

To: Village Board, All Committee Members, and Others
From: John M. Walther, Administrator
Date: April 10, 2020
Re: Weekly Update



Police Department

The Department of Transportation has advised that the re-surfacing and reconstruction of STH 60 from Eagle Drive east to STH 181 will proceed as scheduled. The construction is scheduled to begin April 20, 2020 and will result in a complete closure of STH 60 in that area. For more information on the project, including detour routes visit: projects.511wi.gov/wis60/.

Under Governor Evers' Safer at Home Order #12, "Businesses may not engage in door-to-door solicitation, regardless of its purpose or status as an Essential Business or Operation." If you experienced storm-related damage, we recommend contacting a reputable contractor directly. All door-to-door solicitation is currently prohibited. If a solicitor comes to your door, please contact the police department.

We've been working on reviewing and revising our policy manual. In addition, we are converting our policies to electronic versions on a secure web-based portal.

Fire Department

There were nine medical and two fire calls this week, including a CO call with low levels, and a grass fire on Mayfield Road. "Phone call" fire inspections continue with the local businesses. All training has been canceled until further notice.

We have begun a video-based testing process for new hires. It will aid us in determining the type of employee we may be hiring. Five members will be selected to do the test at an assessment center.

COVID-19 planning has tapered off. We currently have enough Personal Protective Equipment (PPE). EMS calls have slowed as well. Meetings continue with other EMS providers, the State of Wisconsin Health Services, and the Washington Ozaukee County Health Department.

Joint Parks and Recreation

Cancellations to date include: The Arbor Day Celebration, the annual Kids' Fish Derby, and the area-wide Village Rummage Sale. Stay tuned for updates on June events. You can find updates on the Jackson Parks & Rec website at: jacksonparkrec.recdesk.com

Staff continues to work on the Activity Guide. This issue of the Guide will not be printed and mailed due to the ever-changing COVID-19 guidelines. It will be available online mid-April. We would be happy to print a copy for those unable to view it online.

Reminder: All of the following April meetings have been canceled: Action in Jackson Planning Committee, Jackson Park & Rec Committee, and the Friends of Jackson Parks & Rec. We are in a holding pattern for the May meetings.

The Jackson Area Community Center continues to be a prep site for the Senior Meals on Wheels. Park & Rec staff have been helping the ADRC to ensure the meals are delivered to those who need them.

The Virtual Lineup for this week includes: ("Like" Jackson Park & Rec on Facebook to participate.)

- Monday – Crazy Days Dress Up Schedule
- Tuesday – Mad Science
- Wednesday – MKE with Kids Database
- Thursday – Coloring Contest
- Friday – Salt Dough Activity

Building Inspection

Construction plans and permits were submitted for the second single-family home in the new Cobblestone Meadows subdivision.

An occupancy inspection was performed for Global Parts Solutions & Transport on North Center Street.

Underground plumbing and electrical inspections were performed at the new OnDemand Trucking facility on Alcan Court. Work on the building interior as well as closing in the building will begin next week.

April 13-17 is Wisconsin's Tornado and Severe Weather Awareness Week.

Public Works

While the Jackson Water Utility office is closed to the public, bill payment are being done by appointment, the drop box at the entrance door, mail, or online by credit card. Call the office at 262-677-0707 for any questions. There is be a 3% water rate increase beginning April 1st. The first quarter water and sewer bills are being prepared for the April 15th mailing. The crew inspected all valves and trace wire for the water main associated with the Rosewood Lane Apartment Development. All items are approved. The Utility is coordinating with the contractor to fill, flush, and take the safe water sample. The water lateral at On Demand Trucking has been filled, flushed, and is safe for use. The complete Village water system will be flushed beginning April 20th.

The Street & Parks Department crew continues the frequent sanitizing of Village buildings. Village Hall garage was cleaned and set up for the Spring Election. Curbside bag collection and brush chipping is being done. The software program was installed and the gate is now functioning at the new Yard Waste site, but due to the current coronavirus restriction, issuance of cards is being postponed. Rules and procedures have been developed for the site. Stumps of the trees removed in the parkways have been ground. Restoration is scheduled for next week.

At the WWTP: The jetter truck is being used to clean catch basins. The grease tank was unplugged and is now flowing. New lights were installed in the shop.

The splash pad building is receiving some electric wiring repair deteriorating from the chlorine.

Clerk

Results for Tuesday's Spring Election are unavailable until after the processing of late arriving absentees has been completed. The Supreme Court ruled that ballots are to be counted only if mailed with a postmark on or before April 7, 2020 and received by 4:00 p.m. on Monday, April 13, 2020. The Municipal Board of Canvass agenda was posted.

Under Governor Evers "Safer at Home" Order, Peddlers, Solicitors, and Transient Merchants Permits are prohibited from being issued at this time.

Treasurer

The Treasurer participated in a training session on the FEMA Assistance Program. Work continues in compiling labor and material costs to be submitted to FEMA for federal aid.

2020 Expenditure Restraint Budget Worksheet was completed and submitted to the WDOR.

Administrator

Tuesday's Spring Election ran smoothly and was efficiently handled, as safely as possible, in the Village Hall Garage. The six-foot social distancing requirements of Governor Tony Evers' Emergency Order #12 – Safer at Home Order were maintained for the 403 in-person voters throughout the day. Polling booths and equipment were regularly sanitized. Results of the election will not be known until late Monday. A total of 2,123 total votes were counted on Tuesday. Additional absentee ballots properly received after Tuesday will be counted after 4:00 p.m. on Monday.

The Jackson Quarterly has been completed and sent to the printer.

Thank you to the Greater Jackson Business Alliance for donating a number of \$10 gift certificates to be made available to individuals who made need a little "hand up" during this time. Call the Village Hall for information.