

APPROVED MINUTES

Village Board Meeting

Tuesday, November 8, 2016, at 7:30 p.m.

Jackson Area Community Center

N165 W20330 Hickory Lane

Jackson, WI 53037

1. Call to Order and Roll Call.

President Michael Schwab called the meeting to order at 7:30 p.m.

Members Present: Trustees Kruepke, Kufahl, Emmrich, Kurtz, Lippold, and Olson.

Staff present: John Walther, Fire Chief Swaney, Jim Micech, Kelly Valentino, and Brian Kober.

2. Pledge of Allegiance.

President Schwab led the assembly in the Pledge of Allegiance.

3. Any Village Citizen Comment on an Agenda Item.

None.

4. Public Hearing: Conditional Use – Cathedral Builders, Inc. – Tower Dr. Sign Permit & Front & West Elevation Alteration.

Pres. Schwab opened the Public Hearing. There were no comments. Pres. Schwab closed the Public Hearing. The Plan Commission recommended approval of the Cathedral Builders, Inc. sign and elevation alteration per staff comments.

Motion by Tr. Kufahl, second by Tr. Lippold to approve the Conditional Use for Cathedral Builders, Inc. per staff comments.

Vote: 7 ayes, 0 nays. Motion carried.

5. Public Hearing: PUD Amendment – Lumber Sales – Delaney Ct – Containment Wall Height.

Pres. Schwab opened the Public Hearing. There were no comments. Pres. Schwab closed the Public Hearing. Jim Micech stated, the owner does not want to install a fence, but wants to install landscaping instead. The owner, Jim Francois, passed out pictures showing the proposed landscaping.

Motion by Tr. Kufahl, second by Tr. Emmrich to approve the PUD Amendment for Lumber Sales allowing the proposed landscaping be used instead of a fence maintaining the six feet in height for the containment area.

Vote: 7 ayes, 0 nays. Motion carried.

6. Consent Agenda:

- Approval of Minutes for the Village Board Meetings of October 11, 2016, October 18, 2016, and October 19, 2016.
- Licenses.

Operator Licenses:

The Village Mart and Main Street Mart: Shannon Macheel

Jackson Pub: Angela Meeks

Motion by Pres. Schwab, second by Tr. Kufahl to approve the Consent Agenda items of the Village Board Minutes of October 11, 2016, October 18, 2016, and October 19, 2016, and the Operators' Licenses.

Vote: 6 ayes, 0 nays, 1 abstain (Tr. Kruepke). Motion carried.

7. Budget & Finance Committee.

Pay Request #4 – Wilshire Drive Reconstruction Project.

(Returning from October Meeting.)

The contractor has done minor landscaping and intends to come back in the spring. The amount is \$16,288.90. A retainage of \$5,000 is being held for the spring landscaping. Motion by Tr. Kufahl, second by Tr. Kruepke to approve Pay Request #4 for Wilshire Dr Reconstruction Project in the amount of \$16,288.90.

Vote: 7 ayes, 0 nays. Motion carried.

Building Inspection Software and Tablet.

The Budget & Finance Committee recommended approval of the software purchase. The software purchase is to create a more efficient Building Inspection Department with data entry and inspection. The software upgrade cost is \$1,780.00 from Infinity Software Solutions. Motion by Pres. Schwab, second by Tr. Olson to approve the purchase of the software upgrade for \$1,780.00 from Infinity Software Solutions.

Vote: 7 ayes, 0 nays. Motion carried.

Dispute of EMS Bill – Patient Number 9597.

The Budget & Finance Committee recommended denial in reimbursing the EMS invoice of patient number 9597. The patient was present and said that the Germantown Officer called for emergency service. The car had the air bag deployed, and the headlight was broken so the car was towed. Motion by Pres. Schwab, second by Tr. Kruepke to deny the request for reimbursement of EMS bill for Patient Number 9597.

Vote: 7 ayes, 0 nays. Motion carried.

Fire Department – Computers, Software, WIFI, and Mounting Equipment for Ambulances.

The Budget & Finance Committee recommended approval the purchase of the Image Trend Software in the amount of \$18,750, and computers for a not to exceed amount of \$19,000 which includes \$3,000 for the installation cost. Motion by Pres. Schwab, second by Tr. Kufahl to approve the purchase of the Image Trend Software in the amount of \$18,750, and computers for a not to exceed amount of \$19,000 which includes \$3,000 for the installation cost.

Vote: 7 ayes, 0 nays. Motion carried.

Final Pay Request Georgetown Dr. Reconstruction Project.

