

**APPROVED MINUTES**  
**Village Board Meeting**  
**Tuesday, July 9, 2019 at 7:30 p.m.**  
**Jackson Village Hall**  
**N168 W20733 Main Street**  
**Jackson, WI 53037**

**1. Call to Order and Roll Call.**

Pres. Schwab called the meeting to order at 7:30 p.m.

Members Present: Trustees Emmrich, Kruepke, Kurtz, Lippold, Malcolm and Olson.

Staff present: Collin Johnson, Brian Kober, Chief Swaney, Kelly Valentino, John Walther and Jilline Dobratz.

**2. Pledge of Allegiance.**

Pres. Schwab led the assembly in the Pledge of Allegiance.

**3. Any Village Citizen Comment on an Agenda Item.**

None.

**4. Public Hearing – Planned Unit Development Amendment (PUD) – Sign – Cobblestone Meadows**

Pres. Schwab opened the Public Hearing.

Dirk Wildt, Cobblestone Builders, stated it is a beautiful sign.

Pres Schwab closed the Public Hearing.

Motion by Pres. Schwab, second by Tr. Emmrich to approve the Planned Unit Development Amendment (PUD) – Sign – Cobblestone Meadows per staff comments.

Vote: 7 ayes, 0 nays. Motion carried.

**5. Public Hearing – Proposed Discontinuation of a Public Way – Sylvester Circle**

Pres. Schwab opened the Public Hearing. No one spoke. Pres Schwab closed the Public Hearing.

**6. Resolution #19-19 – Discontinue Public Way – Sylvester Circle**

Motion by Pres. Schwab, second by Tr. Olson to approve Resolution #19-19 – Discontinue Public Way – Sylvester Circle.

Roll Call Vote: 7 ayes, 0 nays. Motion carried.

**7. Resolution #19-15 – Existing Employer Update Resolution Wisconsin Public Employers' Group Health Insurance Program**

John Walther commented the Department of Employee Trust Funds group is requiring this to be adopted in order to be participants in the program. No changes for the employees.

Motion by Tr. Olson, second by Tr. Emmrich to approve Resolution #19-15 – Existing

Employer Update Resolution Wisconsin Public Employers' Group Health Insurance Program.

Vote: 7 ayes, 0 nays. Motion carried.

**8. Developer Agreement – Premier Rosewood Jackson LLC – Rosewood Lane Multi-Family Development**

Motion by Pres. Schwab, seconded by Tr. Kruepke to approve the Developer Agreement – Premier Rosewood Jackson LLC – Rosewood Lane Multi-Family Development.  
Vote: 5 ayes, 2 nays (Tr. Emmrich and Tr. Lippold). Motion carried.

**9. Approval of Minutes for the Village Board Meeting of June 11, 2019.**

Motion by Tr. Malcolm, second by Tr. Lippold to approve the Village Board Minutes of June 11, 2019.

Vote: 7 ayes, 0 nays. Motion carried.

**10. Approval of Licenses**

- Hotel/Motel Licenses: AMA Hospitality, Inc./Comfort Inn & Suites, Jackson Main Street Motel
- Operators Licenses:
  - East Side Mart: Nicole E. Frakes
  - Latest Edition: Nichole Buth, Mari B. Hicks, Kelly S. Winterbottom
  - Village Mart: Meghan L. Anderson
  - Walgreen's #11676: Scott M. Badura, Lori A. Ditter, Taylor C. Wells
- Tattoo/Body Piercing Establishment License: Event Horizon
- Tattoo/Body Piercing Operators Licenses:
  - Event Horizon: Rich T. Malnory, Brandi A. Stam

Motion by Tr. Lippold, second by Tr. Emmrich to approve all the licenses as presented.

Vote: 6 ayes, 0 nays, 1 abstain (Tr. Kruepke). Motion carried.

**11. Budget & Finance Committee**

- Review of Quotes on Creating a Yard Waste and Drop-Off Site  
Motion by Pres. Schwab, second by Tr. Lippold to approve Quotes on Creating a Yard Waste and Drop-Off Site in an amount of \$26,189.00 with Fence Erectors. Tr. Emmrich questioned if this would include yard cards and if there will be a cost for the cards. Brian Kober stated the quote includes the cards and a policy will be discussed at the next Board of Public Works meeting. A proposal will come before the Board in August. Discussion on labor savings and usage by residents.

Vote: 7 ayes, 0 nays. Motion carried

Motion by Pres. Schwab, second by Tr. Lippold to approve the paving quote with regard to this project in the amount of \$56,580.00 to Johnson and Sons Paving Co.

Vote: 7 ayes, 0 nays. Motion carried

**12. Plan Commission**

- **Concept Plan – Jackson Development – Stonewall & Georgetown Drive**  
Motion by Pres. Schwab, second by Tr. Emmrich to approve Concept Plan – Jackson Development – Stonewall & Georgetown Drive per Plan Commission recommendation per staff comments.

