

**APPROVED - MINUTES**  
**Budget & Finance Committee Meeting**  
**Tuesday, November 13, 2018 at 7:00 p.m.**  
**Jackson Village Hall**  
**N168W20733 Main St.**  
**Jackson, WI 53037**

**1. Call to Order and Roll Call**

Pres. Schwab called the meeting to order at 7:00 p.m.

Members Present: Trustees Olson and Kurtz.

Village Board Members Present: Trustees Kruepke and Malcolm

Staff Present: Brian Kober, Fire Chief Swaney, Kelly Valentino, Police Chief Vossekuil, John Walther and Jilline Dobratz.

**2. Approval of Budget & Finance Minutes: October 9, 2018, October 23, 2018 and November 8, 2018 Meetings**

Motion by Tr. Olson, second by Tr. Kurtz to approve the minutes for the October 9, 2018, October 23, 2018 and November 8, 2018, meetings.

Vote: 3 ayes, 0 nays. Motion carried.

**3. Approval of the October 2018 Treasurer's Report and Check Register**

The October Treasurer's Report and Check Register were reviewed.

Motion by Tr. Kurtz, second by Tr. Olson to approve the October 2018 Treasurer's Report and Check Register.

Vote: 3 ayes, 0 nays. Motion carried.

**4. Collection of Unpaid Sewer and Water Account Balances**

Brian Kober stated the two unpaid accounts in the amounts of \$937.53 and \$339.98 are former Green Valley residents who have moved and are uncollectible. John Walther stated the accounts could be written off contingent on trying to collect through TRIP or SDC.

Motion by Pres. Schwab, seconded by Tr. Olson to recommend the Village Board to write off the two unpaid sewer and water account balances but also pursue collection through the State collection programs.

Vote: 3 ayes, 0 nays. Motion carried.

**5. Pay Request #4 – Ridgeway Drive Reconstruction Project**

Motion by Pres. Schwab, second by Tr. Olson to recommend Village Board approval of Pay Request #4 – Ridgeway Drive Reconstruction Project in the amount not to exceed \$50,360.74. Brian Kober stated they are negotiating on landscaping and \$15,000 is being held back on the project.

Vote: 3 ayes, 0 nays. Motion carried.

**6. Citizens to address the Budget & Finance Committee**

Casey Latz questioned if there is a different between the Green Valley property owner compared to a landlord regarding the unpaid sewer and water bills. Brian Kober explained under State Statute 66.0809(3)(d) the owner of the mobile home park is exempt from placing delinquent utility charges on real estate property taxes.

**7. Adjourn**

Motion by Pres. Schwab, second by Tr. Kurtz to adjourn at 7:07 p.m.

Vote: 3 ayes, 0 nays. Motion carried.

Respectfully submitted:

Jilline Dobratz, *CMC/WCMC*  
Village Clerk/Treasurer