

APPROVED - MINUTES
Village Board Meeting
Tuesday, November 13, 2018 at 7:30 p.m.
Jackson Village Hall
N168W20733 Main Street
Jackson, WI 53037

1. Call to Order and Roll Call.

Pres. Schwab called the meeting to order at 7:30 p.m.

Members Present: Trustees Emmrich, Kruepke, Kurtz, Lippold, Malcolm and Olson.

Members Absent: None.

Staff present: Brian Kober, Chief Swaney, Kelly Valentino, Chief Vossekuil, John Walther and Jilline Dobratz.

2. Pledge of Allegiance.

Pres. Schwab led the assembly in the Pledge of Allegiance.

3. Any Village Citizen Comment on an Agenda Item.

Dan Leonard – W198N16864 Ridgeway Drive – Agenda Items #14 and #15, commenting on Jackson Elementary and the proposed Public Safety Building. Pres. Schwab stated if he has questions he should make an appointment with the Village Administrator. Tr. Olson suggested he talk to the Police Chief and Fire Chief as well.

4. Public Hearing – Planned Unit Development – J & M Ltd dba The Village Mart - Sign.

Pres. Schwab opened the public hearing. No one spoke. Pres. Schwab closed the public hearing. This item was recommended by Plan Commission per staff comments.

Motion by Pres. Schwab, second by Tr. Emmrich to approve the Planned Unit Development – J & M Ltd dba The Village Mart - Sign.

Vote: 6 ayes, 0 nays, 1 abstain (Tr. Kruepke). Motion carried.

5. Approval of Minutes for the Village Board Meeting of October 9, 2018.

Motion by Tr. Emmrich, second by Tr. Kurtz to approve the Village Board Minutes of October 9, 2018.

Vote: 7 ayes, 0 nays. Motion carried.

6. Approval of Licenses

- Operators Licenses:

East Side Mart: Desiree E. Foerster and Brenda K. Hamilton

Village Mart: Noah J. Packer

Motion by Tr. Olson, second by Tr. Emmrich to approve the Operators Licenses.

Vote: 6 ayes, 0 nays, 1 abstain (Tr. Kruepke). Motion carried.

7. Committee Member Appointment and Administration Oath of Office – Police and Fire Commission Member

Motion by Pres. Schwab, second by Tr. Lippold to appoint Lee Zacharyasz to the Police and Fire Commission.

Vote: 7 ayes, 0 nays. Motion carried.

Oath of Office was administered to Lee Zacharyasz.

8. 2019 Budget Presentation – Discussion and Action

John Walther explained the public notice, upon approval, will be placed in the newspaper and be set for Monday, December 3rd at 6:30 p.m. for a Budget Hearing. The Village qualifies for a 2019 expenditure restraint program payment and will receive just over \$120,000. The new radios will be purchased using Capital Projects account. Radios are \$3,800 to \$4,500 each depending if it's a hand held or mobile device. Initially 50 radios will be purchased. The budget includes an average wage increase for all permanent employees of 2%. The Park and Recreation levy is the same as last year. TID #2 was retired in July 2017 and we are waiting for the States determination on the values. There haven't been any assessed value changes, the mill rate should go down a little bit.

Motion by Pres. Schwab, second by Tr. Lippold to send the proposed budget out for publication with the Public Hearing on December 3rd as presented.

Vote: 7 ayes, 0 nays. Motion carried.

9. Ratification of WPPA Settlement Agreement – 2019-2021

John Walther stated the settlement was arrived at on the first night of negotiations. It is a three year agreement. Article IV - Fair Share, was deleted in its entirety due to the Supreme Court decision earlier in the year which nullified it. A Lateral Entry (hiring) section was added. Also, there is potentially a structural change in the Police Department which will allow a Sergeants position to be part of the union. The wage across the board is 2% the first year, 1.5% in January and July 2020 and 1.25% in January and July 2021.

Motion by Pres. Schwab, second by Tr. Kurtz to move the ratification of the WPPA settlement agreement – 2019-2021 and the Village Board authorizes the Village President to sign the document.

Vote: 7 ayes, 0 nays. Motion carried.

10. Budget & Finance Committee

- **Pay Request #4 – Ridgeway Drive Reconstruction Project.**

Motion by Pres. Schwab, second by Tr. Lippold to approve Pay Request #4 – Ridgeway Drive Reconstruction Project in the amount of \$50,360.74.

Vote: 7 ayes, 0 nays. Motion carried.

- **Collection of Unpaid Sewer and Water Account Balances.**

Motion by Pres. Schwab, second by Tr. Malcolm to approve writing off the two bills at this time and that they be turned over to the State TRIP system for collection.

Vote: 7 ayes, 0 nays. Motion carried.

11. Plan Commission

- No Recommendations.

