

To: Village Board, All Committee Members, and Others
From: John M. Walther, Administrator
Date: April 12, 2019
Subject: Weekly Update



Police Department

We've been working with the JFD and Cedar Corp on the revisions to the public safety building plan.

Our "Activity Report" for the month of March was emailed to our elected officials early this week. It was also posted to the Jackson Police Department Facebook page.

The sergeant's position was posted internally for interested candidates. This process is expected to take up to two months until the position is filled.

Fire Department

There were fifteen medical and three fire calls over the past week including a CO detection, false alarm, and transformer fire. An officers' meeting was held Monday; a time to bring up concerns, questions, and operating procedures. We also have been busy working with medical control to develop procedures for our paramedic license.

Joint Parks and Recreation

Kelly had a Hickory Park playground meeting Monday. All is coming along smoothly.

Washington County Energy Assistance was available at the JACC Wednesday to help out residents.

Renee facilitated the monthly Hunger Task Force Stockbox program on Wednesday.

Work continues on the Spring/Summer Guide. It will be online and sent to the printer by May 1st.

We have regretfully accepted the resignation from Bill Haese from our Park & Rec Committee. Bill has served with passion and dedication for many years and will be sorely missed.

Thank you to Nancy S. and Cheryl J. for stuffing Easter Prize Eggs; Kayla for tracking down Easter Bags for the 4K Parent & Family Outreach project; the Jackson Fire Department for delivering the Easter Bunny to the hunt; and the Rabideau Family for annually assisting our Easter Bunny.

The Easter Egg Hunt is tomorrow morning (Saturday, April 13th) at 9:30 a.m. Sharp. The Bunny will arrive at 9:00 a.m. on the firetruck! Thank you to our sponsors: The Jackson Pet Hospital, Deal Zone, Culver's of Jackson, and Dairy Queen. If anyone is interested in volunteering for the hunt, please meet us at Jackson Park by 8:30 a.m. to help spread out the eggs for the hunt.

Building Inspection

Inspection volume has been high, with a number of permits being issued for various projects.

Building plans and permit application were received for a single-family home with an attached garage on Highland Road. Bielinski Builders is the general contractor.

Thanks to Carla and Brian for their assistance given to the fill-in inspector while Collin was away.

The 2019 Wisconsin Building Inspectors Institute hosted by the League of Wisconsin Municipalities will be held Wednesday through Friday of next week.

Public Works

At the Jackson Water Utility: The quarterly utility bills have been mailed to customers for their first quarter 2019 water usage. The Water Department will be flushing the entire water system beginning Monday (April 15th.) The flushing may take until the following week due to Village Offices being closed on Good Friday. The phosphate injection point for Well #3 is being relocated to stop erosion of the well discharge pipe, which was found to be severely eroded. It will be replaced. The same modification will be made to Well #4 after Well #3 is back online. The FlexNet program has been effectively detecting leaks for water customers. Recently, a customer had their water filtration system replaced. The plumber did not remove the old valve which was found to be discharging into the sump crock. The increase in the utility bill was only \$30 since the leak was caught early. The homeowner was instructed to have the plumber return to remove the valve.

The Street & Parks Department crew completed the frame work for the roof of the new salt building. The tarp will be installed Monday. While we have until the end of April to receive our final allotment of salt for the year, the vendor has no salt to deliver. The crew continued removing dead or dying Ash trees in the parkways throughout the Village. Cold patching continues. Stump grinding is scheduled for next week for all street trees that have been removed in the last few weeks. The stump grinding and landscaping have been completed in Meadowview Park. Jackson and Reis Parks are next on the list. The Village Hall and the Welcome signs on the east and west Village entrances have received new mulch. A new foul ball net has been ordered for the Jackson Park ball diamond. The crew received CPR training this week, given by the Fire Department; and Work Zone Traffic Safety training was provided this week by CVMIC.

At the WWTP: The drying beds are clean to enable the decanting of the blue tank. The scum pit is being clean with the secondary clarifiers. Chlorine has been ordered for the May 1st to begin the required chlorination of the plant discharge of. The Jackson Sewer Utility is hosting the Cedar Creek Farmers Group on Tuesday, April 16th to discuss a joint effort in education outreach for farming and stormwater management. All are welcome.

A productive meeting was held Tuesday with WisDOT to review the plans for the STH 60 Shared Use Path Project from Coffeerville to Eagle Drive.

Clerk & Treasurer

Jilline attended a Wisconsin Election Commission webinar on WisVote Election Statistics.

Jilline and Paula participated in a Badger Book debriefing session on Thursday regarding the Spring Election.

The 2018 Room Tax Report was filed with the Wisconsin Department of Revenue.

The NEOGOV Onboarding transition has been completed and is now live, to be used for all new hires.

The year-end journal entries have been received from the Village Auditor.

The Expenditure Restraint Budget Worksheet has been filed with the Wisconsin Department of Revenue.