

APPROVED Minutes
Board of Public Works Meeting
Tuesday, August 27, 2019 at 7:00 p.m.
Jackson Village Hall
N168 W20733 Main Street

1. Call to Order and Roll Call.

Chair Olson called the meeting to order at 7:00 p.m.

Members present: Brian Heckendorf, Dan Leonard, Tr. Lippold, Tr. Malcolm and Gloria Teifke

Members excused: Sarah Malchow

Staff present: Brian Kober, John Walther and Jilline Dobratz.

2. Approval of the Board of Public Works Minutes of July 30, 2019.

Motion by Tr. Malcolm, second by Tr. Lippold to approve the Board of Public Works minutes of July 30, 2019.

Vote: 6 ayes, 0 nays. Motion carried.

3. Discussion on Yard Waste Site Policy and Procedure.

Brian Kober stated the Public Works staff met on August 22nd after the monthly pick up of bags and brush to discuss the future yard waste site. The yard waste site will be for residents and not for commercial use. Staff recognized after the monthly scheduled pick up is finished, bags are put back out and they sit out for a month. Hopefully, the yard waste site would solve that issue. We also don't want grass clippings brought to the site. Village residents would receive one free card, extra cards would have to be purchased. A camera on the site takes video and still pictures. The yard would be open to the public April 1st to December 1st. Time of operation would be 7:00 am to 7:00 pm or close at dusk. Depending on use, the yard may need to be closed a day for clean-up. John Walther commented on an ordinance change due to enforcement. Staff will prepare an ordinance change for next month's meeting.

4. Review of Preliminary Assessment for Chateau Drive and Hickory Lane Reconstruction Project.

Brian Kober reviewed the pricing and recommended a blanket price for sidewalk of \$8.37 per square foot and \$3,000.00 per storm sewer lateral for both projects. It is a benefit for the Jackson Sewer Utility that the storm laterals are being installed. The Jackson Sewer Utility has money to put toward this project and they are replacing the manhole covers to stop them from leaking.

Motion by Chair Olson, second by Dan Leonard recommend Budget & Finance and Village Board adopt the Preliminary Assessment for Chateau Drive and Hickory Lane Reconstruction Project.

Vote: 6 ayes, 0 nays. Motion carried.

5. Resolution #19—25 Preliminary Assessment for Sherman Road Drainage and Jackson Park Alley Reconstruction Project.

Brian Kober commented the special assessment is only for asphalt surface and concrete curb & gutter installation. The remaining portions of the project is for grading of the area. The two properties to the west are exempt as they do not benefit from the project unless a culvert is installed. Chair Olson stated the two properties are not going to have access and the project does not touch their properties. The asphalt and curbing costs should be divided amongst the other properties.

Motion by Chair Olson, second by Tr. Lippold to recommend Budget & Finance and Village Board adopt Resolution #19-25 Preliminary Assessment with the amended preliminary property assessment for Sherman Road Drainage and Jackson Park Alley Reconstruction Project.

Vote: 6 ayes, 0 nays. Motion carried.

6. Limited Water Service Study.

Brian Kober reported the first draft was received last Thursday and he has a meeting tomorrow to verify the model. Staff and legal counsel will read the study after changes are made before the draft is made public. The draft version will be at the Board of Public Works on September 24th.

Motion by Chair Olson, second by Tr. Lippold to refer the Limited Water Service Study to the September meeting.

Vote: 6 ayes, 0 nays. Motion carried.

7. Discussion of Village Informational Signs.

Brian Kober now has the DOT information and will make contact.

Motion by Chair Olson, second by Tr. Lippold to refer Village Informational signs to next month's meeting .

Vote: 6 ayes, 0 nays. Motion carried.

8. Director of Public Works Report.

Brian Kober gave the report. He spoke to Scott Schmidt, Highway Commissioner, who has been working with the DOT on the old park and ride lot for the Village. The DNR is requesting municipalities to start monitoring and sampling for PFAS. Chair Olson questioned the high-water consumption in July. Brian Kober stated there were no leaks, residents use automatic sprinklers even if it's not dry.

Motion by Tr. Lippold, second by Chair Olson to place the Director of Public Works report on file.

Vote: 6 ayes, 0 nays. Motion carried.

9. Citizens/Village Staff to Address the Board.

Brian Kober reminded everyone that the Cedar Creek Connection is September 7th, from 1:00 to 5:00 p.m. It's a one-time educational program with the farmers group and the waste water treatment plant. A five pack of yard waste bags will be given to Village residents who present their ID.

John Walther reported the barn is down and three of the four out buildings are down on the old Schmahl property. Someone wants to move the farm house on Highway 60 but if it doesn't happen, the building will be demoed. Looking at trying to use some of the cream city brick in the new building, probably in the main lobby area or Board Room. It

was agreement to recognize Reuben Schmahl in some way. The other house is spoken for. Brian has been working with Cedar Corporation on the extensions of Spruce Street and Ridgeway Drive. John and Brian are working on securing the right of way for the private property.

Gloria Teifke asked for clarification on the Maplewood Farms subdivision wet sub-soil. Brian Kober explained they are putting in a large dewatering well, pumping out the water to the detention ponds. They are trying to dry out the subsoil base for grading.

Brian Kober stated they are getting a lot of complaints about Jackson Drive. D.F. Tomasini and New Berlin Grating are aware, they aren't able to work when there is significant rain. Jackson Drive is to be paved before the subdivision gets paved. The east side of the road is in the Town of Jackson. The Town has to go out for bid for their portion of the asphalt road. Hopefully by the end of the September it will be a new asphalt road.

10. Adjourn.

Motion by Chair Olson, second by Tr. Lippold to adjourn.

Vote: 6 ayes, 0 nays. Meeting was adjourned 8:04 p.m.

Respectfully submitted,

Jilline Dobratz, *CMC/WCMC*
Village Clerk