

APPROVED MINUTES

Budget & Finance Committee Meeting

Tuesday, January 8, 2019 at 7:15 p.m.

Jackson Village Hall

N168W20733 Main St.

Jackson, WI 53037

1. Call to Order and Roll Call

Pres. Schwab called the meeting to order at 7:15 p.m.

Members Present: Trustees Olson and Kurtz.

Village Board Members Present: Trustees Kruepke, Lippold and Malcolm.

Staff Present: Collin Johnson, Fire Chief Swaney, Kelly Valentino, Police Chief Vossekuil, John Walther and Jilline Dobratz.

2. Approval of minutes for the Budget & Finance meeting of December 11, 2018

Motion by Tr. Olson, second by Tr. Kurtz to approve the Budget & Finance minutes of December 11, 2018.

Vote: 3 ayes, 0 nays. Motion carried.

3. Approval of the December 2018 Treasurer's Report and Check Register

The December Treasurer's Report and Check Register were reviewed.

Motion by Tr. Kurtz, second by Tr. Olson to approve the December 2018 Treasurer's Report and Check Register.

Vote: 3 ayes, 0 nays. Motion carried.

4. Authorization to Perform Public Safety Building Schematic Design Phase/Site Development Coordination

Motion by Pres. Schwab, seconded by Tr. Olson to recommend Village Board approval of Authorization to Perform Public Safety Building Schematic Design Phase/Site Development Coordination not to exceed \$385,000.00.

Tr. Kurtz stated she would like to see this put-on hold until after the property sale has been completed. Tr. Olson asked if it is approved, can this be put on hold until after closing? John Walther stated the anticipated closing is on January 24, 2019. The offers to purchase have taken longer to get through and is communicating with the School District and attorneys. The contracts are the next stage in the process. Tr. Kurtz would like to see the completed property sale in writing. Tr. Olson doesn't have a problem authorizing it but waiting to execute until the property sale is completed. Pres. Schwab withdrew his motion.

Motion by Pres. Schwab, seconded by Tr. Kurtz to recommend Village Board approve an amount for Public Safety Building Schematic Design Phase/Site Development Coordination of \$385,00.00 not to begin until the purchase agreement with the West Bend School District is executed. John Walther asked for clarification of the execution date. Pres. Schwab stated execution is the actual closing, anticipated to be January 24, 2019.

Vote: 3 ayes, 0 nays. Motion carried.

5. Authorization to Perform Engineering Services for Spruce Street and Ridgeway Drive Extension

Motion by Pres. Schwab, seconded by Tr. Olson to recommend Village Board approve an amount of \$98,000.00 to Perform Engineering Services for Spruce Street and Ridgeway Drive Extension pending execution of the sale of the property.

Vote: 3 ayes, 0 nays. Motion carried.

6. Citizens to address the Budget & Finance Committee

None

7. Adjourn

Motion by Pres. Schwab, second by Tr. Kurtz to adjourn at 7:23 p.m.

Vote: 3 ayes, 0 nays. Motion carried.

Respectfully submitted:

Jilline Dobratz, *CMC/WCMC*
Village Clerk/Treasurer