

To: Village Board, All Committee Members, and Others  
From: John M. Walther, Administrator  
Date: February 14, 2020  
Re: Weekly Update

*Happy Valentine's Day*



## **Police Department**

Officer Jennifer Gerke provided a presentation to Morning Star Lutheran Church and School parents on Thursday evening regarding current drug trends, vaping, and on-line safety. We appreciate the invitation from Morning Star to inform parents of issues impacting the youth in our community.

Lieutenant Fristed and Detective Foeger assisted the Germantown School District with lockdown drills at their schools on Thursday. We were invited to learn how they conduct their drills, and also as a preventive measure, because our officers would likely respond to Germantown schools in the event of a serious emergency that overwhelms their resources. Future training with the schools in the Village is being planned regarding drills and school safety.

A new police officer will begin his service with the Village on Monday. Officer Michael Trevarthen has been hired to fill our police office vacancy. Officer Trevarthen comes to us with nearly two-years of full-time law enforcement experience with the Lodi Police Department.

Chief Vossekul and Lieutenant Fristed attended the Wisconsin Chiefs of Police Association Mid-Winter Conference in Wisconsin Dells earlier this week. Training was focused on leadership, state resources available to local governments, and legal updates. There was also an opportunity to meet with over 100 law enforcement vendors.

This past week our officers responded to several domestic disturbances and arrested two drivers for operating while under the influence (OWI): notably, a 65-year-old Horicon man being arrested on Thursday evening for OWI (3<sup>rd</sup> Offense.)

In a separate incident on Saturday at 1:56 a.m., an officer on patrol observed a vehicle drive into a curb, causing damage to the vehicle. The driver, a 36-year-old Hartford woman, was arrested for OWI (1<sup>st</sup>). Her preliminary breath test was .147. Her seven-year-old daughter was a passenger in the vehicle. Arrangements were made for the child, and the woman was taken to the Washington County Jail.

Officers also dealt with numerous spinouts, run-offs, and crashes as a result of the winter weather.

## **Fire Department**

There were eight medical and two fire calls this week; both fire calls were for mutual aid: a shed fire in Kewaskum and house fire in Cedarburg. Fire and EMS prevention had a full schedule of CPR classes. Morning Star teachers were recertified in CPR Friday and the JCC hosted a CPR class for the community.

The ranch house on the site of the future Municipal Complex was burned down Saturday (February 8<sup>th</sup>.) It was a great opportunity for our crews to receive live fire training. There were nine separate "burns" throughout the day, followed by the final burn. Clean-up will begin soon in preparation for construction.

There was an officers meeting Monday regarding plans for the future. One of the topics considered maintaining consistent paramedic coverage. We are still regarded as an Advanced EMS service that can provide paramedic coverage when possible. We currently have three paramedics with two paid on call paramedics recently added to the roster, which will help to cover a 24-hour cycle. Our flex to paramedic level has been effective, providing a significant increase in care to our community. It will take a little longer to progress to a full paramedic service, but we are committed to make this happen, currently striving to achieve the goal of consistent paramedic coverage from 6:00 a.m. to 6:00 p.m. A paramedic is available

until 10:00 p.m. on Monday through Saturday, who is able to immediately respond to an EMS call. When fire calls takes a paramedic away, West Bend Fire helps to cover the high level of care. In the fall, another full-time paramedic is planned to be added, to be made possible by the retirement of a full-time member.

### **Joint Parks and Recreation**

A 4k Director's meeting was held Wednesday. Parent surveys were discussed.

The last in the series of SYSCO sales meetings was held today at the JACC. We truly enjoyed having them utilize our facility during their remodel and appreciate their flexibility.

Tomorrow (Saturday) at the JACC is the Annual Youth Free Throw Contest from 10:00 – 11:00 a.m. for 3<sup>rd</sup>, 4<sup>th</sup> and 5<sup>th</sup> graders. This is a free event for all to attend. The finalists from each division will qualify for the Southeastern Wisconsin Free Throw Championships to be held at West Allis Central High School.

Saturday at 9:00 a.m. and Tuesday at 6:00 p.m., Brenda Mundt, our certified personal trainer, will host our monthly fitness orientations. She does these twice a month for all our fitness members to teach them how to use the machines. If you are interested in registering for an orientation, please stop at the Community Center and we will get you signed up.

4K Enrollment Reminder: Open enrollment for 4K continues for the 2020-2021 school year. The Jackson Community Center fills quickly, so families interested should register as soon as possible. Enrollment packets may be picked up (and dropped off) at the Community Center. Ask for Kelly.

The 2020 Events Calendar is available on our website at [jacksonparkrec.recdesk.com](http://jacksonparkrec.recdesk.com). Check out all our great upcoming events!