Tr. Malcolm inquired on what changes were made. Kurt Henning, H & R Construction, commented there will be 20 less units and more green space. He gave history on the project that was started in 2008. Kurt explained the road access and stated he would like to have commercial buildings on the front part that would face Highway 60. He asked the Board what they would like to see, commercial or residential? The Board made comments on commercial space.

Vote: 7 ayes, 0 nays. Motion carried.

- **Certified Survey Map – William Holz**

Pres. Schwab commented there was no recommendation on this item from Plan Commission. Additional information was provided this evening. Brian Kober stated technically it is not a Certified Survey Map (CSM) it is a concept of a CSM. It doesn't provide any street frontage and is against the Village Code to create this.

Motion by Pres. Schwab, second by Tr. Kurtz to deny the proposed land division and the proposed Certified Survey Map – William Holz.

Vote: 7 ayes, 0 nays. Motion carried.

- **Developer Agreement – Landscape Plan – Maplewood Farms**

Pres. Schwab stated this came from Plan Commission with the understanding that the variety of trees would be interspersed throughout the property instead of having the same type of tree in one area.

Motion by Pres. Schwab, second by Tr. Emmrich to approve Developer Agreement – Landscape Plan – Maplewood Farms per Plan Commission recommendation.

Vote: 7 ayes, 0 nays. Motion carried.

- **Review of Sign Banner Ordinance**

Motion by Pres. Schwab, second by Tr. Malcolm to approve the Sign Banner Ordinance per Plan Commission recommendation allowing up to 90 days of banner signs at a fee of \$60.00 per 30-day increment, one banner per property per year with no other changes to the sign ordinance at this time.

Tr. Lippold inquired about various Village banners and their compliance. Collin Johnson stated permits are obtained at no fee. The Parks & Recreation and Police Departments submit applications for their permits.

Vote: 7 ayes, 0 nays. Motion carried.

### **13. Board of Public Works**

- **Resolution #19-16 Adopting 2018 CMAR Jackson Sewer Utility**

Motion by Tr. Olson, second by Tr. Lippold to approve Resolution #19-16 Adopting 2018 CMAR Jackson Sewer Utility.

Vote: 7 ayes, 0 nays. Motion carried

- **Review of REU Calculation for St. Joseph Hospital Ambulatory Surgery Center Addition**

Motion by Pres. Schwab, second by Tr. Lippold to accept the Board of Public Works recommendation to accept the REU Calculation for St. Joseph Hospital Ambulatory Surgery Center Addition.

Tr. Olson inquired on how often usage is checked. Brian Kober explained the usage is periodically checked and they will watch it closely.

Vote: 7 ayes, 0 nays. Motion carried

### **14. Joint Parks & Recreation.**

- **Rental Agreement – Democratic Party of Washington County – Spaghetti Dinner Fund-Raiser – October 13, 2019**

Kelly Valentino stated they have been doing this for many years and aren't charged.

Motion by Pres. Schwab, second by Tr. Malcolm to approve Rental Agreement – Democratic Party of Washington County – Spaghetti Dinner Fund-Raiser – October 13, 2019.

Vote: 7 ayes, 0 nays. Motion carried.

**15. West Bend School District - Update**

None.

**16. Proposed Municipal Building - Update**

Ron Dalton and Cory Scheidler were present from Cedar Corporation. Updated plan designs were distributed. Cory reported they have continued to work on the design. Some minor modifications have been made to parking, the layout and flow of traffic. Kris Dressler went out on tours for two days with Police, Fire and Village staff. The Police Department toured Baraboo and De Forest last week. They are working on construction estimates and concrete products. Details will continue to be added and reported back to the Board.

**17. Departmental Reports.**

Parks and Recreation Director Kelly Valentino reported the Little Tikes photo shoot took place today. The Hickory Lane playground was selected to be showcased in all the Little Tikes commercial catalogs, 24 Jackson kids participated. The catalog will be produced in January. Little Tikes will be donating large photographs that will be put up in the Community Center. The playground is getting a lot of use.

Fire Chief Aaron Swaney has been working on flex staffing, it's in the final stages. The medical Doctor needs to approve the plan and is working on details with the attorney.

Police Lieutenant Todd Fristed, stated the Jackson Police Department is hosting there first National Night Out on August 6, 2019 from 5:00 p.m. to 8:00 p.m.

**18. Mid-Moraine Municipal Association Report**

No report.

**19. Washington County Board Report**

No report.

**20. Greater Jackson Business Alliance Report**

No report.

**21. Citizens to Address the Village Board**

None.

**22. Adjourn.**

Motion by Pres. Schwab, second by Tr. Emmrich to adjourn.

Vote: 7 ayes, 0 nays. Meeting was adjourned at 8:08 p.m.

Respectfully submitted:

Jilline Dobratz, *CMC/WCMC*  
Village Clerk