

To: Village Board, All Committee Members, and Others
From: John M. Walther, Administrator
Date: April 17, 2020
Re: Weekly Update



Police Department

Staff has been working on our annual anti-harassment and bloodborne pathogens training. The on-line training is provided by CVMIC. All Police Department staff are required to complete the training in April. We've seen an increase in property crimes over the past two weeks. Gas drive-offs and retail thefts are on the rise. We've asked for assistance in identifying suspects via our Facebook page and we are grateful for the assistance from the public. These cases take a great deal of time to investigate.

Fire Department

There were nine medical and three fire calls this week, including three grass fires: An unattended campfire in Green Valley spread slightly into a nearby woods; another in the Germantown area was quickly extinguished. They no longer have a grass truck so the JFD is their backup. A large brush fire near Church Road ignited hours after hot ashes had been deposited in the area. Crews quickly extinguished it.

Paramedic assessments and chief's interviews are scheduled for three members on Wednesday. Upon successful completion, they will appear before the Police and Fire Commission. The Jackson Fire Department will begin 24-hour shifts June 2nd providing the area with paramedic service around the clock (less vacations and sick time.) The plan was established with the flex-staffing to paramedic level.

According to the Washington Ozaukee Health Department (as of April 16th), there have been thirteen new COVID-19 cases reported in Washington County over the past week averaging 1.86 per day for the entire County, with a total of three deaths since records began being recorded on March 17th. Jackson continues to maintain six confirmed COVID-19 cases for the entire 53037 zip code.

Joint Parks and Recreation

4K Parent Outreach logs have been completed. Melissa continues with the distance learning plan. She will be incorporating some virtual learning in the next few weeks now that school will not resume.

Due to the extended "Safe at Home" Order, we are revising the Guide accordingly and plan to have it online in early May with general Guide information postcards mailed in the next two weeks. Staff will be canceling and rescheduling May rentals and programs per the Order.

The JCC continues to assist in the "Meals on Wheels" program for the seniors through the ADRC.

Renee was able to conduct the drive through Stockbox pickup for the Hunger Task Force on Wednesday. Thursday the Washington County Public Works Committee passed a resolution for the County Parks and Open Space Plan (POSP) Update. Kelly attended the meeting as a POSP committee member via YouTube. Staff continues to prepare and distribute "soft-touch" mailings with information and activities to the seniors, fitness center members, and 4k kids. We are alternating a different group each week.

Wisconsin Parks & Recreation Association (WPRA) is holding daily roundtables to discuss various topics and how different departments are handling things with the COVID-19 crisis.

Monday, April 20th the WBSD will be at the JCC again from 10:30-11:30 a.m. to provide school lunches.

Building Inspection

Permits were issued for the new single-family home in the Cobblestone Meadows subdivision.

A limited number of inspections were completed this week with just a few permits being issued.

Staff is working with the Fire Marshal to develop a plan to address the inspection process related to annual liquor license inspections; and to respond to the latest Safer at Home Emergency Order #28 regarding occupancy limitations for essential retail establishments. The Order now limits to the number of people in the store, including employees, to 25% of the established total occupancy limit. Staff has notified Piggly Wiggly that their maximum occupant load, including employees, is limited to 100 persons. Tennes Hardware was provided with a maximum occupant load figure of thirty-two persons.

Public Works

The Jackson Water Utility office is currently closed to the public, although payments may be made by appointment or using the outside drop box, by mail, or online by credit card. Call the office at 262-677-0707 with any questions. First quarter raw water testing samples were drawn from all wells. The 2019 CCR (Consumer Confidence Report) was approved Tuesday by the Village Board, and may be found on the Village Website. The meter head has been replaced at Well #4. Since 1995, 900 million gallons of water (five million gallons per month) have flowed through the meter head. The first quarter sewer and water bills have been mailed. The entire water system will be flushed beginning Monday (April 20th.)

