

APPROVED MINUTES
Village Board Meeting
Tuesday, December 10, 2019 at 7:30 p.m.
Jackson Village Hall
N168 W20733 Main Street
Jackson, WI 53037

1. Call to Order and Roll Call.

Pres. Schwab called the meeting to order at 7:30 p.m.

Members Present: Trustees Emmrich, Kurtz, Lippold, Malcolm and Olson.

Member Excused: Trustee Kruepke

Staff present: Collin Johnson, Brian Kober, Chief Swaney, Chief Vossekuil, John Walther, and Jilline Dobratz.

Also Present: Phil Cosson, Ehlers

2. Pledge of Allegiance.

Pres. Schwab led the assembly in the Pledge of Allegiance.

3. Any Village Citizen Comment on an Agenda Item.

None.

4. Resolution #19-36 – Recognizing the Actions of the Jackson Fire Department Members Involved in the Water Rescue

President Schwab read the resolution.

Motion by Pres. Schwab, second by Tr. Emmrich to approve Resolution #19-36 – Recognizing the Actions of the Jackson Fire Department Members Involved in the Water Rescue.

Vote: 6 ayes, 0 nays. Motion carried.

President Schwab thanked the Fire Department members for their service.

5. Kerry – Update of Plant Activities

Michele Bogner and Hal Shepard of Kerry were present to give an update on the complaints of noise levels. Michele stated they have security onsite on a regular basis at night and they will be investigating the problem. They want to be a good neighbor and not have any issues. Hal stated nine months ago they installed a high-speed packaging line and automated system. They didn't put a damper on the equipment going to the outside and are getting a quote. His maintenance team will be working with security to resolve the issue. Kerry is a large company who value their neighbors and their customers. Hal offered a full tour of the plant in March or April for the Village Board, staff and a few residents.

6. Approval of Minutes for the Village Board Meeting of November 12, 2019 and Special Village Board Meeting of December 2, 2019

Motion by Tr. Kurtz, second by Tr. Emmrich to approve the Village Board Minutes of November 12, 2019 and Special Village Board Meeting of December 2, 2019.

Vote: 6 ayes, 0 nays. Motion carried.

7. Approval of Licenses

- Entertainment Licenses:

Coffeerville Company, Jackson Parks & Recreation and Jackson Pub LLC

- Massage License:
Back in Balance Bodyworks: Jenna E. Frank
 - Operator License:
Village Mart: Jessica A. Meyer
- Motion by Tr. Olson, second by Tr. Lippold to approve the licenses as listed.
Vote: 6 ayes, 0 nays. Motion carried.

8. Appointment of Election Officials for the 2020-2021 Term

Motion by Pres. Schwab, second by Tr. Olson to approve the Appointment of Election Officials for the 2020-2021 Term as presented.

Vote: 6 ayes, 0 nays. Motion carried.

Pres. Schwab thanked all Election Inspectors for their service.

9. Budget & Finance Committee

Phil Cosson of Ehlers presented information on the two resolutions. Two different sales occurred today. Prior to the sales, there was a customary rating call with Moody's Investor Service and there was no change to rating of A2. Phil reviewed the sales and bidders. Due to some lower costs, Issue 2019C has been reduced by \$20,000 for a total of \$2,005,000. Issue 2019C is for the Municipal portion, the 2019D issue is for financing the first part of the Police and Fire portion and infrastructure needing to support the project.

- Resolution #19-37 – Resolution Authorizing the Issuance and Sale of \$2,005,000 General Obligation Promissory Notes, Series 2019C
Motion by Pres. Schwab, second by Tr. Olson to approve Resolution #19-37 – Resolution Authorizing the Issuance and Sale of \$2,005,000 General Obligation Promissory Notes, Series 2019C.
Vote: 6 ayes, 0 nays. Motion carried
- Resolution #19-38 – Resolution Awarding the Sale of \$6,350,000 General Obligation Public Safety Building Bonds, Series 2019D
Motion by Pres. Schwab, second by Tr. Lippold to approve Resolution #19-38 – Resolution Awarding the Sale of \$6,350,000 General Obligation Public Safety Building Bonds, Series 2019D.
Vote: 6 ayes, 0 nays. Motion carried.
- Pay Request #2 – 2019 Chateau Dr & Hickory Ln Reconstruction Project.
Motion by Tr. Olson, second by Tr. Lippold to approve Pay Request #2 – 2019 Chateau Dr & Hickory Ln Reconstruction Project in the amount of \$395,269.87.
Vote: 6 ayes, 0 nays. Motion carried.
- Change Orders 2, 3a & 3b – 2019 Jackson Park Alley Project
Motion by Tr. Olson, second by Tr. Kurtz to approve Change Orders #2, 3a & 3b – 2019 Jackson Park Alley Project in the amount of \$8,050.00.
Vote: 6 ayes, 0 nays. Motion carried
- Pay Request #2 – 2019 Jackson Park Alley Project.
Motion by Tr. Olson, second by Tr. Kurtz to approve Pay Request #2 – 2019 Jackson Park Alley Project in the amount of \$77,913.54.
Vote: 6 ayes, 0 nays. Motion carried

