

APPROVED MINUTES
Board of Public Works Meeting
Tuesday, March 28, 2017 –7:00 p.m.
Jackson Village Hall
N168W20733 Main Street

1. Call to Order and Roll Call.

Chairman Tr. Don Olson called the meeting to order at 7:00 p.m.

Members present: Brian Heckendorf, Scott Thielmann, Tr. Jack Lippold, and Gloria Teifke.

Members absent: Linda Granec (excused), Tr. Kufahl (excused).

Staff present: John Walther, Brian Kober, and Jim Micech.

2. Approval of Minutes for February 28, 2017, meeting.

Motion by Scott Thielmann, second by Tr. Lippold to approve the minutes of the February 28, 2017, Board of Public Works meeting.

Vote: 5 ayes, 0 nays. Motion carried.

3. Review of 2016 Building Inspection Report.

Jim Micech presented the 2016 Building Inspection Report and related reports. Jim pointed out that as the Village progresses there are limited lots available. The Village may be built out this year. Motion by Tr. Lippold, second by Brian Heckendorf to recommend the 2016 Building Inspection Report to the Village Board and then place on file.

Vote: 5 ayes, 0 nays. Motion carried.

4. Review of Preliminary Assessment Chateau Dr. Reconstruction Project.

Brian reported that construction on the water main will start tomorrow. A letter was mailed to the residents in regards to their storm lateral and sidewalk assessment. The storm lateral locations are being determined with an onsite inspection. This was an update only. No action was needed or required.

5. Review of Final Assessment Industrial Drive Sidewalk Project.

Brian reported on the item. The total assessment amount came to \$86,365.12 which is about \$10,000 less than estimated. Motion by Tr. Olson, second by Tr. Lippold, to recommend the staff to follow through with the resolution for Budget & Finance and Village Board.

Vote: 5 ayes, 0 nays. Motion carried.

6. Review of Final Assessment Stonewall Sidewalk Project.

Brian reported on the item. The total assessment amount came to \$129,871, with the DNR Grant amount of \$45,000. Motion by Tr. Olson, second by Scott Thielmann, to recommend the staff to follow through with the resolution for the Budget & Finance and Village Board.

Vote: 5 ayes, 0 nays. Motion carried.

7. Review of 2016 Jackson Water Utility CCR.

Brian reviewed the annual consumer confidence report. Motion by Brian Heckendorf, second by Tr. Lippold to recommend approval of the 2016 Jackson Water Utility Consumer Confidence Report.

Vote: 5 ayes, 0 nays. Motion carried.

8. Review of Tower Inspection Quotes for White Water Tower.

Brian reviewed the tower inspection quotes for the white water tower. \$3,000 was budgeted for the project. Motion by Tr. Olson, second by Scott Thielmann to recommend approval of the Dixon Engineering quote in an amount not to exceed \$1,775.

Vote: 5 ayes, 0 nays. Motion carried.

9. Mid Moraine Water Quality Collective Contract DNR Grant Application.

Brian reported that this is an opportunity to sponsor the Mid Moraine Water Quality Collective DNR Urban Non-Point Source Planning Grant Application. The grant application will be for long term planning projects within the watershed that allow communities to find the most cost effective and economical ways to meet the TMDLS. The Fund for Lake Michigan has agreed to front the matching funds. Motion by Tr. Olson, second by Tr. Lippold to recommend staff work with Graef on the grant application.

Vote: 5 ayes, 0 nays. Motion carried.

10. Director of Public Works report.

Brian Kober gave the report. Motion by Brian Heckendorf, second by Scott Thielmann to place the Director of Public Works report on file.

Vote: 5 ayes, 0 nays. Motion carried.

11. Citizens/Village Staff to Address the Board.

Brian Kober reported that the Washington County Clean Sweep is on May 6th. John Walther reported that Tornado and Severe Weather Awareness Week is scheduled for April 17-21. Test drills are scheduled for Thursday, April 20th.

12. Adjourn.

Motion by Scott Thielmann, second by Tr. Olson to adjourn at 7:51 p.m.

Vote: 5 ayes, 0 nays. Motion carried.

Respectfully submitted by: Deanna L. Boldrey, Village Clerk-Treasurer