

**APPROVED MINUTES
Village Board Meeting
Tuesday, April 9, 2019 at 7:30 p.m.
Jackson Village Hall
N168W20733 Main Street
Jackson, WI 53037**

1. Call to Order and Roll Call.

Pres. Schwab called the meeting to order at 7:30 p.m.

Members Present: Trustees Emmrich, Kruepke, Kurtz, Lippold, Malcolm and Olson.

Members Absent: None

Staff present: Brian Kober, Chief Swaney, Kelly Valentino, Chief Vossekul, John Walther and Jilline Dobratz.

2. Pledge of Allegiance.

Pres. Schwab led the assembly in the Pledge of Allegiance.

3. Any Village Citizen Comment on an Agenda Item.

Barbara Carbine, N170 W21805 Rosewood Lane - Commented on living in Jackson for 40 years and she stayed because of country life. Concerned with the Rosewood Multi-Family Development project, the traffic and noise with 72 families coming into Jackson.

4. Public Hearing – Planned Unit Development Amendment – Village Mart Gas Station – Sign/Building Alteration

Pres. Schwab opened the Public Hearing. No one spoke. Pres Schwab closed the Public Hearing.

Motion by Pres. Schwab, second by Tr. Emmrich to approve the Planned Unit Development Amendment – Village Mart Gas Station – Sign/Building Alteration.

Tr. Lippold clarified this is for the current sign and questioned the timing of the approval.

Pres. Schwab explained the property owner had approached the previous Building Inspector who informed him what was needed. The new Building Inspector stated it was outside the parameters of what's normally allowed with an over the counter permit and wanted it brought before Plan Commission for approval.

Vote: 6 ayes, 0 nays. 1 abstain (Tr. Kruepke). Motion carried.

5. Resolution #19-05 – Proclaiming Arbor Day in the Village of Jackson.

Motion by Pres. Schwab, second by Tr. Olson to approve Resolution #19-05 – Proclaiming Arbor Day in the Village of Jackson.

Vote: 7 ayes, 0 nays. Motion carried.

6. Approval of Minutes for the Village Board Meeting of March 12, 2019.

Motion by Pres. Schwab, second by Tr. Lippold to approve the Village Board Minutes of March 12, 2019.

Vote: 7 ayes, 0 nays. Motion carried.

7. Approval of Licenses

- Operators Licenses:

East Side Mart: Daniel J. Gugg and Erin J. Pope

Village Mart: Olivia R. Huntowski

Walgreen's #11675: Diane M. Gibas

Motion by Tr. Emmrich second by Tr. Kurtz to approve the Operators Licenses per staff comments.

Vote: 6 ayes, 0 nays, 1 abstain (Tr. Kruepke). Motion carried.

8. Budget & Finance Committee

- **Resolution #19-04 – STH 60 Shared Use Path – Coffeerville to Eagle Drive**

Motion by Pres. Schwab, second by Tr. Lippold to approve Resolution #19-04 – STH 60 Shared Use Path – Coffeerville to Eagle Drive.

Tr. Emmrich inquired on the construction time. Brian Kober gave the timeline of the application and award process, construction would in the fall or next spring. Tr. Emmrich asked if the path would interfere with the new Public Safety building. Brian Kober stated the plans sets would be done at the same time. Discussion with the DOT started today and are waiting for the wetland delineation approval. Tr. Emmrich is in support but commented it should wait until after the Public Safety building is up. Vote: 7 ayes, 0 nays. Motion carried.

- **Proposal to Replace Jackson Dr & STH 60 Informational Sign**

Motion by Pres. Schwab, second by Tr. Olson to approve Proposal to Replace Jackson Dr & STH 60 Informational Sign not to exceed \$17,966.06.

Vote: 6 ayes, 1 nay (Tr. Emmrich). Motion carried

- **Review of Quotes for Replacement of Make-up Air Units at WWTF**

Motion by Pres. Schwab, second by Tr. Olson to approve the Quote from Goschey Mechanical for Replacement of Make-up Air Units at WWTF in an amount not to exceed \$70,912.00.

Vote: 7 ayes, 0 nays. Motion carried

- **Review of Quotes for Service Body for New Water Utility Service Truck**

Motion by Pres. Schwab, second by Tr. Lippold to approve Quote for Service Body for New Water Utility Service Truck in an amount not to exceed \$16,580.00 from Jackson Truck Body.

Vote: 7 ayes, 0 nays. Motion carried.

