

To: Village Board, All Committee Members, and Others
From: John M. Walther, Administrator
Date: May 10, 2019
Re: Weekly Update



Police Department

Panel interviews were held Wednesday evening for our Sergeant promotion. The five internal candidates will move on to interview with the Police and Fire Commission on May 29th.

Our administrative staff completed two days of on-site ProPhoenix Training. Additional training will be held in June for the officers. The scheduled “go-live” date with the new software is June 27.

Our call volumes were up this week. Notably, we arrested two adult men for possession of heroin and other drug-related offenses.

We’ve updated our shoulder patch to match our squad car design and logo:



Fire Department

There were nine medical and seven fire calls over the last week, including three CO calls, a pull station activation with no fire, a cleanup of a roadway, a grass fire, and a house filled with smoke (which was caught before a fire ignited.)

Training consisted of hose testing and driver training. We continue to train on our new ladder truck and are installing all loose items on the truck. CPR training was given to U.S. Navy recruiters from Green Bay to Southeastern Wisconsin.

The Village Fire Marshal and Building Inspector, together, conducted fire and liquor license inspections on Thursday.

Joint Parks and Recreation

Fish Derby – With the beautiful day last Saturday, seventy-five kiddos, (approximately 200 people) enjoyed a day of fishing fun thanks to the continuing sponsorship of Jackson Auto and JCL & Sons. The biggest fish was a 23” Northern caught by Andrew Gambino. The event couldn’t happen without all of our volunteers: Scout Troop #765, Paul Purgett, Ray and Jennifer Wolf, Rick Kaisler, and Mike Schwab.

Work continues on the Hickory Lane Playground. The rubber surface should be poured next week, depending on the weather. The Public Works department has been preparing the area for the new surface.

The Spring/Summer Activity Guide is online. It will be mailed late next week to the Village and town. All classes are open for registration.

Kelly met with staff of the WBSD Head Start program to evaluate space for the program next fall.

Tuesday Kelly, along with Matt Ackerman (CVMIC), conducted the annual playground inspections throughout the Village. Aside from some minor maintenance and repairs, everything is looking very good. Jessica Loomans came along to observe the inspections in order to give her a better understanding of the Village playgrounds and parks when people call the JACC.

Garland Roofing was at the JACC on Wednesday to provide a free roof evaluation. The company works with several other community center buildings and parks. This will help as Kelly creates a short and long-term building maintenance plan.

The area 4k Site Directors had their monthly meeting Wednesday afternoon. Everything is on track for a successful start to the 2019-2020 school year in the fall. The annual district-wide 4k teacher and staff appreciation breakfast is scheduled for May 28 at the JACC.

Thursday was the annual site inspections for the JACC and the softball concession. Renee worked hard to get things in tip top shape (especially in the softball concession after a very long winter.) The softball concession building will need some repairs this year to the concrete ledges and window screens and a few other minor repairs.

Reminder: The Park & Rec Committee and Friends group will meet Wednesday, May 15th. The meetings are always open to the public and we encourage folks to attend and get as involved as their time allows.

Building Inspection

Inspection volume was rather heavy this week. With the weather forecast showing a return to seasonable temperatures with minimal rain chances, many stalled projects will hopefully move forward.

Final inspections were performed on the Sherman Heights 12-family apartment building. Only minor violations were noted. Occupancy is expected to be granted next week.

On Thursday, the Inspection Department and Jackson Fire Department staff conducted the annual liquor licensing inspections. Those reports, along with Washington County Health Department sanitation reports, will be provided to the Village Board for review prior to considering license approvals at the June meeting.

Public Works

The Hickory Lane Park Splash Pad surface has been cleaned. The concrete has had new “Sponge Bob” type characters painted, sealed, and stained. The remainder of the staining will be completed next week. The splash pad is scheduled to be open on the Saturday, May 25th. Meter testing, meter installs, hotline locates, and mowing were the other items done this week.

The Street & Parks Department crew completed asphaltting around the reconstructed catch basins in the Village. Curbside yard waste bags and brush chipping continues until the end of May. The drain tile and stone for the rubber matting has been completed for the new playground area in Hickory Lane Park. The rubber matting is scheduled for next Wednesday. Two sets of fencing will be installed; one to protect the play area and the other to protect the new landscape. We are still on schedule to open Saturday, May 25th.

At the WWTP, the sludge mixing pump was repaired with a new mechanical seal. Drier weather will allow replacement of the flow gate. Work continues with the hauler, farmers, and the weather to remove more sludge from the blue tank in order to make it through the summer months until the fall.

The Village Engineer attend the APWA Wisconsin Chapter Spring Conference in beautiful downtown Oshkosh this week. Many excellent topics to help in moving the Village forward.

Clerk and Treasurer

The April 2nd Spring Election participation information has been entered and the reconciliation of the election has been finalized.

Jilline attended the Northern Clerk’s Conference in Eau Claire this week Thursday and Friday.