The Street & Parks Department crew continues sanitizing Village buildings. Collection of bags and brush is being done curbside. The opening of the new Yard Waste Site is being postponed due to the current coronavirus restrictions. Stump grinding restoration has been completed. The whole top infield surface on the Jackson Park main baseball diamond was removed, and a new surface installed. Final grading and seeding around the new playground equipment in Hickory Lane Park has begun. A new computer board was replaced in one of the furnaces at the Police Department. Due to Governor Ever's "Safe at Home" Order, the Spring Cleanup Day scheduled for Saturday, April 25th has been canceled.

At the WWTP: Catch basin cleaning continues using the jetter truck. All catch basins have been cleaned in the Northeast Quarter of the Village – east of Jackson Drive and north of STH 60. The Utility Superintendent had an epiphany to modify the PTO (vacuum) on jetter truck to allow it to continue running while moving the truck. The manufacturer is now contemplating making the change on all trucks it builds. The chlorine contact chamber was drained and cleaned prior to effluent chlorination beginning May 1st. Lawn repair was done around the plant preparing for the mowing season.

The electric wiring in the Splash Pad building has been repaired and is ready for the season.

Clerk

On Monday, 107 late-arriving absentee ballots were processed. Election results were transmitted to the County. The Municipal Board of Canvass then met to canvas the local races. The total votes for Village Trustee: Brian J. Heckendorf – 966, Traci Wells – 759, John Kruepke – 757, Dave Liesener – 680, Wendy A. Gall-Kannenbergh – 539, and Debbie Kurtz – 524.

There was a 50% turnout for the Spring Election with a total of 2,229 voters, of which 1,826 were by absentee, 403 election day voters, and forty-three election day registrations. Fifteen absentee ballots were rejected due to incomplete certificate envelopes and postmarks after April 7, 2020.

The Type A Notice of Elections for the August 11th Partisan Primary and November 3rd General Election was posted.

Treasurer

Work continues registering for various federal funding opportunities related to COVID-19.

The Village auditor has sent the final 2019 year-end adjusting journal entries and they are being processed.

The Village received \$1,213 from the Wisconsin Department of Revenue's Unclaimed Property Division for payments that were never received.

Administrator

The contract for the new Municipal Complex has been delivered to the Village Hall for signatures. It is currently being reviewed by the Village Attorney.

STH 60 is scheduled to be closed Monday (April 20th) from the eastern Village limit near Eagle Drive, east seven miles to WIS 181 ("Five Corners") in Cedarburg, due to the WIS 60 Rehabilitation Project of the Wisconsin Department of Transportation. Click: projects.511wi.gov/wis60/ for full project overview.

The Village of Jackson residents are doing well on the 2020 Census. If you have not already done so, there is still time to self-report online or by phone. See the next page for the details. If you didn't receive the form, you may still complete the process and avoid a home visit by a Census worker. See the next page.



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U.S. Census Bureau

Washington, DC 20233-0001

Office of the Director

TO RESIDENT AT
YOUR ADDRESS
JACKSON WI 53037

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PO 20 5 2



March 16, 2020

Dear Resident:

Recently, you should have received instructions for completing your **2020 Census** questionnaire online. Local communities depend on information from the Census Bureau to fund programs that promote the well-being of families and children as well as equal employment opportunities for you and your neighbors. If you have not already responded, please complete your short 10-minute 2020 Census questionnaire now.

<p>0035-R1C-A-000002532</p> <p>Respond now at my2020census.gov</p>	<p>Your Census ID is:</p> <p>XXXX - XXXX - XXXX</p>
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If we do not receive your response online, we will mail a paper questionnaire to your address in a few weeks.

Your response is important to your local community and your country. By law, your response is required, and your answers are confidential. If you do not respond, we will need to send a Census Bureau interviewer to your home to collect your answers in person.

If you need help completing your 2020 Census questionnaire, please call toll-free 1-844-330-2020.

Thank you for your prompt response.

Sincerely,

Steven D. Dillingham
Director

Mensaje importante: Para completar su cuestionario del Censo del 2020, visite **my2020census.gov** o llame gratis al 1-844-468-2020.

census.gov