

APPROVED MINUTES
Budget & Finance Committee Meeting
Tuesday, February 13, 2018 at 7:00 p.m.
Jackson Village Hall
N168W20733 Main St.
Jackson, WI 53037

1. Call to Order & Roll Call.

President Schwab called the meeting to order at 7:00 p.m.
Members Present: Trustee Olson, and Trustee Kurtz.
Members Absent: None.
Village Board Members Present: Tr. Kruepke
Staff Present: John Walther, Kelly Valentino, Fire Chief Swaney, and Brian Kober.

2. Approval of Budget & Finance Minutes: January 9, 2018 Meeting.

Motion by Tr. Olson, second by Tr. Kurtz to approve the minutes for the January 9, 2018, meeting.
Vote: 3 ayes, 0 nays. Motion carried.

3. Approval of the January 2018 Treasurer's Report and Check Register.

The January Treasurer's Report and Check Register were reviewed.
Motion by Pres. Schwab, second by Tr. Olson to approve the January 2018 Treasurer's Report and Check Register.
Vote: 3 ayes, 0 nays. Motion carried.

4. Pay Request #3 – SCADA System Project – LW Allen

The project is in the final stages of completion. The data formatting program and the order work program is scheduled for installation and training in the next month.
Motion by Pres. Schwab, second by Tr. Olson to recommend approval of the pay request #3 – SCADA System Project LW Allen in an amount not to exceed \$213,138.20.
Vote: 3 ayes, 0 nays. Motion carried.

5. Review of Bids replacing WWTP Lab Room Cabinets

Brian Kober reviewed with the Committee the lab cabinets at the WWTP proposed for replacement. The cabinets are the original cabinets from the 1980 plant construction. Four local cabinet makers were requested to give quotes and two were received. The recommendation is to hire RJ Woods Industries, Inc. for a cost of \$22,558.00. The Sewer Replacement Fund will be used for the funding of cabinets.
Motion by Pres, Schwab, second by Tr. Olson to recommend approval of the quote from RJ Woods Industries, Inc. in the amount not to exceed \$22,558.00.
Vote: 2 ayes, 1 nays (Tr. Kurtz). Motion carried.

6. Jackson Fire Department – Equipment Purchases

Fire Chief Swaney presented to the committee budgeted items that the Fire Department would like to purchase. The purchase is a joint effort with other local Departments to achieve a lower price. The amount has not been determine at this time, but will be lower than being proposed.

Motion by Pres, Schwab, second by Tr. Kurtz to approve the purchase of Fire Department equipment as presented.

Vote: 3 ayes, 0 nays. Motion carried.

7. Citizens to address the Budget & Finance Committee.

None.

8. Adjourn.

Motion by Pres. Schwab, second by Tr. Olson to adjourn at 7:06 p.m.

Vote: 3 ayes, 0 nays. Motion carried.

Respectfully submitted by: Brian W. Kober, P.E., Director of Public Works/Village Engineer