

APPROVED MINUTES
Budget & Finance Committee Meeting
Tuesday, September 8, 2020 at 7:00 p.m.
Jackson Village Hall
N168 W20733 Main Street
Jackson, WI 53037

1. Call to Order and Roll Call

Pres. Schwab called the meeting to order at 7:00 p.m.

Members Present: Trustees Heckendorf and Olson.

Village Board Members Present: Trustees Kruepke and Lippold.

Staff Present: Brian Kober, Chief Swaney, Kelly Valentino, Chief Vossekuil, John Walther, Paula Winter and Jilline Dobratz.

2. Approval of Minutes for the Budget & Finance meeting of August 11, 2020

Motion by Tr. Olson, second by Tr. Heckendorf to approve the Budget & Finance minutes of August 11, 2020 as presented.

Vote: 3 ayes, 0 nays. Motion carried.

3. Approval of the August 2020 Treasurer's Report and Check Register

Motion by Tr. Olson, second by Tr. Heckendorf to approve the August 2020 Treasurer's Report and Check Register as presented.

Vote: 3 ayes, 0 nays. Motion carried.

4. Pay Request #5 – Municipal Complex Building

Brian Kober stated this contains the masonry work and creating the precast panels offsite. They precast panels will start to be moved to the site next week.

Motion by Tr. Olson, second by Tr. Heckendorf to recommend Village Board approve payment for Pay Request #5 – Municipal Complex Building in the amount of \$846,213.02.

Tr. Heckendorf inquired on the lien waiver for the hose tower. Chief Swaney replied it is for the lift in the hose tower. Brian Kober will confirm.

Vote: 3 ayes, 0 nays. Motion carried.

5. Change Order #3 – Municipal Complex Building

Brian Kober explained the deduction for the backfill material. Other items are: export surplus excavated material, creating the tornado siren, enlarging a kitchen window in the Fire Department, moving the valve for the water on a timing basis for Ridgeway Drive, relocating of the roof drain from the Police Chief's office.

Motion by Pres. Schwab, second by Tr. Heckendorf to recommend Village Board accept Change Order #3 – Municipal Complex Building in the amount of (\$16,234.00).

Vote: 3 ayes, 0 nays. Motion carried.

6. Pay Request #2 – Spruce Street & Ridgeway Drive Extension Project

Brian Kober provided an update on the project. Base gravel is being brought in, prepping for curb and gutter. Still waiting for the DOT to approve the traffic impact analysis study. If the report is not received by tomorrow, he will contact the DOT to find out the timeframe of the approval. It is not currently holding them back.

Motion by Tr. Heckendorf, second by Tr. Olson to recommend Village Board approve Pay Request #2 – Spruce Street & Ridgeway Drive Extension Project in an amount not to exceed \$374,818.52.

Vote: 3 ayes, 0 nays. Motion carried.

7. Citizens to address the Budget & Finance Committee

None.

8. Adjourn

Motion by Pres. Schwab, second by Tr. Olson to adjourn at 7:07 p.m.

Vote: 3 ayes, 0 nays. Motion carried.

Respectfully submitted:

Jilline Dobratz, *CMC/WCMC*
Village Clerk