

APPROVED MINUTES
Budget & Finance Committee Meeting
Tuesday, September 13, 2016 at 7:00 p.m.
Jackson Village Hall
N168W20733 Main St.
Jackson, WI 53037

1. Call to Order & Roll Call.

President Schwab called the meeting to order at 7:00 p.m.
Members Present: President Schwab and Trustee Kurtz.
Members Absent: Trustee Olson (excused).
Village Board Members Present: John Kruepke.
Staff Present: John Walther, Brian Kober, Fire Chief Swaney.

2. Approval of Budget & Finance Minutes: August 9, 2016, Meeting.

Motion by Pres. Schwab, second by Tr. Kurtz to approve the minutes for the August 9, 2016 meeting.
Vote: 2 ayes, 0 nays. Motion carried.

3. Approval of the August Treasurer's Report and Check Register.

The August Treasurer's Report and Check Register were reviewed.
Motion by Tr. Kurtz, second by Pres. Schwab to approve the Treasurer's Report and Check Register.
Vote: 2 ayes, 0 nays. Motion carried.

4. Bids for Industrial Drive Sidewalk Project.

Brian Kober introduced the item. Six bids were received and T.P. Concrete had the lowest bid. The engineers estimate was \$54,000. He held the pre-construction meeting yesterday. If approved, the project will start the first week in October. The Board of Public Works recommended the T.P. Concrete bid in an amount not to exceed \$46,885.50.
Motion by Tr. Kurtz, second by Pres. Schwab to recommend approval of the T.P. Concrete bid in an amount not to exceed \$46,885.50.
Vote: 2 ayes, 0 nays. Motion carried.

5. Resolution #16-18 Setting the Preliminary Assessment Area Industrial Drive Sidewalk Project.

Brian Kober introduced the item. The Board of Public Works recommended the approval of Resolution 16-18 Setting the Preliminary Assessment Area Industrial Drive Sidewalk Project. Motion by Pres. Schwab, second by Tr. Kurtz to recommend approval of Resolution 16-18 Setting the Preliminary Assessment Area Industrial Drive Sidewalk Project. Brian will mail information to property owners.
Vote: 2 ayes, 0 nays. Motion carried.

6. Final Pay Request – Jackson Drive Sidewalk Project.

Brian Kober introduced the item. The Board of Public Works recommended approval of the final pay request for the Jackson Drive Sidewalk Project in an amount not to exceed \$4,794.45. They did give a two year guarantee on the sidewalk. The landscaping has been completed. Motion by Pres. Schwab, second by Tr. Kurtz to recommend approval of the final pay request for the Jackson Drive Sidewalk Project in an amount not to exceed \$4,794.45.

Vote: 2 ayes, 0 nays. Motion carried.

7. Pay Request #4 – Wilshire Drive Reconstruction Project.

Brian Kober introduced the item. Brian recommended to hold back \$5,000 and the amount is \$16,288.90. There is some concrete that needs to be patched. Hope to have the light poles very soon. The Board of Public Works recommended approval of Pay Request #4 – Wilshire Drive Reconstruction Project in an amount not to exceed \$16,288.90. Motion by Pres. Schwab, to recommend approval of the Pay Request #4 – Wilshire Drive Reconstruction Project in an amount not to exceed \$16,288.90.

The motion failed for a lack of a second.

8. Resolution #16-19 Authorizing the Levy of Special Assessments against Benefited Property Associated with the Wilshire Drive Reconstruction Project.

Brian Kober introduced the item. The Board of Public Works recommended approval of the final assessment of Wilshire Drive Reconstruction Project. The cost of the project was \$762,188.08 and the base bid was \$172,087.50. The total assessments were \$38,404.07. Some property owners had their private driveway replaced at \$49.50 a square yard, which totaled \$28,561.68. The number of laterals decreased but the number of feet for the sump pump increased. Motion by Pres. Schwab, to recommend approval of the final assessment of Wilshire Drive Reconstruction Project.

The motion failed for a lack of a second.

9. Renewal of Assessor Contract – Grota Appraisals, LLC.

Motion by Pres. Schwab, second by Tr. Kurtz to recommend approval of the Renewal of Assessor Contract – Grota Appraisals, LLC. Deanna Boldrey gave history to the item. The Village has contracted with Grota for 18 years or more. This is a steady increase to continue with the 100% valuation.

Vote: 2 ayes, 0 nays. Motion carried.

10. Citizens to address the Budget & Finance Committee.

None.

11. Adjourn.

Motion by Pres. Schwab, second by Tr. Kurtz to adjourn at 7:20 p.m.

Vote: 2 ayes, 0 nays. Motion carried.

Respectfully submitted by: Deanna L. Boldrey, Village Clerk-Treasurer