

**APPROVED MINUTES**  
**Budget & Finance Committee Meeting**  
**Tuesday, July 10, 2018 at 7:00 p.m.**  
**Jackson Village Hall**  
**N168W20733 Main St.**  
**Jackson, WI 53037**

**1. Call to Order & Roll Call.**

President Schwab called the meeting to order at 7:00 p.m.

Members Present: Trustees Olson and Kurtz.

Members Absent: None.

Village Board Members Present: Tr. Kruepke

Staff Present: John Walther, Kelly Valentino, Brian Kober and Jilline Dobratz.

**2. Approval of Budget & Finance Minutes: June 12, 2018 Meeting.**

Motion by Tr. Kurtz, second by Tr. Olson to approve the minutes for the June 12, 2018, meeting.

Vote: 3 ayes, 0 nays. Motion carried.

**3. Approval of the June 2018 Treasurer's Report and Check Register.**

The June Treasurer's Report and Check Register were reviewed. Question on the Check Register, #95699 Gremmer & Associates, Inc., Misc. Projects. Brian Kober clarified it is for engineering on four projects; lowering of the water main, Highland Road, Sherman Road and Stonehedge Drive.

Motion by Tr. Olson, second by Pres. Schwab to approve the June 2018 Treasurer's Report and Check Register.

Vote: 3 ayes, 0 nays. Motion carried.

**4. Pay Request Chateau Drive Reconstruction Project**

Motion by Pres Schwab, seconded by Tr. Kurtz recommend approval of the Chateau Drive Reconstruction Project.

Vote: 3 ayes, 0 nays. Motion carried.

**5. Resolution #18-17 – Preliminary Assessment TIF #6 (Rosewood Lane) Project**

Brian Kober explained the attachments. The seven property owners are all on the south side. These are preliminary numbers and if approved, a letter will go out to the property owners with the preliminary special assessment amounts.

Motion by Tr. Olson, second by Tr. Kurtz to recommend approval of Resolution #18-17 – Preliminary Assessment TIF #6 (Rosewood Lane) Project.

Vote: 3 ayes, 0 nays. Motion carried.

**6. Pay Request #2 – 2018 Utility Improvements Project**

Motion by Pres. Schwab, second by Tr. Olson to recommend approval of Pay Request #2 – 2018 Utility Improvements Project in the amount not to exceed \$110,123.43.

Vote: 3 ayes, 0 nays. Motion carried.

- 7. Resolution #18-18 – Preliminary Assessment Highland Road Water Main Project.**  
Brian Kober reviewed the spreadsheet, special assessment of four properties. Each lot will pay fees for Washington County Sewer Assessment, Jackson Sewer Connection and Jackson Water Impact.  
Motion Pres. Schwab, second by Tr. Kurtz that Budget & Finance recommend approval of Resolution #18-18 – Preliminary Assessment Highland Road Water Main Project.  
Vote: 3 ayes, 0 nays. Motion carried.
- 8. Citizens to address the Budget & Finance Committee.**  
None.
- 9. Adjourn.**  
Motion by Pres. Schwab, second by Tr. Olson to adjourn at 7:10 p.m.  
Vote: 3 ayes, 0 nays. Motion carried.

Respectfully submitted:

Jilline Dobratz, *CMC/WCMC*  
Village Clerk/Treasurer