

## **APPROVED MINUTES**

### **Special Budget & Finance and Village Board Meeting**

#### **Budget Workshop Meeting**

**Tuesday, October 15, 2019 at 7:00 p.m.**

**Jackson Village Hall**

**N168 W20733 Main Street**

**Jackson, WI 53037**

#### **1. Call to Order and Roll Call**

Pres. Schwab called the meeting to order at 7:00 p.m.

Members Present: Trustees Emmrich, Kruepke, Kurtz, Lippold, Malcolm and Olson.

Staff Present: Collin Johnson, Brian Kober, Fire Chief Swaney, Kelly Valentino, Police Chief Vossekui, John Walther, Paula Winter and Jilline Dobratz.

Also Present: Phil Cosson, Ehlers

#### **2. Financial Update - Ehlers**

Phil Cosson distributed the Municipal Building Finance Plan and explained the base case, preliminary project costs, anticipated borrowings and debt structure. They are purposing two borrowings, one this year and one next year. The existing debt obligations that are being levied for have dropped off significantly. They are dropping off to a point where there will be no existing obligations in the next couple of years tied to the levy. This frees up capacity to take on a debt issue for the project without a lot of significant impact to the Village and tax payers. The financial performance of Tax Increment District (TID) #4 continues to be very strong and has added value. At the annual Joint Review Board meeting next year, the recommendation is to talk to the other taxing bodies about taking advantage of a three-year extension that is allowed under the tax increment law. The financing timeline was reviewed.

#### **3. 2020 Proposed Budget - Discussion**

Police Chief Vossekui reviewed the 2019 completed projects and presented the 2020 Police Department budget. The budget includes adding a full-time Police Officer and purchasing a new 2020 Ford Police Interceptor SUV.

Collin Johnson presented the 2020 Building Inspection budget. There is one full-time Department Director/Inspector and two on-call Commercial Electrical Inspectors. The secondary inspector fills in when there are conflicts of interest with the regular Commercial Electrical Inspector and also one part-time/fill-in Inspector. 546 total permits have been issued so far this year. Total revenues this year could end up around \$200,000. Future capital expenditures include data conversion to digitize all property and plan files and software to upgrade the Village's permit program. A total of 323 homes, 104 apartments, and four commercial/industrial projects are planned for the future. Collin reported a budget increase of 20.1% over the previous year.

Fire Chief Swaney reviewed the 2019 capital projects and presented the 2020 Fire Department and Rescue budget including future capital projects. The budget includes adding a second full-time Firefighter/Paramedic, and replacements of turnout gear, fire hoses and the SUV 1281. Pres. Schwab commented on presenting to the Town of Polk and the Town of Jackson the new plans for the Municipal Building. Chief Swaney stated they are aware of the new building. He went about a month ago to show them the plans, gave timelines and noted increases in operating costs. They are aware there will be an increase, but he couldn't tell them how much as the numbers are not yet available.

John Walther commented there is a ramping up of budgets and there will be challenges in the next two years. The levy limits and expenditure restraint will be reviewed. The next Budget Workshop meeting is scheduled for Thursday, October 24, 2019 at 7:00 p.m.

**4. Adjourn**

Motion by Pres. Schwab, second by Tr. Olson to adjourn at 8:52 p.m.

Vote: 7 ayes, 0 nays. Motion carried.

Respectfully submitted:

Jilline Dobratz, *CMC/WCMC*  
Village Clerk