

APPROVED Minutes
Board of Review Meeting
Monday – May 14, 2018 – 4:00 to 6:00 p.m.
(Scheduled Adjournment)
Jackson Village Hall
N168 W20733 Main Street
Jackson, WI 53037

1. Call to Order and Roll Call

John Walther called the meeting to order at 4:00 p.m.

Members Present: Pres. Mike Schwab, George Traucht, and John Walther.

Also Present: Assessor Mike Grota.

2. Election of Chairperson and Vice Chairperson

Motion by George Traucht, second by John Walther to nominate Pres. Mike Schwab as Chair.

Vote: 3 aye, 0 nay. Motion carried.

Motion by Pres. Schwab, second by John Walther to nominate George Traucht as Vice-Chair.

Vote: 3 aye, 0 nay. Motion carried.

3. Approve May 17, 2017, Board of Review Minutes

Motion by Pres. Schwab, second by George Traucht to approve the minutes for the May 17, 2017 Board of Review meeting.

Vote: 3 aye, 0 nay. Motion carried.

4. Verification of Training & Filing of Affidavit

Pres. Schwab reported that he, George Traucht, and John Walther had participated in the Board of Review training session on May 3, 2018 at the Village Hall, by means of viewing the video presentation produced by the Local Government Center in cooperation with the University of Wisconsin – Extension, approved by the Wisconsin Department of Revenue for certified training in 2018. John Walther verified that the affidavits of training had been filed with the Department of Revenue by the Deputy Clerk-Treasurer.

5. Receive 2018 Assessment Roll and signed affidavit by Village Assessor

Pres. Schwab verified that the Village has received the 2018 Assessment Roll and signed affidavit by the Assessor Grota, which was notarized by the Deputy Clerk-Treasurer.

6. Review of the 2018 Assessment Roll

- **Verify with the Assessor that open book changes have been included in the assessment roll**

Assessor Grota verified that only one change had been made on the Assessment Roll (and that change was only on a personal property tax assessment [Fox Bros. Piggly Wiggly].)

A discussion ensued relative to the adjustment to the assessment of the thirty-two undeveloped Premier Cranberry pads for the 2017 assessment year, and the lack of contact made by the party, again, for the 2018 assessment year. The item will be addressed by the Board of Review under agenda item #8.

7. Assessor Comments

Assessor Grota distributed a summary of the reasons for change report including the year-end review in changes to assessed values. The 2017 Board of Review ended with a total assessed value of locally assessed value of \$568,569,500. There has been new construction of \$12,051,700 equally distributed between residential and commercial property. The assessment roll as it stands today is \$579,812,000. He then provided and explained a statistical summary (2018 Assessment to-Sale Ratios) of residential and commercial sales.

8. Requests for Review or Adjustment

While there were no formal requests for review or adjustment, the Board chose to review the assessments of the thirty-two undeveloped Premier Cranberry pads in an effort to grant relief for the individual assessments for 2018 by adjusting the assessed values of parcels: #017111801-08, #01711831-28, #017119001-08, and #01711921-28.

Motion by Pres. Schwab, second by John Walther to adjust each of the thirty-two individual parcel assessments (of the above numbered parcels) from \$15,000 to \$3,125 (to coincide with the agreement established between the Village Board and Premier Cranberry Creek in 2017.)

Vote: 3 aye, 0 nay. Motion carried.

9. Schedule Additional Meeting Date(s) if Necessary

It will be unnecessary for the Board of Review to reconvene this year. Assessor Grota stated for the record that the notices of assessment will be sent for all of the properties discussed.

10. Adjourn

Motion by John Walther, second by George Traucht to adjourn.

Vote: 3 aye, 0 nay. Motion carried. The 2018 Board of Review meeting was adjourned at 6:00 p.m.

Respectfully submitted by John M. Walther – Administrator.