

**APPROVED MINUTES**  
**Budget & Finance Committee Meeting**  
**Tuesday, August 14, 2018 at 7:00 p.m.**  
**Jackson Area Community Center**  
**N165W20330 Hickory Lane**  
**Jackson, WI 53037**

**1. Call to Order & Roll Call.**

President Schwab called the meeting to order at 7:00 p.m.

Members Present: Trustees Olson and Kurtz.

Members Absent: None.

Village Board Members Present: Tr. Kruepke, Tr. Malcolm, and Tr. Lippold

Staff Present: John Walther, Kelly Valentino, Police Chief Vossekuil, Fire Chief Swaney, and Brian Kober.

**2. Approval of Budget & Finance Minutes: July 10, 2018 Meeting.**

Motion by Tr. Olson, second by Tr. Kurtz to approve the minutes for the July 10, 2018, meeting.

Vote: 3 ayes, 0 nays. Motion carried.

**3. Approval of the July 2018 Treasurer's Report and Check Register.**

The July Treasurer's Report and Check Register were reviewed.

Motion by Pres. Schwab, second by Tr. Kurtz to approve the July 2018 Treasurer's Report and Check Register.

Vote: 3 ayes, 0 nays. Motion carried.

**4. Review of Change Order #1 – Ridgeway Drive Reconstruction Project.**

Brian Kober reported during the preconstruction meeting in reviewing the plans, the sanitary sewer needed to be extended 60 feet if two laterals in the project limits were going to be replaced. It was missed in the original design. Board of Public Works Committee recommended approval.

Motion by Pres Schwab, seconded by Tr. Olson to recommend Village Board approval of Change Order #1 – Ridgeway Drive Reconstruction Project.

Vote: 3 ayes, 0 nays. Motion carried.

**5. Review of Pay Request #1 - Ridgeway Drive Reconstruction Project.**

Brian Kober reviewed the pay request #1 for the Ridgeway Drive Reconstruction Project. All utilities have been installed. The existing curb and sidewalk will be removed, and the new road base will be installed. The gas company is replacing all the services on the main. They will be done in 2 to 3 weeks.

Motion by Pres. Schwab, second by Tr. Olson to recommend Village Board approval of Pay Request #1 from Vinton Construction Company for Ridgeway Drive Reconstruction Project in the amount not to exceed \$405,623.77.

Vote: 3 ayes, 0 nays. Motion carried.

- 6. Review of Proposal from Payne & Dolan – Cedar Creek Road Project.**  
Motion by Pres. Schwab, second by Tr. Olson to recommend the Village Board approval of the proposal from Payne & Dolan Cedar Creek Road Project in an amount not to exceed \$61,379.00.  
Vote: 3 ayes, 0 nays. Motion carried.
- 7. Citizens to address the Budget & Finance Committee.**  
None.
- 8. Adjourn.**  
Motion by Pres. Schwab, second by Tr. Kurtz to adjourn at 7:07 p.m.  
Vote: 3 ayes, 0 nays. Motion carried.

Respectfully submitted:

Brian W. Kober, *P.E.*  
Director of Public Works/Village Engineer