

**APROVED Board of Public Works Meeting
Tuesday, January 30, 2018 –7:00 p.m.
Jackson Village Hall
N168W20733 Main Street**

1. Call to Order and Roll Call.

Chairman Tr. Olson called the meeting to order at 7:00 p.m.

Members present: Brian Heckendorf, Gloria Teifke, Tr. Kufahl, and Tr. Lippold.

Members absent (excused): Linda Granec and Scott Thielmann.

Staff present: John Walther, and Brian Kober.

Others present: Tr. Emmrich and Tr. Kurtz.

2. Approval of Minutes for November 28, 2017, meeting.

Motion by Brian Heckendorf, second by Tr. Lippold to approve the minutes of the November 28, 2017 Board of Public Works meeting.

Vote: 5 ayes, 0 nays. Motion carried.

3. Septic Receiving Rate Study Presentation – Town & Country.

This item was referred from the last meeting. Greg Dressler of Town and Country gave an update of the Rate Study. He gave options of a possible increase for the Septic Receiving Rates. There was discussion of the rates and covering Village expenses. The rates would be reviewed again at the January 2019 meeting.

Motion by Tr. Olson, second by Tr. Kufahl to direct staff to create a resolution for the septic hauling rate increase as submitted. Vote: 5 ayes, 0 nays. Motion carried.

4. Pay Request #3 – SCADA System Project – LW Allen.

The project is in the final stages of completion. Greg Dressler of Town and Country gave a project update. He reported that LW Allen has found additional rotted conduit. The data formatting program and the order work program is scheduled for installation and training in the next month.

Motion by Tr. Olson, second by Brian Heckendorf to recommend approval of the pay request #3 – SCADA System Project LW Allen in an amount not to exceed \$213,138.20.

Vote: 5 ayes, 0 nays. Motion carried.

5. Discussion of New Construction Water Meters in Stonewall Heights.

Tr. Lippold had requested this item be placed on the agenda after receiving a phone call, and wanted a better understanding of the issue. Board member Gloria Teifke asked if this item had anything to do with the past Cranberry Creek water and sewer bill problems. Brian Kober explained the current practice when a development is proposed. The Jackson Water Utility requires a meter room to be installed for multi-family buildings. There can be a single meter or the units can be individually metered. The Utility prefers individually metered units.

Stonewall Heights Condo member Ron Stuebs read a letter to the Board and stated that their meter setup will be changed to a single meter arrangement. Stonewall Heights Condo President Diane Stuebs stated the Condo Association held a meeting and voted on the change. Gloria Teifke questioned why the Condo Association wouldn't separate the water and sewer bill payments per the meter layout?

Diane Stuebs stated that would be difficult and the Association voted on the change. The item was for information only; so no action was taken.

6. Review of Bids replacing WWTP Lab Room Cabinets.

Brian Kober reviewed with the Board the lab cabinets at the WWTP proposed for replacement. The cabinets are the original cabinets from the 1980 plant construction. Four local cabinet makers were requested to give quotes and two were received. The recommendation is to hire RJ Woods Industries, Inc. for a cost of \$22,558.00. The Sewer Replacement Fund will be used for the funding of cabinets.

Motion by Brian Heckendorf, second by Tr. Kufahl to recommend approval of the quote from RJ Woods Industries, Inc. in the amount not to exceed \$22,558.00.

Vote: 5 ayes, 0 nays. Motion carried.

7. Update on land transfer of old Park-n-Ride lot.

Brian Kober read the email received from Wisconsin Department of Transportation on the land transfer of the old Park-n-Lot. The email read, "The intersection of CTH P and STH 60 is the "lynchpin". We do not want to sell land as excess only to buy it back again (at a higher price) when the final design is determined." Washington County has encouraged the Village to contact the State Representatives as this continues to be in their hands.

The item was for information only, so no action was taken.

8. Director of Public Works report.

Brian Kober gave the report. Motion by Tr. Kufahl, second by Tr. Lippold to place the Director of Public Works report on file.

Vote: 5 ayes, 0 nays. Motion carried.

11. Citizens/Village Staff to Address the Board.

None.

12. Adjourn.

Motion by Tr. Lippold, second by Tr. Olson to adjourn,

Vote: 5 ayes, 0 nays. Meeting was adjourned at 8:10 p.m.

Respectfully submitted by: Brian W. Kober, P.E., Director of Public Works/Village Engineer