9. Plan Commission

- **Concept Plan – Premier Rosewood Jackson LLC – Rosewood Lane Multi-Family Development**

Motion by Pres. Schwab, second by Tr. Kruepke to approve Concept Plan – Premier Rosewood Jackson LLC – Rosewood Lane Multi-Family Development

Sarah Hillenbrand from Premier Real Estate Management was present and gave a presentation. Premier is the firm that developed Cranberry Creek. The current concept plan is for a proposed 72 units, six buildings comprised of 12 units each. The floor plan is exactly as Cranberry Creek. They have onsite property management and building staff. These are market rate apartments projecting \$1,200.00 per month, townhouse style with private direct entry with attached one car garage. Tr. Emmrich stated he was against it in 2017 and still is. This is not the right area for townhouses it should be industrial, worried about County P traffic. Tr. Lippold agrees with Tr. Emmrich and stated it should be commercial. Tr. Olson asked what the increment is generated from this compared to a standard commercial proposal. John Walther

stated this will probably be in the \$7 to \$8 million-dollar range. This area has residential component, the TID allows for it. The developer is ready to go, and this is the trend. Tr. Olson is concerned with the layout and all three exits go on Rosewood Lane. John Walther commented the County won't allow any more access points onto County P. Rosewood Lane is made to take the traffic. It is made for the residential property not to filter into the industrial area. Tr. Kurtz stated she was against it in the past and is against it now. Pres. Schwab commented given the benefit it provides to the Tax Increment District, it would be a valuable addition to the Village. Tr. Olson commented this is a TID district and will help build the tax base.

Vote: 4 ayes, 3 nays (Tr. Emmrich, Kurtz and Lippold). Motion carried.

- **Review of Sign/Banner Ordinance**

John Walther asked if this should be pulled from the agenda. The Building Inspector has been out of the office and have been unable to work on the permitting process. Motion by Pres. Schwab, second by Tr. Emmrich to table until next month's meeting. Vote: 7 ayes, 0 nays. Motion carried.

10. Board of Public Works

- **Review of 2018 Jackson Water Utility Consumer Confidence Report**

Brian Kober gave highlights from the report. Very minor changes from last year's report to this year's report. It meets the EPA and DNR regulations. After approval, the report is submitted to the West Bend Daily News for a one-time publication. When the affidavit is received, it is sent to the DNR for approval.

Motion by Pres. Schwab, second by Tr. Emmrich to approve Review of 2018 Jackson Water Utility Consumer Confidence Report for publication and submittal.

Vote: 7 ayes, 0 nays. Motion carried.

11. Joint Parks & Recreation.

- **Park Rental Agreement – Washington County Humane Society – Paws in the Park – September 7, 2019**

Kelly Valentino stated this is their annual fundraising event. It is always a positive event and recommends it.

Motion by Tr. Olson, second by Tr. Emmrich to approve Park Rental Agreement – Washington County Humane Society – Paws in the Park – September 7, 2019.

Vote: 7 ayes, 0 nays. Motion carried.

12. Proposed Public Safety Building - Update.

Cory Scheidler and Ron Dalton of Cedar Corporation were present. Ron Dalton gave an update. The preliminary engineering of Spruce and Ridgeway extensions is completed. The preliminary certified survey map for dedication of the right of way on Spruce and Ridgeway is completed. Continuing communication with the WDOT for the access points on Ridgeway and ongoing conversations with the DNR about the impacts as it relates to the stream that runs through the site. The wetland delineation will be completed in May. The site design is in a holding pattern until the building design is finished. Cory Scheidler presented three layouts, original option compared to the new options adding administration. Discovered the single-story option was nonfunctional, the meeting rooms didn't interact well and there wasn't enough square footage. The second option took into account a stronger focus on elections with the Village Board Room and flow of how the Village would fit, this one didn't

work. The third option took components from option one and option two. Adding 6,000 to 7,000 square feet to the facility. A lot of work on design needs to be completed with the two departments and the Village. The estimate from 2017 was around \$10 million, based on the current market, the estimate is approximately \$11.3 million. Adding the Village offices and Board Room to the space, the range is \$11.9 million to \$12.2 million. Tr. Emmrich clarified an elevator would be needed with a second story. Cory stated the square footage now would require an elevator. Chief Swaney commented two stories allows for privacy with separate living quarters for full-time employees. Tr. Malcolm asked if a fitness room is needed. Chief Swaney stated both fire fighters and police officers need to be fit for job performance. It's a benefit to paid-on call members and an incentive. Tr. Olson asked John Walther about getting a business case on what the deferred maintenance items are on Village Hall, the market value estimate of the building and what it would be to get the building and property back on the tax roll. Cory stated Village Hall is in good condition, a question is what the value of the Village Hall facility. Chief Vossekuil commented from a safety perspective he understands why Village Hall staff would be at the Public Safety building. Chief Swaney is concerned with emergency traffic and understanding operations of the Fire Department traffic. Cory commented street parking is up to the Village. Tr. Kurtz inquired on the timeframe of the project if Village Hall is added. Cory stated they can maintain the fall bidding schedule to start building in the winter. He doesn't foresee it taking longer than four weeks. Ron is thinking late summer or fall bidding on the streets. Generally, will be working with larger general contractors.

