

APPROVED MINUTES

Budget & Finance Committee Meeting

Tuesday, December 11, 2018 at 7:00 p.m.

Jackson Village Hall

N168W20733 Main St.

Jackson, WI 53037

1. Call to Order and Roll Call

Pres. Schwab called the meeting to order at 7:00 p.m.

Members Present: Trustees Olson and Kurtz.

Village Board Members Present: Trustees Kruepke and Malcolm.

Staff Present: Collin Johnson, Brian Kober, Fire Chief Swaney, Kelly Valentino, Police Chief Vossekuil, John Walther and Jilline Dobratz.

2. Approval of minutes for the Budget & Finance meeting of November 13, 2018

Motion by Tr. Olson, second by Tr. Kurtz to approve the Budget & Finance minutes of November 13, 2018.

Vote: 3 ayes, 0 nays. Motion carried.

3. Approval of the November 2018 Treasurer's Report and Check Register

The November Treasurer's Report and Check Register were reviewed.

Motion by Tr. Olson, second by Pres. Schwab to approve the November 2018 Treasurer's Report and Check Register.

Vote: 3 ayes, 0 nays. Motion carried.

4. Resolution #18-27 – Final Special Assessment Ridgeway Drive Reconstruction Project

Motion by Pres. Schwab, seconded by Tr. Olson to recommend Village Board approval of Resolution #18-27 – Final Special Assessment Ridgeway Drive Reconstruction Project.

Vote: 3 ayes, 0 nays. Motion carried.

5. Resolution #18-28 – Final Special Assessment Rosewood Lane Improvement Project

Motion by Pres. Schwab, seconded by Tr. Olson to recommend Village Board approval of Resolution #18-28 – Final Special Assessment Rosewood Lane Improvement Project.

Brian Kober recommended offering an additional payment option of a 10-year payment plan at 5% interest as these special assessments are larger amounts.

Pres. Schwab amended his motion, seconded by Tr. Olson to include a 10-year payment option. The four payment options are to pay in full, put it on property taxes in 2019, a 5-year payment plan at 5% interest and the last option is a 10-year payment plan at 10% interest.

Vote: 3 ayes, 0 nays. Motion carried.

6. Review of Purchase for Utility Mower Replacement

Motion by Pres. Schwab, seconded by Tr. Olson to recommend Village Board approval for Utility Mower Replacement in the amount not to exceed \$10,249.00

Brian Kober explained the current mower has a lot of hours on it and it will be used as a back-up in the Street Department. The new mower has a one year warranty.
Vote: 3 ayes, 0 nays. Motion carried.

7. Equipment Pay Request – Hickory Lane Inclusive Playground

Kelly Valentino commented that what is left to be paid is the surface, which couldn't be poured, and concrete work. Roughly \$100,000.00 will be remaining. Items on the punch list will be done in the Spring. This is in the 2018 Budget. The Friends of Jackson Park & Recreation deposited \$100,000.00 into capital projects.
Motion by Pres. Schwab, seconded by Tr. Kurtz to recommend Village Board approval for the equipment pay request - Hickory Lane Inclusive Playground in the amount of \$177,083.10

Vote: 3 ayes, 0 nays. Motion carried.

8. Review of Purchase for SCBA Equipment

Fire Chief Swaney handed out the proposal; the current SCBA's expire in April. It is in the budget for next year, it will come out of the reserve fund. Jackson, West Bend, Richfield, Hartford and Allenton Fire Departments went in on the proposal together to get a better bid. The SCBA's will be ordered right away as there is a three month wait for the bottles. They will be received around the same time the old ones expire. Air One Equipment will take the expired SCBA's and is giving back \$300.00 for each pack. Multiple bids were received but they did not compare with the proposal. This is a new company in Wisconsin and will have a location in Menomonee Falls which will provide great service.

Motion by Pres Schwab, second by Tr. Olson to recommend Village Board approval Purchase of SCBA Equipment in the amount not to exceed \$193,320.00 per the proposal submitted.

Vote: 3 ayes, 0 nays. Motion carried.

9. Citizens to address the Budget & Finance Committee

None

10. Adjourn

Motion by Pres. Schwab, second by Tr. Kurtz to adjourn at 7:09 p.m.

Vote: 3 ayes, 0 nays. Motion carried.

Respectfully submitted:

Jilline Dobratz, *CMC/WCMC*
Village Clerk/Treasurer