

To: Village Board, All Committee Members, and Others
From: John M. Walther, Administrator
Date: April 26, 2019
Subject: Weekly Update



Police Department

Most of our staff has completed on-line Harassment and Bloodborne Pathogens training offered by CVMIC. This is an annual requirement for all employees of JPD. The rest of the staff will be completing it by the end of the month.

The DOJ-funded Conflict Management Training for Law Enforcement program was held Monday through Thursday at the Washington County Fair Park. Six officers from the JPD attended and are now instructors in Verbal Defense and Influence. We hosted thirty-six officers from other jurisdictions for this training.

The graphics were applied to the 2019 Ford Interceptor this week. It is scheduled for an equipment change-over in late May and should be on patrol by June.

Saturday is National Prescription Drug Take Back Day. The Jackson Police Department is not officially participating in the event, only because we have a medication disposal drop box available year-round in our lobby. Anyone is welcome to safely dispose medications Monday through Friday from 8:00 a.m. to 5:00 p.m., or at any other time by calling the Jackson Police Department to have an officer meet you.

We celebrated Administrative Professionals Day this week. We are grateful for all the great work that Jodi Rohde and Susie Schmitt do for the Jackson Police Department.

Fire Department

In the past two weeks, the Jackson Fire Department has responded to twenty-five EMS and eleven fire calls, including two vehicle accidents, a carbon monoxide and fire alarm, a chimney fire and four grass fires, an odor investigation, and a mutual aid station standby.

Last week, the annually required fire hose testing began. All hose is removed from the truck, connected to a pump, and pressure tested. There have been no failures yet with about half of the 10,000 feet tested.

At fire training on Monday, our new cancer prevention program was rolled out. The program is focused on cancer awareness and how to minimize firefighters' exposure. Low cost homemade decontamination kits have been added to three of our trucks. These will be used to neutralize and wash off the carcinogens that get on our turnout gear during firefighting activities.

Day staff has been working hard to prep the old ladder truck for sale. Equipment is being removed from the old truck to be reused on the new ladder truck. The buyers, Oxford Junction Fire Department in Iowa, are scheduled to pick up the old truck on April 30th.

The new ladder truck is almost finished. The truck committee spent the day on Wednesday at Pierce Manufacturing doing a final factory inspection. Several minor issues were found which is not uncommon. Pierce is finishing up the punch list. The truck is scheduled to be driven to the Village on May 2nd.

Yesterday thirteen students and staff from Living Word High School volunteered three hours of their morning to work around the fire station. Garbage and sticks were picked up, bushes were trimmed, and new mulch was spread. They even had time to wash a fire truck!

Joint Parks and Recreation

The Action in Jackson Committee met Wednesday. The lineup is all set and the new information is available on the website www.actioninjackson.com or parkrec.recdesk.com.

Wednesday Kelly and Jessica attended an important Southeast Park and Rec Committee meeting in Whitefish Bay with representatives from the Wisconsin Park & Rec Association.

Register today for the Fish Derby, Saturday May 4th. This is a free event for all, but preregistration is required. Thank you to Jackson Auto, JCL & Sons, Wisconsin DNR, Scout Troup #765, Mr. Paul Purgett and all the wonderful volunteers for this event!

Mayer Landscaping met Friday at the Jackson Community Center. They rent a room every year for their annual pre-season training.

The annual Arbor Day celebration was held this morning at Jackson Park. Congratulations to Tanner Knutson, the Arbor Day Contest winner! Tanner is in Ms. Eichner's 2nd Grade class. This celebration marked the 25th anniversary of the Village as a Tree City USA. Thanks to Rob Ingish, Mike Suprenand, Olivia Witthun – DNR, WE Energies Foresters, and Jackson Elementary for joining us at our celebration.

Building Inspection

Inspections were consistent this week over last week.

Staff attended the three-day annual Wisconsin Building Inspectors Institute hosted by the League of Wisconsin Municipalities. It included Uniform Dwelling Code and Commercial Code training.

Public Works

The Jackson Water Utility was able to flush the entire water system last week. Fifteen fire flow tests were completed throughout the system for future and existing developments. The hydrant located on Main Street between Ridgeway and Eagle Drive needed repair. It was placed back online today. The quarterly raw water samples for bacteriological analysis were completed for all the wells. Hydrant maintenance and valve exercising programs were begun this week. The Jackson Water Utility investigated five high water usage complaints. Two were in Green Valley showing high water usage during the period of January to mid-February. The two customers left the water run to prevent freezing. The program shows exact time when the water is turned on and off. One resident was flowing water ten gallons per minute and the other was at four gallons per minute. The other high-water complaints were a faulty water softener and two leaking toilets. The crew continues programming meters to one gallon to help in leak detection.

The Street & Parks Department crew has completed the new salt building roof frame and has been moving the salt to the new building. The kitchen building ceiling in Jackson Park has received new milk board to allow easier cleaning. The repaired curb catch basins have been backfilled with topsoil. The roadways will be patched when the asphalt plants open. An Autumn Blaze Maple tree was planted by the Jackson Elementary Second Graders in Jackson Park to celebrate Arbor Day this morning. Earth Day was celebrated Monday with twenty-five students from Living Word High School by collecting fifteen bags of garbage, and mulch the landscape beds in Jackson Park, at the Community Center, and the Fire Department Building. Stump grinding cleanup continues. The dumpsters have arrived at the Street Department (W194 N16660 Eagle Drive) for the Village Wide Spring Cleanup Day tomorrow (Saturday, April 27th from 9:00 a.m. until Noon. Curbside yard waste bag pickup will begin Monday (April 29th.)

At the WWTP, sludge hauling from the blue tank has begun with the level of the tank at nine feet. Weather permitting, we need to haul another four feet to make room until hauling begins again in the fall. A control gate was replaced that separates the plant water pit from the effluent channel. Lateral inspections have recently found two leaks that need to be repaired.

Clerk and Treasurer

Open Book was held Monday. Board of Review is scheduled for May 13th.

Alcohol, Operator (bartender) and cigarette licenses expire June 30th. Letters and renewal forms were sent to the licenses in April. Fees and paperwork have been coming in this week.

Jilline attended the UW Green Bay Administrative Conference on Wednesday.

Reminders letters were sent to pet owners who had a 2018 license but have not licensed the pet for 2019. The licensing period runs from January 1st to December 31st of each year. A late fee of \$10.00 applies to all pets not licensed on or before March 31st.

Paula participated in a NEOGOV Webinar regarding updates to the system.

A new Postage Machine was installed. It will be more efficient for the larger mailings.

Administrator

CVMIC held Succession Planning and Annual CVMIC Board Strategic Planning sessions this week.