlight our services. Several services are now able to be processed via the website including: filing a records request, requesting a vacation home check, block party applications, and extra patrol requests. For citizens seeking information on the police department or the Village in general, we've posted our monthly activity reports, Village ordinances, and links to other useful sites. There is also information on current scams, our drug drop box, and issues impacting our community. Visit our site at [www.jacksonpolice.org](http://www.jacksonpolice.org).

The annual firearms qualification course was held this week at the Washington County Range. Officers qualified with their duty pistols.

Final preparations for our first annual National Night Out event continue. Meijer of West Bend made a very generous donation to assist us in purchasing bicycles. We will have ten children's bicycles and helmets that we will be giving to children at the NNO event. Thank you to Village DPW staff for hanging the NNO banners to publicize the event.

### **Fire Department**

Fifteen medical and five fire calls were responded to over the last week, including a motorcycle crash with injuries. The victim was transported to a local hospital. There was false alarm at an apartment building, and there were three mutual aid calls: two providing ambulance coverage for the City of Mequon as they responded to two separate structure fires; and the third was providing a RIT Team for a large structure fire in Kewaskum.

Monday night training focused on SCBA drills. The new air packs were placed into service the next day. The Washington County Chiefs Association meeting Thursday was hosted the at the Jackson Fire Department.

We continue to work on our flex staffing as we move to more of a paramedic level. We are still on schedule to move forward in September. We also continue to work on plans for the municipal building.

### **Joint Parks and Recreation**

The Splash Pad passed its inspection on Tuesday.

Kwik Trip sponsored a hiring fair Tuesday at the Community Center, in advance of opening a new location in Richfield. They have always had good luck finding great employees from Jackson.

The Jackson Area Business Alliance held its regular luncheon meeting on Wednesday at the Jackson Community Center. Featured speaker, Village President Mike Schwab, provided an informative presentation on the area politics, and current and proposed developments in the Village.

Belonger Corporation fixed a pulley on HVAC Unit #7 this week. Air Conditioning is again functioning normally; the humidity seems to have lessened in the building.

British Challenger Soccer camp begins July 29<sup>th</sup>. There are still spaces available for 3-14-year-olds. If your child is interested, you may register online at [www.challengersports.com](http://www.challengersports.com)

Youth Flag Football registration is now open for grades 1 – 5. Register at the Community Center or online at: <https://jacksonparkrec.recdesk.com>. Registration closes September 1<sup>st</sup>.

### **Building Inspection**

Inspection volume was heavy this week.

The Supply One project has completed the outer shell work and is now moving into interior concrete and finishing work.

Occupancy applications were received this week for KD Automation, Inc. (former Rytec Building) on Cedar Park Court and Outdoor Services (Sierra Grinding building) on South Center Street. A building permit was received for a single-family home in the English Oaks Subdivision.

### **Public Works**

The Jackson Water Utility repaired a water lateral leak on Jackson Drive this week. There was a pinhole leak in the copper lateral on the Utility's side. The water lateral to the shutoff valve was replaced with plastic. Also, two valves and a broken hydrant at Sysco were replaced. The lines will be pressure-tested next week at Sysco to see if the leak has been resolved. Water main has been installed in Jackson Drive to Cedar Creek Road for the Laurel Springs Subdivision Addition #1 and has received a safe water sample. The Jackson Water Utility has pumped a daily average of 965,000 gallons for the last nine days. The Hickory Park Splash Pad passed the annual Washington County Health Department inspection.

The Street & Parks Department collected yard waste bags and chipped this week but may be back out on Monday, due to damage from the storm. The next scheduled bag and brush pick-up is the week of August 19<sup>th</sup>. A few more Village-owned islands need to be mulched yet. Another round of removing dead street trees is being scheduled. Options are being investigated for using the portable radios inside of the building. Some of the options are working. Vehicle maintenance was done during the very hot periods this week.

At the WWTP: Two plant water hydrants were replaced this week. Pieper Electric repaired the traveling bridge control for the Schreiber Tanks.

Maplewood Farms Subdivision Phase 1 has begun with the grading and creation of the storm water ponds. Next will be the underground utility installations. There was an onsite inspection this week for the Rosewood Lane/TIF #6 Project. A punch list was created.

### **Clerk and Treasurer**

On Thursday, we hosted the Wisconsin Election Commission's Badger Book usability study for the 2020 elections. Local Clerks, Deputy Clerks, and Election Inspectors participated.

The 2019-2020 Cigarette License list was submitted to Five Counties for Tobacco-Free Living.

Paula attended the Clerk's and Treasurer's Institute this week in Green Bay; the first of four annual sessions necessary to attain her Treasurer Certification.

### **Administrator**

The Administrator attended the CVMIC annual summer meeting Thursday and Friday. Presentations were made by company legal representatives; group policy and industry updates were provided by liability and property insurance brokers; a member representative question forum was held, and product reports and technology updates were provided by CVMIC staff members.