

APPROVED Minutes
Board of Public Works Meeting
Tuesday, February 25, 2020 at 7:00 p.m.
Jackson Village Hall
N168 W20733 Main Street

1. Call to Order and Roll Call

Chair Olson called the meeting to order at 7:00 p.m.

Members Present: Dan Leonard, Tr. Lippold, Tr. Malcolm and Gloria Teifke

Member Excused: Brian Heckendorf

Member Absent: Sarah Malchow

Staff Present: Brian Kober, John Walther and Jilline Dobratz

2. Approval of the Board of Public Works Minutes of January 28, 2020

Motion by Tr. Lippold, second by Tr. Malcolm to approve the Board of Public Works minutes of January 28, 2020.

Vote: 5 ayes, 0 nays. Motion carried.

3. Review of Engineering Services for Hunters Road Reconstruction Project

Brian Kober stated two bids were received from engineering firms to assist with street improvements for Hunters Road from Jackson Drive to Chateau Drive and Highland Road around the Stonewall Drive intersection. The firms were Cedar Corp and Gremmer & Associates. The low bid is from Cedar Corp for a cost of \$21,500.00 plus incidental costs (mileage, printing, etc.).

Motion by Chair Olson, seconded by Dan Leonard to recommend Budget & Finance and Village Board approve Engineering Services for Hunters Road Reconstruction Project to Cedar Corporation in the amount not to exceed \$21,500.00.

Vote: 5 ayes, 0 nays. Motion carried.

4. Extension of Sewer and Water to Serve TIF #7

Brian Kober explained the TIF #7 area. The plan is to extend Spruce Street east to Eagle Drive and extend Ridgeway Drive from STH 60 south to Spruce Street. We are working with WisDOT for the accesses associated with STH 60. A Traffic Impact Analysis study is being completed. The area will be served by sanitary sewer from extending the interceptor sewer along Eagle Drive. Water main will be looped by connecting existing water in Spruce St, STH 60, and Eagle Dr. The DNR has approved the Notice of Intent (NOI) and the Chapter 30 Permit. The DNR still must approve the adjustments to the flood plain, and then FEMA approval. The general permit for new culverts on Jackson Creek was approved by DNR and Army Corp.

Motion by Chair Olson, second by Tr. Lippold to recommend Village Board approve Extension of Sewer and Water to Serve TIF #7.

Vote: 5 ayes, 0 nays. Motion carried.

5. Engineering Services for Phosphorus Compliance – Town & Country

Brian Kober gave background information. In 2018 an operational evaluation report was completed. The second year required source reduction to identify alternates and a status report. This year requires the Village to complete an evaluation to determine

which compliance options maybe be selected. The Total Daily Maximum Loading is still being adjusted and it's not being enforced. Adaptive management can be done or trading with other customers. In the next year, we would be looking to see if it can be done ourselves. The fourth year requires a final compliance alternative plan determining the selected compliance option. Brian Kober will contact the DNR and report back on the next step. We have time to comply and there are other options.

Motion by Chair Olson, second by Dan Leonard to refer Engineering Services for Phosphorus Compliance – Town & Country to the next Board of Public Works meeting.
Vote: 5 ayes, 0 nays. Motion carried.

6. Review of Quotes for new Jackson Sewer Utility RTV Service Vehicle

Brian Kober commented on the memo from Jeff Deitsch, Utility Superintendent, regarding a diesel RTV instead of a gas RTV.

Motion by Tr. Lippold, second by Chair Olson to recommend Budget & Finance and Village Board approve the purchase of an RTV Vehicle from John P. Lochen Co., in the amount of \$17,900.00.

Vote: 5 ayes, 0 nays. Motion carried.

7. Discussion of Village Informational Signs

Brian Kober informed the Board that the Department of Transportation has not responded to Village's request for informational signs.

Motion by Chair Olson, second by Tr. Lippold to refer Discussion of Village Informational Signs to the next Board of Public Works meeting.

Vote: 5 ayes, 0 nays. Motion carried.

8. Director of Public Works Report

Brian Kober gave the report. The preconstruction meeting for the Municipal Complex was held today. Maplewood Farms has a very wet sub-soil and the Developer will be contracting to put in monitoring wells to figure out the level of the ground water. The study might take months. Once a report is completed, then a plan for development will be discussed.

Motion by Tr. Lippold, second by Tr. Malcom to place the Director of Public Works Report on file.

Vote: 5 ayes, 0 nays. Motion carried.

9. Citizens/Village Staff to Address the Board

None.

10. Adjourn.

Motion by Dan Leonard, second by Tr. Malcolm to adjourn.

Vote: 5 ayes, 0 nays. Meeting was adjourned 7:43 p.m.

Respectfully submitted,

Jilline Dobratz, *CMC/WCMC*
Village Clerk