

APPROVED MINUTES

Budget & Finance Committee Meeting

Tuesday, August 13, 2019 at 7:00 p.m.

Jackson Village Hall

N168 W20733 Main Street

Jackson, WI 53037

1. Call to Order and Roll Call

Pres. Schwab called the meeting to order at 7:00 p.m.

Members Present: Trustees Olson and Kurtz.

Village Board Member Present: Trustee Kruepke.

Staff Present: Brian Kober, Chief Swaney, Kelly Valentino, Chief Vossekuil, John Walther and Jilline Dobratz.

2. Approval of minutes for the Budget & Finance meeting of July 9, 2019

Motion by Tr. Olson, second by Tr. Kurtz to approve the Budget & Finance minutes of July 9, 2019.

Vote: 3 ayes, 0 nays. Motion carried.

3. Approval of the July 2019 Treasurer's Report and Check Register

The July Treasurer's Report and Check Register were reviewed.

Motion by Tr. Kurtz, second by Tr. Olson to approve the July 2019 Treasurer's Report and Check Register as printed.

Vote: 3 ayes, 0 nays. Motion carried.

4. Review of Proposal for Public Facilities Needs Assessment and Impact Fee Study – City Water and Trilogy Consulting, LLC

Brian Kober gave background information. State statute requires impact fees to be collected in seven years and used in ten years. A new study needs to be completed for the next ten years. This will be completed by December and have the new plan by 2020.

Motion by Tr. Olson, second by Tr. Kurtz recommend Village Board approve the proposal for Public Facilities Needs Assessment and Impact Fee Study from City Water and Trilogy Consulting, LLC in the amount of \$15,840.00.

Brian Kober commented both utility, sewer and water, have money set aside in the budget for this.

Vote: 3 ayes, 0 nays. Motion carried.

5. Review of Bids for 2019 Improvements Sherman Road Drainage and Jackson Park Alley Reconstruction Project

Motion by Pres. Schwab, second by Tr. Olson recommend Village Board approve the bid from Payne & Dolan in the amount of \$255,747.00 for the 2019 Improvements Sherman Road Drainage and Jackson Park Alley Reconstruction Project.

Tr. Olson asked Brian Kober if he has talked to the two businesses for the Jackson Park Alley Reconstruction Project. Brian Kober stated he was waiting for it to be approved. He talked to them originally and went over the plan when it was developed. At the next Board of Public Works meeting it will be itemized and a

resolution will be created for special assessment for the project. Tr. Olson stated he would not want the Jackson Park Alley part of it to proceed without those conversations being in place. The parking lot is being repaved because of the businesses using it for a truck turn around and it is specifically benefiting them. Vote: 3 ayes, 0 nays. Motion carried.

6. Review of Bids for 2019 Chateau Drive and Hickory Lane Reconstruction Project

Motion by Pres. Schwab, second by Tr. Olson recommend Village Board approve the bid from Payne & Dolan in the amount of \$873,842.00 for the 2019 Chateau Drive and Hickory Lane Reconstruction Project.

Brian Kober gave information on the two projects. An informational meeting with residents was held before the Board of Public Works meeting on July 30th.

Vote: 3 ayes, 0 nays. Motion carried.

7. Resolution #19-20 Preliminary Assessment for Chateau Drive and Hickory Lane Reconstruction Project

Motion by Pres. Schwab, second by Tr. Olson recommend Village Board approve Resolution #19-20 Preliminary Assessment for Chateau Drive and Hickory Lane Reconstruction Project.

Brian Kober explained the area is set. The special assessment will be for storm sewer lateral and sidewalk in the project.

Vote: 3 ayes, 0 nays. Motion carried.

8. Review of US Cellular Antenna Reconfiguration – White Water Tower

Brian Kober reviewed the proposal from US Cellular. The proposal is to add 13 pieces of equipment to the top and reinforce the antenna structure. The lease agreement will increase \$250.00 per month, \$3,000.00 per year. The current lease is approved until 2022. US Cellular wants to extend it another ten years, in increments of five years at 20 percent increases.

Motion by Pres. Schwab, second by Tr. Kurtz recommend Village Board approve the concept of a ten-year extension with five-year increments, 20 percent increases at the five-year increments and the addition of \$250.00 per month for the US Cellular Antenna Reconfiguration Project – White Water Tower.

Vote: 3 ayes, 0 nays. Motion carried.

9. Citizens to address the Budget & Finance Committee

None.

10. Adjourn

Motion by Pres. Schwab, second by Tr. Olson to adjourn at 7:12 p.m.

Vote: 3 ayes, 0 nays. Motion carried.

Respectfully submitted:

Jilline Dobratz, *CMC/WCMC*
Village Clerk