

**APPROVED MINUTES**  
**Special Village Board Meeting**  
**TUESDAY, APRIL 19, 2016 at 7:00 p.m.**  
**Jackson Village Hall**  
**N168 W20733 Main Street**

**1. Call To Order & Roll Call**

Pres. Schwab called the meeting to order at 7:00 p.m.  
Members Present: Trustees Emmrich, Lippold, Olson, Kufahl, and Kurtz.  
Members absent: Trustee Kruepke (excused).  
Staff present: John Walther, Kelly Valentino, Brian Kober, Chief Dolnick.

**2. Pledge of Allegiance.**

Pres. Schwab led the room in the Pledge of Allegiance.

**3. Administration of Oath of Office to Village President and Trustees.**

Clerk Deanna Boldrey administered the oath of office to Trustees Kufahl and Kurtz.

**4. Resolution #16-07, Resolution of Appreciation of Service to Scott Mittelsteadt.**

Pres. Schwab read Resolution #16-07. Motion by Tr. Emmrich, second by Tr. Lippold to approve Resolution #16-07, Resolution of Appreciation of Service to Scott Mittelsteadt.  
Vote: 6 ayes, 0 nays. Motion carried.

**5. Resolution #16-08, Resolution Proclaiming Arbor Day in the Village of Jackson.**

Pres. Schwab read Resolution #16-08. Motion by Tr. Emmrich, second by Tr. Olson to approve Resolution #16-08, Resolution Proclaiming Arbor Day in the Village of Jackson.  
Vote: 6 ayes, 0 nays. Motion carried.

**6. Comments by the Village President.**

President Schwab gave comments. He commented that this is a great system of government. All are interested in doing the best for the Village of Jackson. It is an honor to be elected or appointed to serve and to be trusted with that responsibility. The Oath of Office is not to be taken lightly. We are here to serve the community and to do what's best. Let's celebrate what we have, great people who care about their community. He thanked those for being involved.

**7. Comments by the Trustees.**

Trustee Kurtz commented thank you to all for the privilege to serve on the Board. She looks forward to helping make the Village a great place to live and any challenges that may arise. She will assist in any way she can. She commented Sworn in today and Sworn at tomorrow.

Trustee Kufahl commented that this is a privilege and he does not take it lightly. He thanked John Walther and staff. The staff has done an extraordinary job. Tr. Kufahl commented on the identity of the Village. The Board is very diverse and there is trust and respect among the members and respect for each other's opinions. He looks forward to serving on the Board.

Trustee Olson thanked Scott Mittelsteadt for all of his years of service and congratulations to Trustees Kufahl, Kurtz, and Kruepke. He looks forward to serving with the Board. There will always be differences of opinion. The Board and Staff have been working well together.

Trustee Lippold commented that the most important item is the level of involvement. Staying involved is extremely important. It is not easy to get up there. This is a hard job but someone has to do it.

Trustee Emmrich commented congratulations to Trustees Kufahl, Kurtz, and Kruepke. The Board is diverse with different backgrounds and members may not always agree. All have integrity on the Board. He would like to see the Village keep up on the streets and infrastructures. He would also like to see the Personnel Committee work on an employee evaluation and recognition program. He feels that if an employee is here for an entire year without calling in sick the employee should get an extra day off for that. He would like to bring back the employee luncheon and possibly hold at the splash pad and cater in food for employees and their families. Tr. Emmrich commented that we need to keep on the Town item and bring more businesses to the Village.

#### **8. Comments by Village Staff.**

Kelly Valentino thanked the Board and she looks forward to a positive year. From the Joint Park and Recreation Committee she thanked John Binsfeld. He has served on the Park and Recreation Committee for many years. He has recently resigned from the Committee but will be involved in other ways. She looks forward to working with Aaron Daul. She thanked the Board for their support.

Brian Kober commented that it is the best of times. There are a lot of unknowns in the next few months. The Board is talking about community and promoting business and improving streets.

