

**APPROVED MINUTES**  
**Village Board Meeting**  
**Tuesday, October 9, 2018 at 7:30 p.m.**  
**Jackson Village Hall**  
**N168W20733 Main Street**  
**Jackson, WI 53037**

**1. Call to Order and Roll Call.**

Pres. Schwab called the meeting to order at 7:30 p.m.

Members Present: Trustees Emmrich, Kruepke, Kurtz, Lippold, Malcolm and Olson.

Members Absent: None.

Staff present: Brian Kober, Chief Swaney, Kelly Valentino, Chief Vossekuil, John Walther, Jilline Dobratz and Village Attorney John St. Peter.

**2. Pledge of Allegiance.**

Pres. Schwab led the assembly in the Pledge of Allegiance.

Pres. Schwab requested to move item #13, the Joint Parks & Recreation presentation, up on the agenda to follow item #6, all Board members agreed.

**3. Any Village Citizen Comment on an Agenda Item.**

David Liesener – W197 N16877 Stonewall Drive spoke on agenda item #6 inquiring if the two new developments on Stonewall and Georgetown were included. Brian Kober responded that all land that was developed or proposed was included in the special assessments.

**4. Public Hearing – Resolution #18-22 – Final Special Assessment Highland Road Water Main Project.**

Pres. Schwab opened the public hearing. No one spoke. Pres. Schwab closed the public hearing. This item was recommended by Board of Public Works and Budget & Finance. Motion by Pres. Schwab, second by Tr. Lippold to approve Resolution #18-22 – Final Special Assessment Highland Road Water Main Project.

Tr. Emmrich asked about payment plans on Resolutions #18-22, #18-23 and #18-24.

Brian Kober recommended a maximum 5 year payment plan. Past practice was to pay in full, second option is put it on property taxes for January 30 and July 30 payments, or the last option is a 5-year payment plan at 5% interest. If there is no payment, it is put on property taxes. After approval of the Resolutions, a letter is sent by the Clerk/Treasurer.

Vote: 7 ayes, 0 nays. Motion carried.

**5. Public Hearing – Resolution #18-23 – Final Special Assessment Stonehedge Dr. Storm Sewer Project.**

Pres. Schwab opened the public hearing. No one spoke. Pres. Schwab closed the public hearing. This item was recommended by Board of Public Works and Budget & Finance.

Motion by Pres. Schwab, second by Tr. Olson to approve Resolution #18-23 – Final Special Assessment Stonehedge Dr. Storm Sewer Project.

Vote: 7 ayes, 0 nays. Motion carried.

**6. Public Hearing – Resolution #18-24 – Final Special Assessment Final Paving Miscellaneous Streets Project.**

Pres. Schwab opened the public hearing.

Ron Stuebs Vice-President of Stonewall Heights Condominium Association spoke on behalf of the owners. They are very pleased with Stonewall Drive and with the final assessment. Pres. Schwab closed the public hearing. This item was recommended by Board of Public Works and Budget & Finance.

Motion by Pres. Schwab, second by Tr. Kurtz to approve Resolution #18-24 – Final Special Assessment Final Paving Miscellaneous Streets Project.

Vote: 7 ayes, 0 nays. Motion carried.

### **13. Joint Parks & Recreation.**

- Eagle Scout Project Approval, Bat House Project – Ben Damai.

Kelly Valentino stated at the September meeting Ben Damai presented to the Committee his Eagle Scout Project. It was moved and approved by the Park & Recreation Committee and recommended that the Board approve his project. Ben is part of Troop #765.

Boy Scout Ben Damai explained his proposed project, building a bat house around the pond by the Community Center. A bat house by the retention pond would have bats stay and eat bugs. They sleep during the day and come out at night.

Tr. Lippold asked if he knew how many bats would inhabit the area. Ben guessed 10 to 15. Tr. Emmrich inquired on how many houses would be built. Ben stated one would be at the Community Center and one is at the Jackson Town Hall. Tr. Kurtz asked how big the house is. Ben stated it is on a 16' pole, the box is 4' high and 4 to 5" in width.

Motion by Pres. Schwab, second by Tr. Emmrich to approve the Eagle Scout Project.

Vote: 7 ayes, 0 nays. Motion carried.

### **7. Approval of Minutes for the Village Board Meeting of September 11, 2018.**

Motion by Tr. Malcolm, second by Tr. Emmrich to approve the Village Board Minutes of September 11, 2018.

Vote: 7 ayes, 0 nays. Motion carried.

### **8. Resolution #18-25 – Resolution to the Governor and Legislature to Close Loopholes Causing Greater Property Tax Burden to Shift from Commercial to Residential Property Owners.**

Motion by Pres. Schwab, second by Tr. Lippold to approve Resolution #18-25 – Resolution to the Governor and Legislature to Close Loopholes Causing Greater Property Tax Burden to Shift from Commercial to Residential Property Owners.

Vote: 7 ayes, 0 nays. Motion carried.

### **9. Approval of Licenses**

- Operators Licenses:

The Village Mart: Veronica R. Kazemba and Ryan W. Ganshow

Motion by Tr. Kurtz, second by Tr. Emmrich to approve the Operators Licenses.

Vote: 6 ayes, 0 nays, 1 abstain (Tr. Kruepke). Motion carried.

