

APPROVED MINUTES
Village Board Meeting
Tuesday, July 10, 2018 at 7:30 p.m.
Jackson Village Hall
N168W20733 Main Street
Jackson, WI 53037

1. Call to Order and Roll Call.

President Michael Schwab called the meeting to order at 7:30 p.m.
Members Present: Trustees Malcolm, Olson, Kruepke, Lippold, and Kurtz.
Members Excused: Trustee Emmrich
Members Absent: None.
Staff present: John Walther, Brian Kober, Kelly Valentino, Jim Micech and Jilline Dobratz.

2. Pledge of Allegiance.

President Schwab led the assembly in the Pledge of Allegiance.

Pres. Schwab requested to move item #15 up on the agenda to follow item #4, all Board members agreed.

3. Any Village Citizen Comment on an Agenda Item.

Ronald Stuebs – W197N16990 Stonewall Drive spoke on agenda item #8 in support of the Concept Plan – Stonewall Ridge - downsizing of the buildings from 12 to 8.

4. Approval of Minutes for the Village Board Meeting of June 12, 2018.

Administrator Walther asked the minutes from the June 26, 2018 Joint Village/Town meeting be brought back to the August meeting. Pres. Schwab postponed the minutes.

Motion by Pres. Schwab, second by Tr. Lippold to approve the Village Board Minutes of June 12, 2018 pending two items: Item #8b the motion should read "install signs directing people to Industrial Park, a sign could read "Industrial Park access going North on Highway P"

Item #9 Ordinance #17-03 Annexation of Palorama Farms, the item was removed from the agenda and future agendas as it was acted on under agenda Item #10.

Vote: 6 ayes, 0 nays. Motion carried.

15. West Bend School District – Update.

Don Kirkegaard, Superintendent, reported the results from the survey of the proposed new Elementary School will be given at the Special School Board meeting Tuesday, July 17, 2018. A lot of people responded from the Town of Jackson and the Village of Jackson. Stated he can come back in August with a more detailed explanation of the results, what they are looking for and possible timelines. He started on Monday and is excited to be in the West Bend School District.

5. Resolution #18-19 – Honoring the Service of Police Chief Jed Dolnick.

Pres. Schwab read the resolution.

Motion by Pres. Schwab, second by Tr. Olson to introduce Resolution #18-19 Honoring the Service of Police Chief Jed Dolnick.

Vote: 6 ayes, 0 nays. Motion carried.

6. **Approval of Licenses.**

- Hotel/Motel License: AMA Hospitality Inc./Comfort Inn & Suites
Motion by Pres. Schwab, second by Tr. Lippold to approve the Hotel/Motel License.

Vote: 6 ayes, 0 nays. Motion carried.

- Operators Licenses:
 - Walgreen's: Patrick J. Martin
 - East Side Mart: Jacob A. Greefkes, Haley RE RobertsMotion by Pres. Schwab, second by Tr. Lippold to approve the Operators Licenses.

Vote: 5 ayes, 0 nays, 1 abstain (Tr. Kruepke). Motion carried.

7. **Budget & Finance Committee**

- **Final Pay Request - Chateau Drive Reconstruction Project.**

Motion by Pres. Schwab, second by Tr. Olson to approve the Final Pay Request – Chateau Drive Reconstruction Project in the amount \$19,359.87.

Vote: 6 ayes, 0 nays. Motion carried.

- **Pay Request #2 – 2018 Utility Improvements Project.**

Motion by Pres. Schwab, second by Tr. Lippold to approve Pay Request #2 - 2018 Utility Improvements project in the amount of \$110,123.43.

Vote: 6 ayes, 0 nays. Motion carried.

8. **Plan Commission**

- **Certified Survey Map – TID #6.**

Motion Pres. Schwab, second by Tr. Olson to approve the Certified Survey Map – TID #6. Brian Kober stated there might be a renaming of the road.

Vote: 6 ayes, 0 nays. Motion carried.

- **Concept Plan - Stonewall Ridge – Site Plan Revisions/Density Reduction.**

Motion Pres. Schwab, second by Tr. Kruepke to approve the Concept Plan – Stonewall Ridge – Site Plan Revisions/Density Reduction

Vote: 6 ayes, 0 nays. Motion carried.

9. **Final Plat and Developer's Agreement – Laurel Springs – Addition #1 – Bielinski Homes**

Motion by Pres. Schwab, second by Tr. Malcolm to approve the Final Plat and Developer's Agreement – Laurel Springs – Addition #1 – Bielinski Homes.

Tr. Malcom inquired on a start date. Brian Kober explained they are having a pre-construction meeting next Wednesday and there is a possibility of starting the week of July 23rd. The entire thing is supposed to be done by the end of this year.

Vote: 6 ayes, 0 nays. Motion carried.

10. **Board of Public Works**

- **Resolution #18-16 – Adopting 2017 CMAR Jackson Wastewater Plant**

Pres Schwab read Resolution #18-16.

Motion by Pres. Schwab, second by Tr. Olson to introduce Resolution #18-16.
Vote: 6 ayes, 0 nays. Motion carried.

- **Resolution #18-17 – Preliminary Assessment TID #6 (Rosewood Lane) Project**

Pres Schwab read Resolution #18-17.

Motion by Pres. Schwab, second by Tr. Lippold to introduce Resolution #18-17.
Vote: 6 ayes, 0 nays. Motion carried.

- **Resolution #18-18 - Preliminary Assessment Highland Rd Water Main Project**

Pres. Schwab read Resolution #18-18.

Motion by Pres. Schwab, second by Tr. Lippold to introduce Resolution #18-18.
Tr. Malcolm asked how many properties are involved and Brian Kober stated four.

Vote: 6 ayes, 0 nays. Motion carried.

