

To: Village Board, All Committee Members, and Others  
From: John M. Walther, Administrator  
Date: May 3, 2019  
Subject: Weekly Update



### **Police Department**

Congratulations to Officer Ron Laabs who is celebrating his twenty-six-year anniversary today (May 3<sup>rd</sup>) as a Village of Jackson Police Officer.

The Wisconsin Department of Justice (DOJ) held a prescription drug collection event this week. Lieutenant Fristed submitted for safe disposal, forty pounds of medications that have been collected in our drug drop box over the past six months. Our drug drop box is available to the public during business hours or at any time by contacting the on-duty officer.

Officer Kyle Henning will be honored with an award by the Wisconsin Professional Police Association in Wisconsin Dells. The award stems from his life saving actions in August of 2018 when he pulled a child from the strong current of a flooded creek.

Five officers have applied to fill the sergeant position. The next step in the process is a panel interview with supervisors from four outside agencies. Those interviews will take place next week.

### **Fire Department**

The new Pierce ladder truck arrived Thursday afternoon. It is being readied for service. The old ladder truck was purchased by Oxford Junction, Iowa, and was driven to its new home earlier in the week.

There were fourteen medical and nine fire calls this week, including a fire caused by exploding fireworks in a home, blowing a hole in the floor. No one was injured. We also assisted at fires in West Bend and Cedarburg and handled a car crash on CTH P at Cedar Creek Road, which caused two to go to the hospital.

The Chief has been working on the paramedic upgrade for the Village of Jackson and the towns.

This week's training consisted of drafting techniques (using suction to move water for fighting fires) and pumper operations. The month of May will involve training on the new ladder truck.

### **Joint Parks and Recreation**

Kelly attended the final committee meeting on Tuesday for consideration of the final draft of Washington County Bikeway and Trail Network Plan. Deputy Administrator (Plan & Parks) Deb Sielski and her team have put a huge effort into this amazing plan. Unfortunately, due to the lack of a quorum at the meeting, the plan will move to the County Public Works Committee meeting on May 22<sup>nd</sup> without recommendation.

Scotty Schoen Annual Fish Derby – tomorrow (Saturday) May 4<sup>th</sup>. The weather is to be sunny and beautiful! The derby is for kids up to age seventeen and is held at the DNR Hasmer Lake Access on CTH P. Park in the Apple Lane Park & Ride Lot. The event begins at 8:30 a.m. and ends by 11:30. Kids will need a pole and bait. Participants must be chaperoned by a parent (or grandparent or aunt or uncle.) Thank you to Jackson Auto for the continued sponsorship of this awesome community event!

Renee held the softball managers meeting on Thursday evening. The players are ready to start once the weather cooperates. Games are scheduled to begin Wednesday, April 15<sup>th</sup>, weather permitting.

The Washington County CVB met Thursday morning. The annual meeting will be held on Tuesday, May 28<sup>th</sup> featuring Anne Sayers, Deputy Secretary of the Department of Tourism.

Thursday Kelly met with Emily and Matt of the West Bend School District to discuss the potential of adding a Head Start program at the JACC in the fall.

Jonathan Hardy, the Eagle Scout working the Kiosks in Jackson and Meadowview Park, met with Kelly Thursday to determine the location for his project. He had photos of the project and has done an outstanding job.

Deadline to be on the Village Wide Rummage Sale Map is May 10<sup>th</sup>. Please come to the JACC or the East Side Mart to sign up. There is no cost to get placed on the map! The Rummage Sale is May 18<sup>th</sup>.

### **Building Inspection**

Inspection volume was slower this week as wet weather has been impacting work.

Ground was broken on the new single-family home on Highland Rd.

The fourth and final storage building at Jackson Storage has been completed. Final inspections are scheduled for next week.

We received our Electrical Inspection Agency Registration from the State. This requirement found in Wis. Admin Code SPS 305.629 was adopted on August 1, 2018 with an effective date of March 1, 2019.

A permit application for the third 12-unit building for Sherman Heights Apartments was received this week.

### **Public Works**

The Jackson Water Utility turned on the remaining valves in the Washington County Fair Park. There were 150 Digger's Hotline locates for the month of April averaging seven per day. A new chlorine line was installed at Well #5. A continuous water flow was detected at an apartment building having separate water meters for each unit. The over four-gallon per minute flow continued from April 28<sup>th</sup> to May 1<sup>st</sup>. The Water Utility did not have contact information for the apartment unit, so the management company was contacted. Their July billing will have a significant increase. The Hickory Park Splash Pad surface is being cleaned. Concrete staining will begin next week. The splash pad is scheduled to open Memorial Day weekend, Saturday, May 25<sup>th</sup>. Meter testing and well-house cleaning was also done this week.

The Street & Parks Department crew is hoping for dry weather next week to pave around the reconstructed catch basins throughout the Village. Curbside yard waste bags and brush chipped began this week and will continue until the end of May. Shouldering and cold patching roads were done this week. The wings on the plow trucks are being removed, and another 5-yard truck has been converted for shouldering. Basketball nets have been ordered for Hickory and Jackson Parks. The basketball hoop pole in Jackson Park is scheduled to be straightened. The volleyball and tennis nets are installed. The annual Spring Cleanup Day was a great success. Nine dumpsters were needed for household waste, three for electronics, and one for collected metals. One of the South Center Street parking lot lights was damaged and needed to be replaced. The light has been removed. Both lights will be replaced with black metal poles from another project. The plan is to get the project done before Action in Jackson.

At the WWTP: The grit pump was repaired. The new gate installation is scheduled for next week provided flows decrease. New gas monitors were purchased from Verona Safety. Chlorination of effluent began May 1<sup>st</sup>. The backflow preventers were inspected this week. The rainy weather has halted sludge hauling from the blue tank. Additional hauling is planned before the farmers begin planting. The Storm Water General Permit requires the Village to provide educational outreach and practices to increase water quality in the Cedar Creek Watershed. We are taking the opportunity to do both by planting the newly purchased Schmah property (to be used for the public safety building) with cereal rye before the construction of the site. An instructional event for ground cover and no-till planting is being developed for the fall.

### **Clerk and Treasurer**

The 2019 Final Assessment Roll has been received and is available for review. The Board of Review meeting is scheduled for Monday, May 13<sup>th</sup> from 3:00 – 5:00 p.m.

Jilline attended a Wisconsin Election Commission training on Badger Books – Uploading Election Day Data for the 2019 Spring Election and webinar on Absentee Voting, Coming Attractions.

Paula and John met with auditor to review 2018 draft audited financial statements.

Paula attended the Municipal Treasurers Association of Wisconsin Workshop in Oshkosh. Topics included Budgeting, Real Estate & Personal Property Taxes, Special Assessments, Levy Limits and Expenditure Restraint.