### **10. Budget & Finance Committee**

- **Resolution #18-21 Establishing a Refund Policy for Overpayment of Taxes**  
Motion by Pres. Schwab, second by Tr. Olson to approve Resolution #18-21 - Establishing a Refund Policy for Overpayment of Taxes.  
Tr. Malcolm asked what the policy is. Pres. Schwab explained if an overpayment of taxes is less than \$5.00, a check would not be processed. John Walther stated if a refund is requested, a check will be issued.  
Vote: 7 ayes, 0 nays. Motion carried.
- **Pay Request #3 – Ridgeway Drive Reconstruction Project.**  
Motion by Pres. Schwab, second by Tr. Lippold to approve Pay Request #3 – Ridgeway Drive Reconstruction Project in the amount of \$370,876.87.  
Vote: 7 ayes, 0 nays. Motion carried.
- **Pay Request #1 – Final Paving Miscellaneous Streets Project.**  
Motion by Pres. Schwab, second by Tr. Olson to approve Pay Request #1 – Final Paving Miscellaneous Streets Project in the amount of \$271,680.89.  
Vote: 7 ayes, 0 nays. Motion carried.
- **Review of Quotes for New Salt Storage Building.**  
Motion by Pres. Schwab, second by Tr. Lippold to approve the contract with Jim Pfantz Construction in the amount of \$62,000.00. Tr. Emmrich asked if it will be built this year. Brian Kober replied yes and will look into ordering salt.  
Vote: 7 ayes, 0 nays. Motion carried.

Pres. Schwab stated the Budget & Finance Committee set two Budget Workshop dates; October 23, 2018 and November 8, 2018 at 7:00p.m.

**11. Plan Commission**

- No Recommendations.

**12. Board of Public Works**

- No Recommendations.

**14. West Bend School District - Update.**

Pres. Schwab spoke to Superintendent Kirkegaard this morning and they are continuing to work on a school in Jackson.

**15. Proposed Public Safety Building - Update.**

Ron Dalton with Cedar Corporation was present and gave an update. Cory Scheidler had met with the Police and Fire Chiefs recently to implement some ideas. They are on hold with site design until there is a definitive property.

**16. Departmental Reports.**

Fire Chief Swaney invited everyone to the Open House tomorrow night from 6:00 p.m. to 8:00 p.m. There are new presentations this year and a lot of demonstrations.

Park and Recreation Director Kelly Valentino thanked everyone who supported the Beer Garden and the friends Glo Run event. They have a lot of room for volunteers on Sunday,

October 28 to help at Ghoul Gala from 3:00 p.m. to 5:30 p.m. The winner of the Chili Cook off was Chuck and the Fire Department, Jackson 4K program took second place and the Friends Group came in third. Trick or treat is on October 28 from 5:30 p.m. to 7:00 p.m.

Director of Public Works Brian Kober gave an update on the playground equipment. AT & T is replacing fiber cable from Center Street to Jackson Drive. The permit is open from mid-October to mid-November, a detour will be put up during off peak times. The new plow truck arrived. Due to injuries with the DPW staff, they have two people in the Street Department. Brian is requesting to start the hiring process, it is in the budget next year. Pres. Schwab stated it is a great idea but since it wasn't on the agenda, it will have to wait until next month to act on it. Tr. Emmrich commented with all the new properties coming in, the Police Department will need personnel also. Adding to the Village, have to add staffing too. The people deserve a certain level of service and it has to be provided to them.

Clerk/Treasurer Jilline Dobratz gave information on the General Election, Tuesday, November 6. In office Absentee voting starts Monday, October 22 and goes until Friday, November 2. Public test of the voting equipment will be on October 30 at 1:30 p.m. and the public is invited to observe the process. Tr. Lippold asked if there are preliminary estimates on expected turnout. Jilline stated on-line voter registrations and absentee requests are up. We are anticipating a high turnout.

**17. Mid-Moraine Municipal Association Report.**

Tr. Kurtz stated tomorrow is a meeting at 7:00 p.m. at Village Hall. The speaker is David Arnott, topic is on phosphorous legislation and will highlight on trading points with farmers. The next dinner meeting is on January 23, 2019, hosted by the Village of Thiensville. Curt Witynski, Assistant Director of the League of Wisconsin Municipalities, will be the speaker.

**18. Washington County Board Report.**

County Supervisor Robert Hartwig gave an update on roads in the County.

**19. Greater Jackson Business Alliance Report.**

None

**20. Citizens to Address the Village Board.**

Daniel Leonard made comments on the School District Board meeting and on a plot of land that West Bend School District owns.

**21. Closed Session pursuant to Wis. Stats. §19.85(1)(e) Deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session; regarding potential property purchase.**

Motion by Pres. Schwab, second by Tr. Emmrich to convene into closed session at 8:06 p.m. and to include the Village Board, Village Administrator, Village Counsel, Village Engineer and Village Clerk.

Pres. Schwab amended his motion, second by Tr. Emmrich to include the Police Chief and the Fire Chief.

Roll Call Vote: 7 ayes, 0 nays. Motion carried.

**Reconvene into Open Session**

The Village Board reconvened into open session at 8:30 p.m.

Motion by Pres. Schwab, second by Tr. Lippold to approve the offer as presented, authorize administration to proceed and work with the designers as needed to help the project move forward.

Vote: 7 ayes, 0 nays. Motion carried.

**22. Adjourn.**

Motion by Pres. Schwab, second by Tr. Emmrich to adjourn.

Vote: 7 ayes, 0 nays. Meeting was adjourned at 8:31 p.m.

Respectfully submitted:

Jilline Dobratz, *CMC/WCMC*  
Village Clerk/Treasurer