- Request #1 – Reimbursement Offsite Improvement Laurel Springs
Motion by Pres. Schwab, second by Tr. Malcolm to approve Request #1 – Reimbursement Offsite Improvement Laurel Springs – Bielinski Homes in an amount of \$234,788.75.
Brian Kober explained this was part of the Developer’s Agreement that are benefiting the Village, not the subdivision. Items for reimbursement are Jackson Drive Reconstruction, Cedar Creek Road Reconstruction, Rail Road Water Main Construction, Engineering, Permits and Fees. John Donovan emailed Brian stating the final grading of the site, protecting the ditch line along the south side of Cedar Creek Road and stoning of the subdivision will be done tomorrow.
Vote: 6 ayes, 0 nays. Motion carried
- Review of Quote for Traffic Study of TIF #7 by SRF Consulting Group
Motion by Pres. Schwab, second by Tr. Olson to approve Review of Quote for Traffic Study of TIF #7 by SRF Consulting Group in the amount of \$18,800.00.
Pres. Schwab explained Cedar Corporation suggested we work directly with SRF Consulting to save on engineering costs.
Vote: 6 ayes, 0 nays. Motion carried

10. Plan Commission

- No Recommendations

11. Board of Public Works

- Town of Jackson Water Expansion Area – Water Service Request – Robin Olson
Motion by Pres. Schwab, second by Tr. Malcolm to approve an application of Water Service Request for 1966 Sherman Road in the Town of Jackson submitted by the Olson’s or by Olson’s authorized agent subject to the following terms and conditions; a complete application with the appropriate filing fee (if not already paid) must be submitted, the approval of the application shall be limited to a single-family residence for the property, the single-family residence must be both occupied and connected to the Village’s water distribution system within 12 months of the date of the Village’s approval of the application, neither Olson’s nor their authorized agents have a property right in the renewal or extension of the Village’s approval of the application and all rights are reserved by the Village to approve or deny a subsequent request for amendment or renewal of the application, and the connection of the property to the Village’s water distribution system shall comply with all material rules and regulations of the Village Water Utility.
Tr. Olson stated a water capacity study has been completed and 15 units are left for that area including potential annexations. In the limited water service area, we have no architectural control of what the Town can do. Tr. Lippold agrees with Tr. Olson and is opposed to this but is not in favor of a fight with the PSC. Pres. Schwab commented Town residents can always put in a double cased well and we are not denying them the ability to build a house on the land.
Vote: 5 ayes, 1 nay (Tr. Olson). Motion carried.

12. Joint Parks & Recreation.

- No Recommendations

13. West Bend School District - Update

John Walther spoke with the School Superintendent and was informed that the Board has been discussing its facilities over the last several meetings. The greatest growth of the District is south of County Trunk NN. Don Kirkegaard will be at Village Board in January to give updates. The Joint Community Center hosted a meeting by CSCWC last week with the private citizen group that started the facilities study.

14. Proposed Municipal Building - Update

John Walther reviewed the memo from Cedar Corporation. They are working through final details of designs. Their goal is to have an updated cost estimate to confirm the project budget by January's Board meeting. The recommendation is that the construction commence in early 2020, with completion in 12 to 16 months. They recommend they release plans for bidding in late January with a bid open in late February.

15. Departmental Reports.

Fire Chief Swaney thanked Chief Vossekuil for the resolution and to the Village Board for recognizing them. It is their job, but it is always nice to be recognized for what they do.

Jilline Dobratz stated Trustee Candidacy paperwork is due Tuesday, January 7th. Tr. Malcolm has submitted his Notification of Noncandidacy so there is a Trustee position open. If anyone is interested, a packet can be picked up at Village Hall or contact the Clerk.

Chief Vossekuil commented that the hiring for the vacant Police Officer position is in process. They had a good turnout of applicants and will be interviewing six applicants tomorrow night. The Police & Fire Commission is scheduled to interview next week.

John Walther stated there is a new Village Deputy Clerk/Treasurer, Darlene Smith. Property tax bills have been mailed and we are receiving payments. Update on the Schmahl farm; Habitat for Humanity ReStore took materials from the two houses and garage. The properties are being readied for demolition. Cream city brick will be saved and put in the lobby of the new building. In the next few weeks, the Police, Fire and County Sheriff's Departments will be doing some exercises and training in the houses.

16. Mid-Moraine Municipal Association Report

Tr. Kurtz stated the next meeting will be in January.

17. Washington County Board Report

None

18. Greater Jackson Business Alliance Report

None

19. Citizens to Address the Village Board

None

20. Adjourn

Motion by Pres. Schwab, second by Tr. Emmrich to adjourn.
Vote: 6 ayes, 0 nays. Meeting was adjourned at 8:31 p.m.

Respectfully submitted:

Jilline Dobratz, *CMC/WCMC*
Village Clerk