

To: Village Board, All Committee Members, and Others  
From: John M. Walther, Administrator  
Date: May 1, 2020  
Re: Weekly Update



## **Police Department**

Multiple arrests were made in connection with a suspected Fentanyl overdose-death which occurred in the Village on April 4<sup>th</sup>. The charges are the result of a thorough and complex criminal investigation and a collaborative effort among the Jackson Police Department, the Washington County Sheriff's Office and Medical Examiner's Office, the Milwaukee Police Department, and the Washington County District Attorney's Office. More information is available on the Jackson Police Department Facebook page.

Squad #7 was de-commissioned this week. It has mechanical issues and arrangements are being made to have it towed away next week. It will be sent to auction.

## **Fire Department**

Calls are picking up after a month of lower volume. There were twenty-three medical and three fire calls this week, including a waterflow alarm at Sysco, dryer vent smoke (*actually steam*), and a motor vehicle crash which sent four patients to the hospital. The crash is under investigation by the sheriff's department.

The Police and Fire Commission met Wednesday evening to interview the top four candidates for the full-time Firefighter/Paramedic position. An eligibility list was developed. The JFD Chiefs will meet today to determine the top candidate to whom an offer will be made.

Fire inspections by phone continue. The Jackson Fire Department participated in four "drive-by" birthday parties with the Jackson Police Department. The kids were very appreciative. A donation of \$662.50 was made to the "Stars and Stripes Honor Flight" of Wisconsin – proceeds from the sale of a red shirt designed with the Honor Flight logo by Firefighter/Paramedic John Schut. The shirts were sold to members and families who proudly wear them on "Red Shirt Fridays" supporting veterans and active military personnel.

The paramedic class is completing their focus on cardiology and advanced anatomy and physiology. The students seem to be doing well. We look forward to adding additional paramedics soon.

Staff attended the preconstruction meeting on Wednesday for the new Municipal Complex. Site work should begin within the next week or two.

## **Joint Parks and Recreation**

Monday morning the West Bend School District distributed five days' worth of breakfasts and lunches to 275 WBSD families. Thanks to the LaTour family for volunteering each week with the lunch program!

Bill Johnson continues to share "Bill's Daily Escape" featuring computer tips, travel videos, his favorite quotes, old time cartoons, and favorite recipes. Thanks Bill!

The Jackson Parks & Rec Department, in partnership with Mad Science of Milwaukee, is offering a virtual "Mad Scientist Class" every Friday beginning May 8<sup>th</sup> until May 29<sup>th</sup> at 1:30 p.m. Registration is open online – \$40/participant – Register ASAP – Deadline is May 5<sup>th</sup>.

Wednesday, April 29<sup>th</sup> we distributed 325 gallons of milk and 480 packs of cheese at the JCC. The Hunger Task Force will be back for milk distribution on Tuesday May 5<sup>th</sup> from 10:00 – 11:00 a.m. This distribution is through the Stock Box Program that Renee coordinates.

Renee and Jessica are busy rescheduling the May programs and rentals.

Kelly and Jessica participated in the WPRC Zoom virtual meeting on Wednesday regarding summer camps and again on Thursday for playgrounds. Kelly also participated in a Tuesday session with CVMIC.

Jessica is planning a WPRC Region 4 (SEPRC) virtual meeting for May 13<sup>th</sup>.

Families with children that participated in the Little Tikes Commercial photoshoot received their 2020 catalogs featuring the Hickory Lane Park Inclusive Playground. Jackson was one of twelve communities selected from the U.S. and Canada to be featured in this year's catalog.

The 1<sup>st</sup> Quarter report and invoices were submitted to the ADRC to cover programs from January through March. Sadly, the 2<sup>nd</sup> Quarter report due in July will be significantly reduced.

### **Building Inspection**

Permit and inspection volume slowed this week. Excavation for the foundation of new home in Cobblestone Meadows was to be done this week but was hampered by several days of rain.

Occupancy was granted for Global Parts Solutions & Transport on North Center Street (formerly Anvil, Inc.) They will occupy the entire building.

An occupancy inspection was made on Stonebrook Drive – one of two condominiums built by Northbay Ventures in the Sherman Meadows subdivision. Permit submittals for the next building are expected soon.

Construction of building #24 in Stonewall Ridge is progressing with the roof completion, and windows and exterior work beginning.

The erosion control permit was completely revamped and uploaded to the Building Inspection website.

Staff participated in the pre-construction meeting for the new Municipal Complex. Building plans, a general building permit application, and erosion control permit were received and will be processed soon. Limited site work will be done to facilitate installation of the construction offices and erosion control.

### **Public Works**

The Jackson Water Utility office remains open by appointment only. Bill payments may still be made by mail, using the drop box, or online by credit card. Call the office at 262-677-0707 with any questions. New fire flows were done this week. The water main for the apartment development on Rosewood Lane was filled, flushed, and sampled. The water sample was deemed safe so the pressure test will be scheduled. Well #3 is now offline to have its meter tested. There were 106 locates for the month of April averaging 8.3 per day. A company on Northwest Passage has allowed the Water Utility to install a water tap to be used to regularly draw samples required of public systems by the DNR for monitoring coliforms (Bac-T).

The Street & Parks Department crew continues collecting curbside bags and brush. The plows, salters, and wings have been removed from the trucks. The cold storage building is being reorganized for the summer season. Additional roof leaks at the Public Works and Police Department are being investigated.

At the WWTP: Catch basin cleaning with the jetter truck will take a hiatus until the fall. Thirty-six tons of debris were removed this spring. The diffusers for the contact tank are being changed by the crew, saving about \$8,000 in contractor labor. Effluent chlorination is ready for the May 1<sup>st</sup> required start. The five backflow preventors at the plant were tested, having one failure. Replacement is being scheduled.

The preconstruction meeting for the new Jackson Municipal Complex was held Wednesday afternoon. Due to social distancing requirements, the “Team Viewer” virtual platform was also deployed so plan reviews and discussions could still be handled remotely.

The application for Stewardship Local Assistance, Federal Land and Water Conservation Fund, and Recreational Trails Program Grant was submitted for the Coffeerville Trail from Coffeerville east to Eagle Drive along the south side of STH 60.

### **Clerk**

Staff participated in a Wisconsin Elections Commission webinar on system process changes for future absentee requests.

Letters were sent to indefinitely confined voters and calendar year absentee requestors who did not return their ballot for the April 7<sup>th</sup> Spring Election. A follow-up meeting was held with the Chief Inspector on how to improve procedures for the Partisan Primary Election.

### **Treasurer**

The Draft Audit for 2019 was received from the Village Auditor. The audit should be approved at this month’s Village Board Meeting.

### **Administrator**

The Annual DNR Recycling Report has been submitted.

The Germantown Public Library has resumed their curbside pickup. Call 262-253-7760 for details.