

APPROVED Minutes
Board of Public Works Meeting
Tuesday, November 27, 2018 at 7:00 p.m.
Jackson Village Hall
N168W20733 Main Street

1. Call to Order and Roll Call.

Chair Olson called the meeting to order at 7:00 p.m.

Members present: Linda Granec, Brian Heckendorf, Tr. Lippold, Tr. Malcolm, Gloria Teifke and Scott Thielmann.

Members Excused: None.

Also present: Tr. Kurtz and Tr. Kruepke.

Staff present: Brian Kober and Jilline Dobratz.

2. Approval of the Board of Public Works Minutes of October 30, 2018.

Motion by Linda Granec, second by Chair Olson to approve the Board of Public Works minutes of October 30, 2018 with the correction of two items; change Member Linda Granec from absent to excused and Item #4 should read "energize" the service.

Vote: 6 ayes, 0 nays. Motion carried.

3. Resolution #18-27 - Final Special Assessment Ridgeway Drive.

Brian Kober reviewed Resolution #18-27 - Final Special Assessment Ridgeway Drive Reconstruction Project. The cost of the project was \$1,036,908.46, the base bid was \$1,012,202.40 and the amount being special assessed is \$69,297.41. The Engineer's Estimate was \$1,058,261.00. The Public Hearing will be held on December 11th at the Village Board meeting.

Motion by Chair Olson, second by Tr. Lippold to recommend to Budget & Finance and Village Board approval of Resolution #18-27 - Final Special Assessment Ridgeway Drive Reconstruction Project.

Vote: 6 ayes, 0 nays. Motion carried.

4. Resolution #18-28 - Final Special Assessment Rosewood Lane.

Brian Kober reviewed Resolution #18-28 - Final Special Assessment Rosewood Lane Improvement Project. This is for the properties on the south side of Rosewood Lane. The cost of the project was \$403,587.00 and the base bid was the same amount. The special assessment is for half of the road and the utilities. The special assessment total is \$133,450.43. The Engineer's Estimate amount was \$423,387.00. The Public Hearing will be held on December 11th at the Village Board meeting. The Tax roll was missed this year. The residents will receive a letter to select a payment plan.

Motion by Chair Olson, second by Linda Granec to recommend to Budget & Finance and Village Board approval of Resolution #18-28 - Final Special Assessment Rosewood Lane Reconstruction Project.

Vote: 6 ayes, 0 nays. Motion carried.

5. Review of Purchase for Utility Mower Replacement.

Brian Kober provided a handout for the mower replacement. Four mowers were researched with the recommendation to purchase the 74926 Z Master with the 747cc engine from Tennes Ace Hardware. The 2014 Toro mower will be kept in the fleet.

Motion by Brian Heckendorf, second by Tr. Lippold to move the item to Budget & Finance and Village Board with recommendation to approve the 74926 Z Master not to exceed \$10,249.00.

Vote: 7 ayes, 0 nays. Motion carried.

Member Scott Thielmann arrived at 7:11 p.m. during Item #5 discussion.

6. Discussion on Creating a Yard Waste and Drop-Off Site.

Brian Kober distributed a yard waste drop-off site savings memo. Estimates of savings were calculated based on three Village Employees collecting curb side for three days a week, the collection for ten weeks and ten percent of residents participating with the drop-off site. A yard waste site card could be charged per residence to participate in the program. Discussion will continue at the next meeting in January to include bids on equipment and fencing costs.

7. Discussion of Village Informational Signs.

Brian Kober asked for direction on locations and what information would be on the signs. Scott Thielmann stated the signs in Hartford are big and easy to read from a distance. Gloria Teifke stated the School, Village Hall, Police Department, Fire Department, Community Center and the Parks should be on the signs. Brian Heckendorf stated the Hartford signs were purchased from TAPCO. Also, a Truck Route sign toward County P. Direction is for staff to put together sign recommendations.

8. Director of Public Works report.

Brian Kober gave the report. The new salt building is to be completed and filled with salt this year.

Motion by Linda Granec, second by Tr. Lippold to place the Director of Public Works report on file.

Vote: 7 ayes, 0 nays. Motion carried.

9. Citizens/Village Staff to Address the Board.

Brian Heckendorf inquired on the Department of Public Works radios and if any new radios will be purchased. Brian Kober stated the radios work and they will continue to use the old system. They also have truck radios and portables.

Brian Kober commented the new Building Inspector, Collin Johnson, started on Monday. There is no Board of Public Works meeting in December.

Linda Granec stated this is her last meeting, she is moving out of the Village.

10. Adjourn.

Motion by Scott Thielmann by, second by Linda Granec to adjourn.

Vote: 7 ayes, 0 nays. Meeting was adjourned 7:47 p.m.

Respectfully submitted,

Jilline Dobratz, *CMC/WCMC*
Village Clerk/Treasurer