

APPROVED Jt. Park & Recreation Committee

Wednesday, September 21, 2016 – 6:30pm

Jackson Area Community Center

N165W20330 Hickory Lane

Jackson, WI 53037

1. Call to Order and Roll Call.

Doug Alfke called the meeting to order at 6:33pm.

Members present: Bill Haese, Renee Kreiter, Aaron Daul, and Laurie McGraw.

Beau Flitter and Lisa Gillitzer were absent.

Staff present: Kelly Valentino and Renee Fisher.

2. Approve Agenda for September 21, 2016 meeting.

Bill Haese made a motion to approve the September 21, 2016 agenda. Renee Kreiter seconded the motion. Vote: 5 ayes, 0 nays. The motion passed.

3. Approval of Minutes – May 18, Meeting.

Renee Kreiter made a motion to approve the May 18, 2016 minutes as amended. The changes were to item #6-put a period (.) after the word ‘Cop’ and remove the words ‘that will be’ that are after it, and to item #10-changing the last sentence to read ‘Remember that the group that works gets the tip money that is made that night.’ Laurie McGraw seconded the motion. Vote: 5 ayes, 0 nays. The minutes were approved.

4. Recreation Programming – Service Analysis Review and program update (Renee Fisher).

The Service Analysis & Financial Strategies Spreadsheet was handed out. Renee explained that this is what is looked at after every season of programs. It is used to determine whether programs should be repeated or tweaked or dropped. There are various criteria that they look at such as the cost versus revenue, is it a benefit to the Community, do other providers have the same programs. This was an informational item only. No action was needed.

5. Eagle Project Update: CJ Theil (Gathering Hall Chair rail) Evan Beekman (Circle Bench Jackson Park).

C.J. brought in some samples to show Kelly and may start as soon as October to put the chair rail up in the Gathering Hall.

Evan is getting ready to start putting a bench around a tree in Jackson Park. If possible he would like to put up two benches. That is still to be determined.

6. Jt. Parks, Recreation and Open Space Plan – Update.

No update. Nothing can be done until the Town situation is settled.

7. Budget Review.

- **Update on budget**
- **Review current month “Stat Pack”**
- **2017 Proposed Budget Presentation**

Kelly handed out the 2017 budget. In reviewing the 2016 budget, everything is pretty much on target. For 2017, she is asking for no change in the levy, just put less in the reserve account. The only large increase is for salaries, and this is due to the new FLSA requirements. The Committee also reviewed the Stat Pak and the credit card reports. After discussion, Aaron Daul made a motion to send the 2017 Jt. Parks & Recreation to the Village Board for approval. Renee Kreiter seconded the motion.

8. Friends Group - Update.

- **Glo Run and Monte Carlo Night**

Bill Haese gave a report. Sponsorship is locked for the Glo run. Raffle prizes have been donated. Ads have been placed in the Booster, Express News, the Daily News and e-mail blasts have also gone out. Fire Chief Aaron Sweeney and the Fire Department are excited to be involved and will be volunteering at the event. Renee Fisher has also gotten the information to be broadcast on the local radio stations. Monte Carlo night will be discussed in October. This was an informational item only.

9. Directors Report & Upcoming Events.

- **Glo Run**
- **Ghoul Gala**
- **Kids Rummage**

Kelly gave her report. Master Wholesale Vending/Randy Groth is the new sponsor for the Ghoul Gala. Rytex will no longer be sponsoring the Kids Rummage Sale. She is looking for a new sponsor. The Circus that was here in August was a HUGE success! The Department made \$1,931.00. Kelly asked them to remember Jackson the next time they would be in Wisconsin. Volunteers are always needed for ALL upcoming events. Come get involved in your Community!

Casey Latz, longtime supporter of the Jt. Parks & Recreation Department, will be receiving the DEDICATED SERVICES & PHILANTHROPIC FELLOWSHIP AWARD at the 2016 Wisconsin Park & Rec Association conference that will be held in November. Congratulations, Casey! It is well deserved!

10. Citizens/Committee Member Comments.

Bill Haese asked that everyone spread the word about the Glo Run and to let him know who will be able to help at the event. He also mentioned that due to previous commitments, his winter participation in things may be limited.

11. Adjourn.

Bill Haese made a motion to adjourn. Renee Kreiter seconded the motion.

Vote: 5 ayes, 0 nays. The meeting adjourned at 7:31pm.

Respectfully submitted by: Susan Rank