

## **APPROVED MINUTES**

### **Budget & Finance Committee Meeting**

**Tuesday, October 8, 2019 at 7:00 p.m.**

**Jackson Village Hall**

**N168 W20733 Main Street**

**Jackson, WI 53037**

#### **1. Call to Order and Roll Call**

Pres. Schwab called the meeting to order at 7:00 p.m.

Members Present: Trustees Olson and Kurtz.

Village Board Member Present: Trustee Kruepke and Malcolm

Staff Present: Chief Swaney, Kelly Valentino, Chief Vossekuil, John Walther and Jilline Dobratz.

#### **2. Approval of minutes for the Budget & Finance meeting of September 10, 2019**

Motion by Tr. Kurtz, second by Tr. Olson to approve the Budget & Finance minutes of September 10, 2019.

Vote: 3 ayes, 0 nays. Motion carried.

#### **3. Approval of the September 2019 Treasurer's Report and Check Register**

The September Treasurer's Report and Check Register were reviewed.

Motion by Tr. Kurtz, second by Tr. Olson to approve the September 2019 Treasurer's Report and Check Register.

Vote: 3 ayes, 0 nays. Motion carried.

#### **4. EMS Service Invoice – Alexander Schwid**

Pres. Schwab stated Alexander Schwid is requesting the fees for services rendered be waived. Mr. Schwid was not present

Motion by Pres. Schwab, second by Tr. Olson recommend Village Board not waive the EMS Service Invoice – Alexander Schwid as services were rendered and EMS was called.

Tr. Olson commented on the letter from Alexander Schwid regarding no transport, no care. Chief Swaney explained when he took over as Chief, the fee was \$200.00, and it has been reduced to \$75.00 to help pay for the personnel who are going out on the call. This was an accident, no transport no care is a billing code. John Walther commented they will always evaluate individuals as they are going to the scene. Tr. Kurtz asked if charges like this are covered by any insurance. Chief Swaney stated some are, some aren't, it depends on the insurance.

Vote: 2 ayes, 1 nay (Tr. Kurtz). Motion carried.

#### **5. Pay Request #3 (Final) – 2018 Utility Improvements Project – Vinton Construction, Inc.**

Motion by Pres. Schwab, second by Tr. Olson recommend Village Board approve Pay Request #3 (Final) – 2018 Utility Improvements Project – Vinton Construction, Inc. in the amount of \$88,048.87.

Vote: 3 ayes, 0 nays. Motion carried.

**6. Pay Request #5 (Final) – Ridgeway Dr Reconstruction Project – Vinton Construction, Inc.**

Motion by Pres. Schwab, second by Tr. Olson recommend Village Board approve the final Pay Request #5 – Ridgeway Drive Reconstruction Project – Vinton Construction, Inc. in the amount of \$26,293.53.

Vote: 3 ayes, 0 nays. Motion carried.

**7. Review of Quotes for 2019 Jackson Water Utility Service Truck**

Motion by Pres. Schwab, second by Tr. Olson recommend Village Board approve the purchase of the 2019 Jackson Water Utility Service Truck in the amount of \$26,518.40 from Uptown Motors.

Tr. Olson stated this was a budgeted item and the actual truck body was approved earlier this year. The trucks were not ready for production at that point so that is the reason for the delay.

Vote: 3 ayes, 0 nays. Motion carried.

**8. Renewal of Assessor Contract – Grota Appraisals, LLC.**

Motion by Pres. Schwab, second by Tr. Olson recommend Village Board approve the Renewal of Assessor Contract – Grota Appraisals, LLC in the amount of \$97,380.00 of which \$59,400 is Annual Services, \$28,980 is Market Update and \$9,000.00 is for 100% Annual Valuation.

John Walther stated the contract is for three years and the increase is 11 percent. In 2021, when the 100% market rate will be done, is when approximately 340 additional properties will be coming into the Village.

Vote: 3 ayes, 0 nays. Motion carried.

**9. Citizens to address the Budget & Finance Committee**

None.

**10. Adjourn**

Motion by Pres. Schwab, second by Tr. Olson to adjourn at 7:09 p.m.

Vote: 3 ayes, 0 nays. Motion carried.

Respectfully submitted:

Jilline Dobratz, *CMC/WCMC*  
Village Clerk