

APPROVED MINUTES

Board of Public Works Meeting

Tuesday, November 29, 2016 – Immediately following the Budget Hearing, not prior to 7:10 p.m.

Jackson Village Hall

N168W20733 Main Street

1. Call to Order and Roll Call.

Chairman Tr. Don Olson called the meeting to order at 7:10 p.m.

Members present: Brian Heckendorf, Linda Granec, Tr. Jack Lippold, Tr. Mike Kufahl and Gloria Teifke. Scott Thielmann arrived at 7:30 p.m.

Staff present: John Walther and Brian Kober

2. Approval of Minutes for October 25, 2016 meeting.

Motion by Linda Granec, second by Brian Heckendorf to approve the minutes of the October 25, 2016, Board of Public Works meeting.

Vote: 6 ayes, 0 nays. Motion carried.

3. Pay Request #1 – Stonewall Sidewalk Project – Johnson & Sons Paving.

Brian Kober reported on the item. The path and landscaping are in. The handrail will be installed as soon as the parts are received, possibly this week. The added work is due to the gas station owner asking to take the path to the north. The flume to the south will be on the next project. Motion by Tr. Olson, second by Tr. Kufahl to recommend approval of pay request #1 – Stonewall Sidewalk Project – Johnson & Sons Paving, in an amount not to exceed \$127,087.44. The seeding, final landscaping, and handrail need to be completed. They will try to seed now.

Vote: 6 ayes, 0 nays. Motion carried.

4. Pay Request #1 - Industrial Dr. Sidewalk Project – TP Concrete Inc.

Brian Kober reported on the item. The project has been completed with landscaping. The asphalt work in front of the Walgreens driveway was paved. Motion by Tr. Kufahl, second by Tr. Lippold to recommend approval of pay request #1 – Industrial Dr. Sidewalk Project – TP Concrete Inc., in an amount not to exceed \$43,663.62.

Vote: 6 ayes, 0 nays. Motion carried.

5. Review of Rate Increase for Jackson Sewer & Water Utility.

Brian Kober reported on the item. This was recommended by the audit. This is a 3% water increase at \$18-\$19 per year on a 5/8 inch meter based on 12,000 gallons use per quarter. Discussion ensued of the septic decant, grease decant, and septic system surcharge rates. The grinder purchase and costs were also discussed. The cost for the items is based on a past grab sample. Brian commented not to raise the rate too high because the Village would lose the haulers. Scott Thielmann arrived at 7:30 p.m.

Tr. Olson questioned if there is more detail in regards to the costs such as a cost analysis. Brian will do more grab sampling.

The sewer can be increased now; however, normally it is increased with the water. This is a simplified rate case study. There will be a notice in the paper. It will be advertised in January and then will be on the water bill postcards. The rate would go into effect after the first quarter of 2017.

Motion by Brian Heckendorf, second by Tr. Olson to recommend approval of the rate increase for the sewer and water utility.

Vote: 7 ayes, 0 nays. Motion carried.

6. Selling of Village Equipment.

Brian Kober reported on the item. Motion by Tr. Olson, second by Tr. Lippold to recommend approval of the sale of Village Equipment.

Vote: 7 ayes, 0 nays. Motion carried.

7. Review of Engineering Proposal for CTH P and STH 60 Intersection.

Brian Kober presented information on the item in regards to the old park and ride.

The County owns the old Park and Ride and the Village would acquire the land back to the Village for future development. Brian Kober would like to introduce a plan for development and access to Hwy P, prior to the retirement of the Secretary of Transportation at the Wisconsin Department of Transportation. The strip mall needs an additional access point to improve safety. It was suggested to reach out to the secretary of transportation and ask if there are any plans.

Motion by Tr. Olson, second by Tr. Lippold to refer the item to the January 2017 meeting.

Vote: 7 ayes, 0 nays. Motion carried.

8. SCADA System Upgrade - Update.

Brian Kober reported that the plant will be viewed on December 6, 2016, and the bid opening will be on December 15, 2016. The proposals will be at the January meeting. The project will take six to eight months.

9. Marshland Drive Sidewalk Project – Update.

Brian Kober commented that the project is getting complicated. The grades need to be reviewed. They are working to keep the project in the easement area. The project will not be poured this year.

10. Director of Public Works report.

Brian Kober gave the report. Motion by Linda Granec, second by Scott Thielmann to place the Director of Public Works report on file.

Vote: 7 ayes, 0 nays. Motion carried.

11. Citizens/Village Staff to Address the Board.

Gloria Teifke questioned that the new pathway that goes to a crosswalk leads to grass.

John Walther commented that the ABC building closing was on Thursday. The departments will now migrate to a new location.

Tr. Kruepke gave a phone number to John Walther for Abe Miller for the deconstruction and removal of the public works barn.

12. Adjourn.

Motion by Scott Thielmann, second by Tr. Lippold to adjourn at 8:25 p.m.
Vote: 7 ayes, 0 nays. Motion carried.

Respectfully submitted by: Deanna L. Boldrey, Village Clerk-Treasurer