Police Chief Jed Dolnick thanked the members of the board for stepping up. It is difficult to find individuals to serve on the Board. He looks forward to another good year.

Deanna Boldrey congratulated those that are re-elected and newly elected. She thanked the Board for coming to the meetings and the research prior to the meetings. She commented on being thankful for the team she works with, Department Heads and all employees give their 110%.

John Walther commented What a Time to be a Village Trustee and the Passion of the Board with the challenges before us and the focus to do what is right for the Village. This will be an interesting year for the Village of Jackson. He thanked the staff.

#### **9. Committee Member Appointments and Administration of Oaths of Office.**

Motion by President Schwab, second by Trustee Kufahl to appoint Jeff Dalton to the Plan Commission and Joint Planning Group. Vote: 6 ayes, 0 nays. Motion carried.

Motion by President Schwab, second by Trustee Lippold to appoint Aaron Daul to the Joint Parks and Recreation Committee. Vote: 6 ayes, 0 nays. Motion carried.

Motion by President Schwab, second by Trustee Olson to appoint William Haese to the Joint Parks and Recreation Committee and Ethics Committee. Vote: 6 ayes, 0 nays. Motion carried.

Motion by President Schwab, second by Trustee Kufahl to appoint Gregory Winn to the Plan Commission and Joint Planning Group. Vote: 6 ayes, 0 nays. Motion carried.

Motion by President Schwab, second by Trustee Emmrich to appoint Cindy Dadian to the Police & Fire Commission. Vote: 6 ayes, 0 nays. Motion carried.

Motion by President Schwab, second by Trustee Olson to appoint Scott Thielmann to the Board of Public Works. Vote: 6 ayes, 0 nays. Motion carried.

Motion by President Schwab, second by Trustee Kufahl to appoint Gary Malcolm to the Zoning Board of Appeals, Community Development Authority, and Ethics Committee. Vote: 6 ayes, 0 nays. Motion carried.

Motion by President Schwab, second by Trustee Kufahl to appoint George Traucht to the Board of Review. Vote: 6 ayes, 0 nays. Motion carried.

Motion by President Schwab, second by Trustee Olson to appoint Scott Karau to the Zoning Board of Appeals and Ethics Committee. Vote: 6 ayes, 0 nays. Motion carried.

Motion by President Schwab, second by Trustee Olson to appoint Cheryl Gelhar to the Zoning Board of Appeals. Vote: 6 ayes, 0 nays. Motion carried.

Motion by President Schwab, second by Trustee Kufahl to appoint John Binsfeld to the Zoning Board of Appeals. Vote: 6 ayes, 0 nays. Motion carried.

Motion by President Schwab, second by Trustee Lippold to appoint Steve Guild to the Community Development Authority. Vote: 6 ayes, 0 nays. Motion carried.

Motion by President Schwab, second by Trustee Kufahl to appoint Steve Schoen to the Plan Commission. Vote: 6 ayes, 0 nays. Motion carried.

Motion by President Schwab, second by Trustee Emmrich to appoint Peter Habel to the Plan Commission. Vote: 6 ayes, 0 nays. Motion carried.

The Presidential Appointments were read. Trustee Kruepke and Trustee Emmrich will serve on the Plan Commission. Trustee Kufahl, Trustee Olson, and Trustee Lippold will serve on the Board of Public Works. The Personnel Committee will be Pres. Schwab, Trustee Kruepke, and Trustee Kufahl. The Budget and Finance Committee will be Pres. Schwab, Trustee Kurtz, and Trustee Olson. Trustee Kurtz will serve on the Mid-Moraine Legislative Committee. Pres. Schwab will serve as the School District Liaison.

## **10. Adjourn.**

Motion by Tr. Lippold, second by Tr. Olson to adjourn at 7:35 p.m. Vote: 6 ayes, 0 nays. Motion carried.

Respectfully submitted by Deanna L. Boldrey, Clerk/Treasurer