

**APPROVED Public Works Meeting
Tuesday, October 31, 2017 –7:00 p.m.
Jackson Village Hall
N168W20733 Main Street**

1. Call to Order and Roll Call.

Chairman Tr. Lippold called the meeting to order at 7:00 p.m.

Members present: Brian Heckendorf, Gloria Teifke, Scott Thielmann, Tr. Kufahl, and Linda Granec.

Members absent (excused): Tr. Olson

Staff present: Chief Dolnick, Jim Micech, Brian Kober, John Walther, Kelly Valentino, Chief Swaney, and Deanna Boldrey.

2. Approval of Minutes for September 26, 2017, meeting.

Motion by Scott Thielmann, second by Brian Heckendorf to approve the minutes of the September 26, 2017, Board of Public Works meeting.

Vote: 6 ayes, 0 nays. Motion carried.

3. Chateau Dr. Reconstruction Project – Driveway Design / Punch List Discussion.

A special meeting was called the day after the October Village Board meeting, October 11, 2017 to discuss concrete issues and landscaping. During the meeting, the recommendation was to present at the next Board of Public Works meeting the findings at the meeting. Tom Lanser of Gremmer and Associates and Tim Lemke of Zenith Tech were present to explain the findings. Tom Lanser of Gremmer and Associates described the Statewide Urban Terrace Width Standards for driveways. The design is to accommodate a larger turning radius. Tim Lemke of Zenith Tech commented that a two year guarantee is in place for the concrete instead of a one year guarantee. The guarantee would allow the concrete exposed to two freeze thaw cycles. The landscaping will be addressed in the spring. This item was for informational only so action was taken.

4. Village owned Parcel Containing ANR Pipeline Facility / Easement – Larry Hamlin.

Larry Hamlin was not at the meeting. The area is south of Hickory Lane between Pine and Linden Circle. The process would be a title search and survey. Gremmer and Associates quoted the amount of \$5,800 for phase one and then special assess the properties. Phase two would be the re-platting of the properties for \$4,300.

Motion by Tr. Kufahl, second by Linda Granec to refer the item to the next meeting and allow Mr. Hamlin to present his request to do the project.

Vote: 6 ayes, 0 nays. Motion carried.

5. Update on Reconstruction Water and Street Department Building.

Review of Quotes for Ventilation System for Vehicle Area.

Brian reported on the Ventilation System. He referenced to the Conditional Approval from the Department of Safety and Professional Services with regard to an exhaust ventilation system. He commented that this is a requirement by the State. Two quotes were received. The recommendation is to use Matenaer Plumbing Inc. for the installation of the ventilation unit at a total cost of \$59,345.00.

Motion by Brian Heckendorf, second by Linda Granec to recommend the Budget & Finance Committee and the Village Board accept the bid from the Matenaer Plumbing Inc. for the installation of the ventilation not to exceed \$59,345.

Vote: 4 ayes, 2 nays (Tr. Kufahl and Tr. Lippold). Motion carried.

6. Review of Proposed RFP for Engineering Service – Ridgeway Dr. Reconstruction Project.

Brian reported that this was discussed during the capital improvements discussion and in order for the project to be constructed next year, surveying needs to be done this year. The results of the RFPs will be taken directly to the Budget & Finance and Village Board for approval in order to have surveying completed this year.

Motion by Tr. Kufahl, second by Scott Thielmann recommend advertising the Request for Proposals and move the item directly to the Budget & Finance and Village Board for the Ridgeway Drive Reconstruction Project.

Vote: 6 ayes, 0 nays. Motion carried.

7. Director of Public Works report.

Brian Kober gave the report. The Village will receive new banners for the Holiday season. Twenty five trees will be planted in Glen Brooke subdivision to replace the dead Ash Trees. Motion by Linda Granec, second by Brian Heckendorf to place the Director of Public Works report on file.

Vote: 6 ayes, 0 nays. Motion carried.

8. Citizens/Village Staff to Address the Board.

Debbie Kurtz commented on the Chateau Drive Project.

Dan and Kristen Pommer of Chateau Drive commented on the meeting and the driveway approaches. He showed a picture of his driveway.

Tim Lemke of Zenith Tech commented on the concrete and that he will meet with Mr. and Mrs. Pommer.

Tr. Lippold read the email in regards to Chateau Drive.

Casey Latz reported that the warranty does work on the concrete from her past experience.

Jim Micech reported that the Pallet Company owner is cleaning up the property.

Tr. Lippold commented he had wanted discussion of the new public safety building land acquisition on this agenda or the Village Board agenda.

John Walther commented that he is working with the State Senator's office in regards to getting the railroad repaired before the end of the year. The County is willing to help with the detour.

9. Adjourn.

Motion by Tr. Kufahl, second by Linda Granec to adjourn at 8:10 p.m.

Vote: 6 ayes, 0 nays. Motion carried.

Respectfully submitted by: Deanna L. Boldrey, Village Clerk-Treasurer