If you haven't already completed the Community Assessment Survey, please do so. It may be found on our webpage, Facebook site, or at the Community Center. The results of the survey will play an important part in the future planning for the Parks & Recreation Department.

The Friends of Jackson Parks & Rec and the Park & Rec Committee will meet Wednesday, February 19<sup>th</sup> at 6:00 p.m. at the JACC.

### **Building Inspection**

Inspection volume was steady this week while permit volume remained slow.

Staff has been working with the Cedarburg Post Office, Washington County Land Management, and the Sheriff's Department on some address issues on new Village subdivisions and some existing locations.

Wednesday, staff attended the monthly meeting of SE Wisconsin Building Inspectors Association. Johnny Winston, Division Administrator of Industry Services was the guest speaker; covering many building inspection related topics and the role of the Department in supporting municipalities and being co-partners. The overall theme was "It's a new day in DSPS". These are welcomed words from those who work directly with the Department and have experienced a sharp decline in staffing and services in the last decade.

A bill (LRB-5307/2) is being circulated for support relating to proposed changes to state plan review requirements. Most notably, the requirement for state plan review would increase from 100,000 cubic feet to 200,000 cubic feet for all single-story public buildings. Additionally, the bill increased the plan review for plumbing installations and alterations from sixteen to twenty-five fixtures for certain occupancies. Under certain scenarios, buildings that fall under the above proposed thresholds would not be subject to plan review or inspection. The Building Inspectors Association generally opposes these changes because, if implemented, they could diminish public safety.

The new Plan Commission Application and Submittal Guide has been completed and is now available on the Village website. The updated form should be used for all future submittals.

## **Public Works**

The Jackson Water Utility mailed another batch of fifty notices for meter changeouts; second notices to non-responders, and three disconnect notices to those who failed to respond to the earlier first mailing. Oil changes have begun on auxiliary motors and generators at all well sites and the booster station. The PSC audit has begun. The auditor discovered an account with an incorrect multiplier causing a total of 500,000 gallons to not be billed. A new invoice was mailed. Washington County Fair Park questioned the 4<sup>th</sup> quarter consumption which was 200,000 gallons more than normal. Upon investigation, a hydrant had not been completely shut off during the October flushing operation. A credit will be issued to their account. There were thirty-three Digger's Hotline locates for the month of January averaging less than two per day. The Water Utility hosted a Rural Water Association class Thursday covering Smith and Lovelace pumps.

The Street & Parks Department crew was in snow operation for the Sunday and Thursday snowfall. The 2003 5-yard plow truck is still waiting for parts to repair the plow hydraulics. The 1998 plow truck is being used more than we care to use it. The large snow blower to remove snow from Main Street and Courts is still waiting for parts that are on back order. The snow in the courts and cul-de-sacs will be removed next week by loader and trucks. Vehicle maintenance continues.

At the WWTP: Lateral inspections continue along with the water meter changeouts. The SCADA System had about three quarters of the punch list items completed this week. Other items will be completed during another onsite visit which will save money.

The Utility Superintendent and Director of Public Works attended the Wisconsin State Agency PFAS Action Plan for Local Government Advisory Group meeting this week. The meeting was to generate ideas and feedback to resolve the issue of PFAS in drinking water. The suggestion was made to begin with education and communication about the risks associated with PFAS.

## **Clerk**

The public test of the ICE Voting Machine was conducted on Wednesday for Tuesday's (February 18<sup>th</sup>) Primary Election. Training for Election Inspectors was held on Thursday and included seven new inspectors. The Type D notice listing polling location information and hours was posted and will be published in Saturday's Daily News. (Polls will be open from 7:00 a.m. until 8:00 p.m. in the Village Hall Boardroom.) Today is the last day to register and/or vote by absentee before the Spring Primary Election.

The Clerk's staff participated in two Wisconsin Election Webinars this week on Badger Book Review and Updates, and information on Presidential Preference ballots for the Spring Election.

## **Treasurer**

Twenty notices were sent out to businesses that have not paid their 2019 Personal Property tax bills which were due January 31, 2020.

Thursday the Treasurer and Administrator met with Tami Olszewski from Ehlers. She will be working with the Village on the investment options related to the specific significant borrowings for the new Municipal Complex.

Don't forget to register for the March 4<sup>th</sup> On-Site Health Screening for Village employees and their spouses. Register at [wellwisconsin.staywell.com](http://wellwisconsin.staywell.com). There are currently ten of thirty slots filled.

## **Administrator**

The 2020 Candidate Forum for the Village is scheduled for Thursday, March 19<sup>th</sup> from 6:30 – 8:00 p.m. in the Gathering Hall at the Jackson Community Center. Six candidates are vying for three Trustee positions on the Board . . . More to come.