

## **APPROVED MINUTES**

### **Village Board Meeting**

**Tuesday, October 10, 2017 at 7:30 p.m.**

**Jackson Village Hall**

**N168W20733 Main Street**

**Jackson, WI 53037**

#### **1. Call to Order and Roll Call.**

President Michael Schwab called the meeting to order at 7:30 p.m.

Members Present: Trustees Kruepke, Kurtz, Lippold, and Olson.

Members Absent (excused): Trustees Emmrich and Kufahl.

Staff present: John Walther, Brian Kober, Jim Micech, Kelly Valentino, and Fire Chief Swaney.

#### **2. Pledge of Allegiance.**

President Schwab led the assembly in the Pledge of Allegiance.

#### **3. Any Village Citizen Comment on an Agenda Item.**

Mike Sanders of Chateau Drive commented on the Chateau Drive cement work. He presented the board with printed pictures, suggestions and comments, and a flash drive containing pictures of concrete work on the project.

Kristen Pommer commented on the landscape work of Chateau Drive and the walk through.

Dan Pommer commented on the landscape work of Chateau Drive and the walk through.

#### **4. Public Hearing:**

##### **Planned Unit Development Amendment – Industrial Facility – Design 2 Construct – Alcan Court.**

President Schwab opened the public hearing. No one spoke. President Schwab closed the public hearing. The item was recommended by Plan Commission per staff comments.

Motion by Pres. Schwab, second by Tr. Lippold to approve the Planned Unit Development Amendment – Industrial Facility – Design 2 Construct, per staff comments.

Vote: 5 ayes, 0 nays. Motion carried.

#### **5. Approval of Minutes for the Village Board Meeting of September 12, 2017.**

Motion by Pres. Schwab, second by Tr. Kurtz to approve the Village Board Minutes of September 12, 2017.

Vote: 5 ayes, 0 nays. Motion carried.

#### **6. Approval of Licenses.**

- Operator Licenses.

East Side Mart: Kayla DeHarde

Walgreens: Pamela Stoiber

Motion by Pres. Schwab, second by Tr. Lippold to approve the Operator's Licenses.

Vote: 4 ayes, 0 nays, 1 abstain (Tr. Kruepke). Motion carried.

#### **7. Resolution #17-18 – Final Resolution Authorizing the Levy of Special Assessments Against Benefited Property Associated with Chateau Drive.**

Motion by Pres. Schwab, for discussion purposes, second by Tr. Lippold to approve Resolution #17-18 – Final Resolution Authorizing the Levy of Special Assessments

Against Benefited Property Associated with Chateau Drive. Discussion of the concrete and landscaping work ensued. The retainage is over \$19,000. The normal warranty on concrete is one year, but the contractor would agree to two years. Further discussion involved the levying of special assessments and the deadline to place them on the tax roll.

The issues summarized were the warranty of the concrete and the appearance of the project. Brian will work with the contractor and home owners for resolution.

Vote: 0 ayes, 5 nays. Motion failed.

Board direction to staff included developing an action plan to resolve the landscaping and concrete corrections to be completed, with written acknowledgement by the contractor. Brian will schedule the contractor to be at the October 31, 2017 Board of Public Works Meeting.

**8. Review of Cedar Corp. Professional Service Proposal Public Safety Building.**

This item was referred from last month. Corey Scheidler and Ron Dalton of Cedar Corp were present. Mr. Dalton made a presentation and Mr. Scheidler presented additional location options. Discussion ensued regarding the property, from communication with the contracted communities, to the Fire Department budget and equipment.

Motion by Pres. Schwab, second by Tr. Lippold to engage Cedar Corp in an amount not to exceed \$120,000; \$113,000 for the preliminary design and \$7,000 for the site development coordination and planning.

Vote: 3 ayes, 2 nays (Tr. Olson and Tr. Kurtz). Motion carried.

**9. Budget & Finance Committee.**

**Resolution #17-21 – Allowing the Village of Jackson to Establish a North Shore Bank Deferred Compensation Plan.**

The Budget & Finance Committee recommended approval of the resolution to allow Village employees an additional option to fund their own deferred compensation plan. Motion by Pres. Schwab, second by Tr. Kurtz to approve Resolution #17-21 – Allowing the Village of Jackson to Establish a North Shore Bank Deferred Compensation Plan.

Vote: 5 ayes, 0 nays. Motion carried.

**Fire Department – DNR Grant – 50/50 Matching Grant for the Grass Rig Repairs.**

The Budget and Finance Committee recommended approval of the DNR 50/50 Matching Grant for the Grass Rig Repairs. The Village's portion is \$10,000 which will come out of the Fire & Rescue Fund.

Motion by Pres. Schwab second by Tr. Olson to Approve the 50/50 Matching Grant for the Grass Rig Repairs.

Vote: 5 ayes, 0 nays. Motion carried.

**10. Park & Recreation Committee.**

**-Jackson Festivals Inc – Action in Jackson Update.**

Scott Mittelsteadt, President of the Jackson Festivals Inc., gave a history of Action in Jackson. He commented that Jackson Festivals is proposing to reformat the event. It is getting more and more difficult to find volunteers. Jackson Festivals is proposing a two day event held on Friday and Saturday, including low level fireworks on Saturday night. Brian Heckendorf reported Wolverine Fireworks stated the level fireworks would be an option for the park. The event would omit the Sunday parade and carnival rides. The proposed dates for 2018 are June 8<sup>th</sup> and June 9<sup>th</sup>.

**11. Ordinance #17-03 – Annexation of Paloroma Farms, LLC.**

Motion by Pres. Schwab, second by Tr. Kurtz to Refer Ordinance #17-03 – Annexation of Paloroma Farms, LLC to the next Village Board meeting.

Vote: 5 ayes, 0 nays. Motion carried.

**12. Departmental Reports.**

Chief Swaney announced that the Fire Department Open House will be held tomorrow evening from 6:00-8:00 p.m.

Administrator Walther gave an update on mixed use TID #6 and is working on the development agreement. The Joint Review Board will meet at 6:00 p.m. on October 26<sup>th</sup>. The Plan Commission will meet the same night at 7:00 p.m. He also gave an update on the public works building, reviewing financial information associated with the building.

**13. West Bend School District Liaison Report.**

Pres. Schwab reported that the school district is moving forward with a plan for the Jackson Elementary School. A citizens committee has been established. Postcards were sent to every property owner.

**14. Greater Jackson Business Alliance Report.**

The next meeting will on Wednesday, October 18<sup>th</sup> at the Community Center.

**15. Mid-Moraine Legislative Committee / Mid-Moraine Municipal Report.**

The Legislative Committee will meet here tomorrow night. Senator Stroebel will be here.

**16. Citizens to Address the Village Board.**

Casey Latz questioned where the sign is that would show the "Future Home of Jackson School". She also commented on the public safety building and memories of the community center.

Brian Heckendorf commented on the challenges of a Fire Department contract.

**17. Adjourn.**

Motion by Tr. Lippold, second by Tr. Kurtz to adjourn.

Vote: 5 ayes, 0 nays. Motion carried. Meeting was adjourned at 9:44 p.m.

Respectfully submitted by Deanna L. Boldrey, Clerk/Treasurer