

APPROVED Minutes
Board of Public Works Meeting
Tuesday, September 24, 2019 at 7:00 p.m.
Jackson Village Hall
N168 W20733 Main Street

1. Call to Order and Roll Call.

Chair Olson called the meeting to order at 7:00 p.m.

Members present: Brian Heckendorf, Dan Leonard, Tr. Lippold, Tr. Malcolm and Gloria Teifke

Member absent: Sarah Malchow

Also present: Tr. Kurtz

Staff present: Brian Kober, John Walther and Jilline Dobratz.

2. Approval of the Board of Public Works Minutes of August 27, 2019.

Motion by Brian Heckendorf, second by Gloria Teifke to approve the Board of Public Works minutes of August 27, 2019.

Vote: 6 ayes, 0 nays. Motion carried.

3. Limited Water Service Study.

Brian Kober commented the study is currently being reviewed.

Motion by Chair Olson, second by Tr. Lippold to refer the Limited Water Service Study to the October meeting agenda.

Vote: 6 ayes, 0 nays. Motion carried.

4. Pay Request #3 (Final) – 2018 Utility Improvements Project – Vinton Construction, Inc.

Brian Kober reviewed the final payment for the projects; lowering the water main on County Trunk Highway P, water main installation on Highland Road, storm sewer project on Stonehedge Drive and sanitary sewer on Sherman Road. There are no outstanding items.

Motion by Chair Olson, second by Tr. Malcolm recommend Budget & Finance and Village Board approve Pay Request #3 (Final) – 2018 Utility Improvements Project – Vinton Construction, Inc. in the amount of \$88,048.87.

Vote: 6 ayes, 0 nays. Motion carried.

5. Pay Request #5 (Final) – Ridgeway Dr Reconstruction Project – Vinton Construction, Inc.

Brian Kober reported \$26,293.53 was being held for the landscaper to return. The grass has taken, and it looks much nicer than it did this Spring. One driveway has to be paved on Thursday and then the project will be complete. Dan Leonard commented on sidewalk that needs to be replaced. Brian Kober stated that is outside the contract and he will make contact. Dan Leonard inquired on the traffic control amounts. Brian Kober stated they are for the barricades for the two projects. Dan Leonard questioned why the final price was higher than the bid price. Brian Kober explained there was extra work done and the change orders were approved during the process.

Motion by Brian Heckendorf, second by Dan Leonard recommend Budget & Finance and Village Board approve the final Pay Request #5 – Ridgeway Dr Reconstruction Project – Vinton Construction, Inc. in the amount of \$26,293.53.

Vote: 6 ayes, 0 nays. Motion carried.

6. Review of Quotes for 2019 Jackson Water Utility Service Truck

Brian Kober stated GMC started making one-ton chassis trucks again. Three businesses were solicited; Lynch Buick-West Bend, EVS-Saukville and Uptown Motors-Slinger. The lowest bid with the convenience package was \$26,518.40. This is a budgeted item for 2019. It is replacing a 11-year old truck, every 10 years the trucks are replaced. The old truck will be placed on Wisconsin Surplus for the best price. Dan Leonard inquired on purchasing a 2020 model compared to a 2019 model for a lower price. Brian Kober commented they had stopped production and there were no trucks.

Motion by Chair Olson, second by Tr. Lippold recommend Budget & Finance and Village Board approve the purchase from Uptown Motors for the 2019 Jackson Water Utility Service Truck in the amount of \$26,518.40.

Vote: 6 ayes, 0 nays. Motion carried.

7. Discussion of Village Informational Signs.

Brian Kober will contact the DOT and will have more information next month. Dan Leonard commented on the large number of signs that are currently along the streets in the Village, something to keep in mind.

Motion by Chair Olson, second by Tr. Lippold to refer the Village Informational Signs to the October meeting.

Vote: 6 ayes, 0 nays. Motion carried.

8. 2020 – Five (5) year Capital Improvements Project.

Brian Kober presented the 2020 Five Year Capital Improvements Program. Discussion points included street resurfacing projects, pedestrian crossing signal lights, TIF projects and the water main project on Sherman Road.

9. 2020 – Public Works Equipment Program.

Brian Kober presented the 2020 Public Works Equipment Program. Discussion ensued on replacing trucks, improving the fleet and pursuing a possible trade of the Ballfield Groomer for a better model with the blade underneath the groomer instead of the blade in the back which digs down into the field when it's wet.

10. 2020 Budget Presentation – Public Works, Water & Wastewater Utilities.

Brian Kober presented the 2020 Public Works, Water & Wastewater Utilities Budget. He reported on a 2.73% budget increase for the Public Works portion and a 0% increase for Water & Wastewater Utilities.

11. Director of Public Works Report.

Brian Kober gave the report and reported Maplewood Farms is still dewatering the subdivision.

Tr. Lippold inquired on the results of the meeting on the old park-n-ride lot. Brian Kober will be speaking to Scott Schmidt of the Washington County Highway Department to find out what the outcome was.

Motion by Brian Heckendorf, second by Tr. Malcolm to place the Director of Public Works report on file.

Vote: 6 ayes, 0 nays. Motion carried.

12. Citizens/Village Staff to Address the Board.

None.

13. Adjourn.

Motion by Tr. Malcolm, second by Dan Leonard to adjourn.

Vote: 6 ayes, 0 nays. Meeting was adjourned 8:40 p.m.

Respectfully submitted,

Jilline Dobratz, *CMC/WCMC*
Village Clerk