

**APPROVED MINUTES**  
**Budget & Finance Committee Meeting**  
**Tuesday, March 14, 2017 at 7:00 p.m.**  
**Jackson Village Hall**  
**N168W20733 Main St.**  
**Jackson, WI 53037**

**1. Call to Order & Roll Call.**

President Schwab called the meeting to order at 7:00 p.m.

Members Present: President Schwab, Trustee Kurtz, and Trustee Olson.

Village Board Members Present: Trustee Kruepke, Trustee Lippold.

Other Commission Members Present: Greg Winn, Steve Schoen, Jeff Dalton.

Staff Present: John Walther, Kelly Valentino, Brian Kober, and Aaron Swaney.

**2. Approval of Budget & Finance Minutes: February 14, 2017, Meeting.**

Motion by Tr. Kurtz, second by Tr. Olson to approve the minutes for the February 14, 2017, meeting.

Vote: 3 ayes, 0 nays. Motion carried.

**3. Approval of the February 2017 Treasurer's Report and Check Register.**

The February Treasurer's Report and Check Register were reviewed. There were no questions received. Motion by Tr. Olson, second by Tr. Kurtz to approve the Treasurer's Report and Check Register.

Vote: 3 ayes, 0 nays. Motion carried.

**4. Playground Presentation for Hickory Lane, Northland Recreation.**

Kelly Valentino gave the history and introduction of the Playground Presentation for Hickory Lane Park and Northland Recreation. She reported that the Hickory Park Playground Equipment will be almost twenty years old. There are maintenance issues with the current equipment. This playground will inclusive for all kids with all abilities and will surpass general ADA guidelines. The playground will be right next to the Splash Pad. In December a proposal was brought before the Village Board. The request for proposals was sent to eleven potential vendors, and seven of the eleven returned the proposals.

The Park & Rec Committee and Friends Group then ranked the seven returned proposals. From that process there was one clear winner, and that was Northland Recreation / Little Tikes. The funding will come from the impact fees, the fundraising efforts of the Friends Group, and the capital project fund.

Ericka Steltz from Northland Recreation / Little Tikes then gave a presentation of the new inclusive playground for Hickory Park. The inclusive park includes poured in place surfacing, umbrellas, benches, swings, decks, tower, slide, climbing wall, multiple activity panels, braille panel, spinner, diamond climber, and rock n ship glider. The playground equipment also offers BIBA which is a digital play app for smart phones.

The digital play also gathers data as far as popular dates and times for planning purposes. Chimes and bongos are also included. An animated rendering of the playground is also offered for fundraising efforts. The Park & Recreation Committee recommended the Village Board move forward with the Hickory Lane Park All-Inclusive Playground proposal by Northland Recreation for an amount not to exceed \$300,000. This amount includes the structures, surfacing, seating, additional concrete and miscellaneous project costs.

Motion by Pres. Schwab, second by Tr. Olson to recommend the Village Board approve the Hickory Lane Playground presentation by Northland Recreation as a concept and to review as funds become available.

Vote: 3 ayes, 0 nays. Motion carried.

**5. Review of Bids for Chateau Drive Reconstruction Project.**

Brian Kober presented information on the item. This is well below the estimate. The Board of Public Works recommended approval of the Chateau Drive Reconstruction Project Bid from Buteyn-Peterson Construction in an amount not to exceed \$393,277.97. This project will be completed by June 30th in order to meet the grant deadline. The project needs to be completed by Memorial Day. The pre-construction meeting is scheduled for Thursday. Motion by Tr. Olson, second by Pres. Schwab to recommend approval of the Chateau Drive Reconstruction Project Bid from Buteyn-Peterson Construction in an amount not to exceed \$393,277.97

Vote: 2 ayes, 1 nays (Tr. Kurtz). Motion carried.

**6. Resolution 17-05 Special Assessment Area Chateau Dr. Reconstruction Project.**

Brian Kober presented information on the item. The Board of Public Works recommended approval of the special assessment area. This is for storm lateral and sidewalk.

Motion by Tr. Olson, second by Pres. Schwab to recommend approval of Resolution 17-05 Special Assessment Area Chateau Dr. Reconstruction Project.

Vote: 2 ayes, 1 nays (Tr. Kurtz). Motion carried.

**7. Mid-Moraine Water Quality Collective Contract.**

Brian Kober presented information on the item. This is a contract from previous years. This is a joint effort of three cities, eight villages and one township. This is a solid point source within the watershed and review of the TMDL. Last year \$2,156 was spent with the group. There is money in the budget. The Board of Public Works did recommend approval of the contract. Motion by Pres. Schwab, second by Tr. Kurtz to recommend approval of the Mid-Moraine Water Quality Collective Contract in an amount not to exceed \$5,000.

Vote: 3 ayes, 0 nays. Motion carried.

**8. Citizens to address the Budget & Finance Committee.**

Brian Kober distributed a spreadsheet in regards to the salt use and budget.

**9. Adjourn.**

Motion by Tr. Olson, second by Tr. Kurtz to adjourn at 7:30 p.m.

Vote: 3 ayes, 0 nays. Motion carried.

Respectfully submitted by: Deanna L. Boldrey, Village Clerk-Treasurer