The Budget & Finance Committee recommended payment of the final pay request for Georgetown Dr. Reconstruction Project in the amount of \$15,628.83. Motion by Tr. Olson, second by Tr. Kurtz to approve the payment of the final pay request for Georgetown Dr. Reconstruction Project in the amount of \$15,628.83.

Vote: 7 ayes, 0 nays. Motion carried.

8. Plan Commission.

• **Extraterritorial Certified Survey Map – Mark Peters – Pleasant Valley Road.**

The Plan Commission Committee recommended approval of the Certified Survey Map, subject to staff comments.

Motion by Tr. Kruepke, second by Tr. Emmrich to approve the Certified Survey Map, subject to staff comments.

Vote: 7 ayes, 0 nays. Motion carried.

- **Certified Survey Map – Holz – English Oaks.**

The Plan Commission Committee recommended approval of the Certified Survey Map, subject to staff comments.

Motion by Pres. Schwab, second by Tr. Kufahl to approve the Certified Survey Map, subject to staff comments, and contingent on approval of the developer's agreement.

Vote: 7 ayes, 0 nays. Motion carried.

9. Developer's Agreement – Holz – Highland Road.

Bill Holz was present to explain the proposed developer's agreement which removes the property from the original developer's agreement with English Oaks Subdivision. Pres. Schwab stated the proposed developer's agreement allows Mr. Holz not be subject to future cost of improving Highland Road if someone else generates the improvement. The language binds future Village Boards on their decision of assessments.

Motion by Tr. Kufahl, second by Tr. Kurtz to approve the Developers Agreement for the Holz property as submitted.

Vote: 6 ayes, 1 nays (Schwab). Motion carried.

10. Board of Public Works.

- **WPDES Storm Water Compliance Report.**

The MS4 permit requires a list of items including: reviewed the current storm water management, established a baseline, and evaluated illicit discharges, large outfalls, ordinance revisions (pending with the re-codification), storm water pollution plans, and public education and outreach).

Motion by Tr. Lippold, second by Tr. Emmrich to place on file and approve the WPDES Storm Water Compliance Report.

Vote: 7 ayes, 0 nays. Motion carried.

11. Resolution 16-20 Recognition of Casey Latz as Recipient of the Honorary Fellowship Award by the Wisconsin Park & Recreation Association.

Motion by Tr. Emmrich, second by Tr. Oslon to approve Resolution 16-20 Recognition of Casey Latz as Recipient of the Honorary Fellowship Award by the Wisconsin Park & Recreation Association.

Vote: 7 ayes, 0 nays. Motion carried.

12. Departmental Reports.

Kelly Valentino pointed out the nice chair rail in the Gathering Hall installed through a Boy Scout Eagle project.

Fire Chief Swaney reported Fire Truck Engine 1261 is in the shop for service.

John Walther reminded the Board on the upcoming Redevelopment Workshop that will be held on Wednesday, November 16th from 7:00 to 8:30 PM in the Community Center Gathering Hall.

13. Washington County Board Report.

- **County Wide Health Coalition, Well Washington County – Amanda Wisth, MPH, CHES.**

Amanda Wisth gave a short presentation to the Village Board on the wellness of the County.

County Supervisors Raymond Heidtke, and Robert Hartwig gave a report on the County Budget to the Village Board.

14. West Bend School District Liaison Report.

No report.

15. Greater Jackson Business Alliance Report.

Brian Heckendorf commented that the next general membership meeting in December will be in the evening.

16. Mid-Moraine Legislative Committee/Mid-Moraine Municipal Report.

Administrator Walther stated there is nothing to report.

17. Citizens to Address the Village Board.

None.

18. Convene into closed session pursuant to Wis. Stats. § 19.85(1)(g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved: The Memorandum of Understanding regarding the Village-Town Revenue Sharing Agreement and Cooperative Boundary Plan.

Motion by Pres. Schwab second by Tr. Kruepke to convene into closed session at 8:29 p.m. and to include the Village Board, John Walther, and Brian Kober.

Vote: 7 ayes, 0 nays. Motion carried.

The board convened into open session at 8:54 p.m.

Motion by Tr. Kufahl, second by Tr. Kruepke to accept the Memorandum of Understanding Amendment #1 created on November 1, 2016 and instruct legal counsel to draft a cooperative agreement with the Town of Jackson.

Vote: 6 ayes, 1 nays, (Tr. Olson). Motion carried.

19. Adjourn.

Motion by Tr. Kufahl, second by Tr. Lippold to adjourn.

Vote: 7 ayes, 0 nays. Motion carried. Meeting was adjourned at 8:56 p.m.

Respectfully submitted by Brian W. Kober, P.E., Director of Public Works/Village Engineer