Motion by Pres. Schwab, second by Tr. Emmrich to direct architect Cedar Corporation to continue with option three development of implementing Village spaces in the Public Safety building in conjunction with staff and staff to prepare a business case, in terms of evaluation of Village Hall building improvements.

Vote: 7 ayes, 0 nays. Motion carried.

13. Departmental Reports.

Fire Chief Swaney reported the new ladder truck will be picked up the first week of May. On April 24th the committee will be going to Pierce to inspect the truck. He thanked Brian Heckendorf for all his hard work and the committee for their time. Air packs will arrive the end of April and they will be training in May. They have been offered a house to burn in the township. Working with the DNR and the homeowner to try to get it to workout, it will give them training opportunities. The old ladder truck was sold to Oxford Junction, Iowa at a fair price. They will take delivery at the end of the April and are working on the bill of sale.

Chief Vossekuil commented Jackson was ranked number six for Safest Communities in Wisconsin, it is based on crime data. They will be hosting a training from April 22-25, at the Fair Park. About 40 law enforcement officers from around the state and some from out of the state will be attending in which a federal grant was received.

Parks and Recreation Director Kelly Valentino stated Saturday is the Easter Egg Hunt at Jackson Park. The Easter Bunny will arrive at 9:00 a.m., the hunt starts at 9:30 a.m. Thank you to sponsors Jackson Pet Hospital and Deal Zone. The playground progress will continue as soon as the weather allows, concrete will be poured in mid-May. If all goes well, there will be a soft opening Memorial Day weekend. Mid-Summer will be a sponsor party.

Director of Public Works Brian Kober reported Spring Clean-up day is April 27th from 9 a.m. to Noon at the new Public Safety building. Can't bring liquid, chemicals, oil, tires or freon.

Clerk Jilline Dobratz stated the turnout for the Spring Election was over 46% and thanked the Election Inspectors and Department of Public Works Staff for all their hard work. Open Book is scheduled for Monday, April 22 from 9:00 to 11:00 a.m.

14. West Bend School District - Update.

Pres. Schwab stated with the referendum failing, the Board and Superintendent haven't decided on how to move forward. Superintendent Kirkegaard plans to be here in May.

15. Mid-Moraine Municipal Association Report.

Tr. Kurtz stated tomorrow night is a meeting at Village Hall at 7:00 p.m. The topic is city owned solar panels.

16. Washington County Board Report.

County Supervisor Bob Hartwig gave the monthly report. The County Board Supervisors had a teambuilding workshop. The County is looking at mining all the sand and gravel out of Heritage Trails Park. They want to make a 32-acre lake. They were at the capital for Ag Day. Tomorrow everyone is invited to "Roadway Transportation Discussion" at the County Highway Department. The round-about on Hwy 60 will be pushed to March 2020.

17. Greater Jackson Business Alliance Report.

Nothing.

18. Citizens to Address the Village Board.

Casey Latz commented Premier Apartments didn't shovel or salt at all last season and the bushes aren't trimmed. The stop sign was put up when they come out of the apartments to Jackson Drive. She would like to talk to the property management.

19. Closed Session pursuant to Wis. Stats. §19.85(1)(e) Deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

Motion by Pres. Schwab, second by Tr. Malcolm to convene into closed session at 8:45 p.m. and to include the Village Board, Village Engineer and Village Administrator.
Roll Call Vote: 7 ayes, 0 nays. Motion carried.

Reconvene into Open Session

The Village Board reconvened into open session at 9:00 p.m.

20. Adjourn.

Motion by Pres. Schwab, second by Tr. Lippold to adjourn.
Vote: 7 ayes, 0 nays. Meeting was adjourned at 9:01 p.m.

Respectfully submitted:
Jilline Dobratz, *CMC/WCMC*
Village Clerk