11. Joint Parks & Recreation

- **Park Rental Agreement – Washington County Humane Society – Paws in the Park – September 8, 2018**

Motion by Tr. Olson , second by Tr. Lippold to approve the Park Rental Agreement – Washington County Humane Society – Paws in the Park – September 8, 2018

Vote: 6 ayes, 0 nays. Motion carried.

- **Rental Agreement – Democratic Party of Washington County – Spaghetti Dinner Fund-Raiser – October 14, 2018**

Motion by Tr. Lippold, second by Tr. Malcolm to approve the Park Rental Agreement – Democratic Party of Washington County – Spaghetti Dinner Fund-Raiser – October 14, 2018

Vote: 6 ayes, 0 nays. Motion carried.

12. Ordinance #18-02 – Annexation Territory to the Village of Jackson – Creekside Villas – Bielinski Investments, LLC.

Pres. Schwab read Ordinance #18-02.

Motion by Pres. Schwab, second by Tr. Kurtz to introduce Ordinance #18-02.

Vote: 6 ayes, 0 nays. Motion carried.

Motion by Pres. Schwab, second by Tr. Olson to suspend the rules and allow the second reading with approval of Ordinance #18-02.

Roll Call Vote: 6 ayes, 0 nays. Motion carried.

Motion by Pres. Schwab, second by Tr. Lippold to approve Ordinance #18-02.

Vote: 6 ayes, 0 nays. Motion carried.

13. Ordinance #18-04 – Amending Chapter 2 – Article IX – Elections – of the Village Code of Ordinances – Adding Ward 11.

Pres. Schwab read the Ordinance.

Motion by Pres. Schwab, second by Tr. Olson to introduce Ordinance #18-04.

Vote: 6 ayes, 0 nays. Motion carried.

Motion by Pres. Schwab, second by Tr. Lippold to suspend the rules and allow the second reading with approval of Ordinance #18-04.

Roll Call Vote: 6 ayes, 0 nays. Motion carried.

Motion by Pres. Schwab, second by Tr. Olson to approve Ordinance #18-04.

Vote: 6 ayes, 0 nays. Motion carried.

14. Ordinance #18-05 - Amending Chapter 2 – Article IX – Elections – of the Village Code of Ordinances – Adding Ward 12.

Motion by Pres. Schwab, second by Tr. Lippold to introduce Ordinance #18-05.

Vote: 6 ayes, 0 nays. Motion carried.

Motion by Pres. Schwab, second by Tr. Lippold to suspend the rules and allow the second reading with approval of Ordinance #18-05.

Roll Call Vote: 6 ayes, 0 nays. Motion carried.

Motion by Pres. Schwab, second by Tr. Malcolm to approve Ordinance #18-05.

Vote: 6 ayes, 0 nays. Motion carried.

16. Proposed Public Safety Building - Update.

John Walther reported he has had conversations with the seller's attorney, the seller and the attorney have been out of town but expects to hear something this week.

17. Departmental Reports.

Park and Recreation Director Kelly Valentino thanked everyone who supported the Beer Garden in June, they made \$6,098. The Friends of Jackson made close to \$1,000 in tips, donations and T-shirt sales. They are gearing up for the next school year. The 4K programs have 22 kids in both morning and afternoon programs; the max is 20 in each. Last year was 17 in each morning and afternoon. Kelly stated they are partnering with the School District and the Tot Time program. Some of the 3-year old's that typically have to go to West Bend for speech therapy will be in the Tot Time program, so they won't have to leave to get special help. Anybody else in Jackson would have to go to Living Word and they are almost full. Once that fills, they will have to look at partner sights in the West Bend area.

Fire Department Duane Hafemiester reported a STRIKE Team was sent to the Racine Recycling fire this past week. They are part of the Washington County STRIKE Team. Departments from Washington County, Ozaukee County and other departments from Wisconsin and Illinois were there. A STRIKE Team is when there is a major fire and the local municipalities are all consumed, they reach out to communities farther out. It is part of the MABAS system and they assign shifts.

Administrator Walther spoke of the number of children in Tot Time and with the Superintendent here, are looking forward to an upbeat opinion of a new school in Jackson. It would be a great investment in the community to have a new school built. Also, the Jackson quarterly was finished today and stuffing needs to be done. We are looking for volunteers to help stuff 7,500 pieces of paper into envelopes as the Village Board wants the quarterly to be mailed out again. The water bills need to be out by Monday. We have 3,000 envelopes to be sent.

Tr. Lippold stated he understood there were major changes with the Election process this fall and asked the Clerk to outline what the changes are.

Clerk/Treasurer Jilline Dobratz reported on the E-Poll book purchase, weekly meetings with the State on the equipment and processes, paper poll books will be a backup as everything will be done electronically on a tablet. Village of Jackson is one of eight municipalities participating in this for the August Election.

Administrator Walther reminded everyone that the Village Board meeting for August 14th will be at the Community Center as the Partisan Primary Election will be held at Village Hall in the Board Room.

18. Mid-Moraine Municipal Association Report.

Tr. Kurtz stated they are not meeting until September.

19. Washington County Board Report.

None

20. Greater Jackson Business Alliance Report.

Kelly Valentino reported they are meeting next Wednesday at the Community Center and are presenting scholarships.

21. Citizens to Address the Village Board.

Casey Latz inquired on the progress of chickens. Jim Micech responded there hasn't been any progress, but it can be brought back to the Plan Commission. Pres. Schwab asked that it be put on the next Plan Commission agenda.

22. Adjourn.

Motion by Pres. Schwab, second by Tr. Lippold to adjourn.
Vote: 6 ayes, 0 nays. Meeting was adjourned at 8:16 p.m.

Respectfully submitted:

Jilline Dobratz, *CMC/WCMC*
Village Clerk/Treasurer