12. Board of Public Works

- **Discussion on Future Staffing for Public Works Department.**

Brian Kober explained this is in the budget next year and due to employees being hurt and off of work, the staff has been rearranged to take care of plowing. The Water Utility staff is helping out the Street Department and Waste Water is going to help with parking lots and sidewalks. Brian Kober is asking to start the process now with advertising the position and add the new employee at the beginning of the year.

Motion by Pres. Schwab, second by Tr. Emmrich that the Village Board authorizes staff to begin looking for a new employee for the Public Works Department.
Vote: 7 ayes, 0 nays. Motion carried.

13. Joint Parks & Recreation.

- Eagle Scout Project Approval, Kiosks at Jackson Park and Meadowview Park Project – Jonathan Hardy.

Kelly Valentino stated Jonathan Hardy is with Troop #756. He is looking to work on kiosks at Jackson Park and Meadowview Park which will help keep people posted with community events.

Boy Scout Jonathan Hardy explained his proposed project with a slide presentation. He is building two information centers one at Jackson Park and one at Meadowview Park. These will be built in the spring and then will be installed in May 2019.

Motion by Pres. Schwab, second by Tr. Emmrich to approve the Eagle Scout Project.
Vote: 7 ayes, 0 nays. Motion carried.

14. West Bend School District - Update.

Pres. Schwab stated the School District is moving forward with their planning. A meeting of electors is on November 26th at 6:15 p.m. regarding purchasing property.

15. Proposed Public Safety Building - Update.

Ron Dalton with Cedar Corporation was present and gave an update. Cory Scheidler is working on revisions that include office layout changes, shower room changes and minor flow improvements. They are working on an Alta Survey for the site and a phase one environmental study. Site survey work has been completed for the entire site. Tr. Lippold asked how many parking spaces are at the new building. Ron Dalton stated he will check into that and report back.

16. Departmental Reports.

Park and Recreation Director Kelly Valentino thanked everyone who helped with Ghouls Gala. The Kids Rummage sale is Saturday, December 1st from 9:00 a.m. until Noon. Hickory Park playground installation has started.

Clerk/Treasurer Jilline Dobratz reported at the General Election last Tuesday there were 3,525 votes cast which included 1,288 absentee ballots and 297 Election Day Registrations. The turnout was 82.7%. Thank you to all the hardworking Election Inspectors and Village Staff for making the day go as smooth as possible. The first day for candidate to circulate nomination papers for the 2019 Spring Election is December 1st. The deadline to file nomination paperwork is Wednesday, January 2, 2019 at 5:00 p.m.

Police Chief Vossekuil gave an update on the Police Officer position. There were 30 applicants, 15 took the written test and the nine who passed will be interviewed by the PFC.

Administrator John Walther commented the School District meeting of the electors is November 26th at 6:15 p.m. This is important for the Village of Jackson development.

17. Mid-Moraine Municipal Association Report.

Tr. Kurtz stated the next meeting will be January 9, 2019.

18. Washington County Board Report.

County Supervisor Marcy Bishop gave an update on the October meeting highlights. The County is participating in the State's Community Development Block Grant Closeout Program. A \$100,000 Youth Justice Innovation Grant was awarded. This will allow 10 additional youth in-home services instead of incarceration. There were three Tax Deed Sales and all 2017 delinquent tax properties were satisfied. They went into Closed Session regarding the resignation of Supervisor District #11. A decision will be made on the County's new logo and tagline tomorrow night.

19. Greater Jackson Business Alliance Report.

Brian Heckendorf stated the general membership met last month. The guest speaker was Brad Otto of P3C Technologies who spoke on cyber security for small businesses.

20. Citizens to Address the Village Board.

Gloria Teifke thanked all the Veterans for their service.

A citizen from Riverview Drive commented on the speed limits in Jackson. She stated Eagle Drive has no speed limit and people do not stop at stop signs by the Community Center. Pres. Schwab asked the Police Chief to review the current situation and have a report next month. Tr. Lippold inquired if street data was available. Police Chief Vossekuil stated they have traffic enforcement data. He will pass along this information to the officers.

Dan Leonard made comments on the School District, current land, the proposed site and Jackson Elementary.

21. Closed Session pursuant to Wis. Stats. §19.85(1)(c) Considering employment, promotion, compensation or performance evaluation date of any public employee over which the governmental body has jurisdiction or exercises responsibility.

Motion by Pres. Schwab, second by Tr. Lippold to convene into closed session at 8:19 p.m. and to include the Village Board and the Village Administrator.
Roll Call Vote: 7 ayes, 0 nays. Motion carried.

Reconvene into Open Session

The Village Board reconvened into open session at 9:36 p.m.

22. Adjourn.

Motion by Pres. Schwab, second by Tr. Emmrich to adjourn.
Vote: 7 ayes, 0 nays. Meeting was adjourned at 9:37 p.m.

Respectfully submitted:

Jilline Dobratz, *CMC/WCMC*
Village Clerk/Treasurer