

APPROVED Minutes
Board of Public Works Meeting
Tuesday, October 29, 2019 at 7:00 p.m.
Jackson Village Hall
N168 W20733 Main Street

1. Call to Order and Roll Call.

Chair Olson called the meeting to order at 7:00 p.m.

Members present: Brian Heckendorf, Dan Leonard, Tr. Lippold, Sarah Malchow, Tr. Malcolm and Gloria Teifke

Village Board Members Present: Trustee Kurtz, Trustee Kruepke and President Schwab
Staff Present: Brian Kober, John Walther and Jilline Dobratz

2. Approval of the Board of Public Works Minutes of September 24, 2019.

Motion by Brian Heckendorf, second by Tr. Lippold to approve the Board of Public Works minutes of September 24, 2019.

Vote: 7 ayes, 0 nays. Motion carried.

3. Limited Water Service Study.

Brian Kober explained they met with legal counsel in early October and are reviewing the study. The goal is to have the draft report completed in November.

Motion by Chair Olson, second by Tr. Lippold to refer the Limited Water Service Study to the next Board of Public Works meeting.

Vote: 7 ayes, 0 nays. Motion carried.

4. Town of Jackson Water Expansion Area – Water Service Request – Robin Olson.

Brian Kober commented due to the Limited Water Study not being available, he recommends referring this to the next meeting. Ms. Olson is present to explain what she is intending to do and why she is requesting water service from the Village. Chair Olson stated we have an agreement with the Town in order to provide water to the limited water service area. The agreement is supposed to be for replacement water only. Ms. Olson stated she lives on the farm and wants a house that is more manageable. She would like to build a smaller house and is already a customer.

Motion by Chair Olson, second by Tr. Lippold refer to the Town of Jackson Water Expansion Area – Water Service Request – Robin Olson to the November meeting.

Vote: 7 ayes, 0 nays. Motion carried.

5. Pay Request #1 – 2019 Chateau Dr & Hickory Ln Reconstruction Project.

Brian Kober gave project updates for Pay Request #1. Hickory Lane will be paved tomorrow and then landscaped. Chateau Drive, the sanitary changes have been made, they are adjusting manholes and curbing will go in early next week. The completion date hasn't been changed and they are working to have substantial completion by November 15, 2019.

Motion by Chair Olson, second by Brian Heckendorf recommend Budget & Finance and Village Board approve Pay Request #1 – 2019 Chateau Drive and Hickory Lane Reconstruction Project – Payne & Dolan, Inc. in the amount of \$303,608.03.
Vote: 7 ayes, 0 nays. Motion carried.

6. Change Order #1 – 2019 Chateau Dr & Hickory Ln Reconstruction Project.

Brian Kober reviewed the change order credits and additions. An extension of an additional 20 days is being requested, putting it out until December 5, 2019. They will work with them to get the project completed on time.

Motion by Brian Heckendorf, second by Tr. Lippold recommend Budget & Finance and Village Board approve Change Order #1 – 2019 Chateau Drive and Hickory Lane Reconstruction Project – Payne & Dolan, Inc. in the amount of \$19,910.00 and with the exception of the extension of the contract.

Vote: 7 ayes, 0 nays. Motion carried.

7. Pay Request #1 – 2019 Jackson Park Alley Project.

Brian Kober stated this is for three different projects; Sherman Road drainage, western parking lot of Jackson Park and the Jackson Alley cul-de-sac. Sherman Road drainage, the piping is in and it will be paved and landscaped. Jackson Park west parking lot has been pulverized and they will start grading. The Jackson Alley cul-de-sac has all the curbing in, rough grading is done, and it will be paved tomorrow. A new south entrance to Jackson Park has been created. All the property owners are agreeing with the project being done.

Motion by Brian Heckendorf, second by Tr. Lippold recommend Budget & Finance and Village Board approve Pay Request #1 – 2019 Jackson Park Alley Project – Payne & Dolan, Inc. not to exceed \$130,306.16.

Vote: 7 ayes, 0 nays. Motion carried.

8. Lack of School Markings on Stonewall (September 10th Village Board).

Brian Kober spoke to Chief Vossekul regarding school zone signs by the roundabout. Putting up school zone signs is the minimum that has to be done according to State Statute. The signs will be ordered and installed as soon as possible. Brian Heckendorf inquired if the proposed sign on Eagle Drive is in the Village or Town. Brian Kober will check into it. If it's in the Town, he will contact them on installing one of the signs.

9. Discussion of Village Informational Signs.

Motion by Chair Olson, second by Tr. Malcom to refer Village Informational Signs to the next Board of Public Works meeting.

Vote: 7 ayes, 0 nays. Motion carried.

10. Director of Public Works Report.

Brian Kober gave the report. Everything is back online at the Waste Water Treatment Plant. It took three weeks to get the plant back online after the major rain storm. Tr. Lippold questioned the status of the future Park n Ride meeting. Brian Kober stated Scott Schmidt, Washington County Highway Commissioner, had a meeting with the DOT on ownership of the property. John Walther went to a DOT meeting and it is getting closer. He will send an email to Scott Schmidt and will have an answer next

month. Bill Carity, Morning Meadows, had a meeting with Washington County Public Works Committee and received approval for two accesses off of County P. Phase 1 is moving forward and will be under construction hopefully in 2020.

Motion by Brian Heckendorf, second by Tr. Malcolm to place the Director of Public Works report on file.

Vote: 7 ayes, 0 nays. Motion carried.

11. Citizens/Village Staff to Address the Board.

Brian Heckendorf asked if they figured out where the gas line was going to on Hickory and Sherman Road that was hit. Brian Kober stated it was marked wrong and the gas company has to pay for it.

12. Adjourn.

Motion by Tr. Lippold, second by Chair Olson to adjourn.

Vote: 7 ayes, 0 nays. Meeting was adjourned 7:37 p.m.

Respectfully submitted,

Jilline Dobratz, *CMC/WCMC*
Village Clerk