

**APPROVED Minutes**  
**Board of Public Works Meeting**  
**Tuesday, August 25, 2020 at 7:00 p.m.**  
**Jackson Village Hall**  
**N168 W20733 Main Street**

**1. Call to Order and Roll Call**

Chair Olson called the meeting to order at 7:01 p.m.

Members Present: Tr. Heckendorf, Tr. Lippold, Sarah Malchow and Gloria Teifke

Member Absent: Dan Leonard

Staff Present: Brian Kober and Jilline Dobratz

**2. Approval of the Board of Public Works Minutes of June 30, 2020**

Motion by Chair Olson, second by Tr. Lippold to approve the Board of Public Works minutes of June 30, 2020.

Vote: 5 ayes, 0 nays. Motion carried.

**3. Pay Request #2 – Spruce Street & Ridgeway Drive Extension Project**

Brian Kober explained last month the Village Board approved Change Order #1 for the storm sewer changes. It was a reduction of \$785.00 and is included in this pay request. The project is moving along. They are grading for the roadway and all the utilities are installed.

Motion by Tr. Heckendorf, second by Tr. Lippold to recommend Budget & Finance and Village Board approve Pay Request #2 – Spruce Street & Ridgeway Drive Extension not to exceed \$374,818.52.

Vote: 5 ayes, 0 nays. Motion carried.

**4. Laurel Springs Villas – Sanitary Sewer and Water Extension**

Brian Kober provided information on the extension of sewer and water. This is the property at the northwest corner Jackson Drive and Cedar Creek Road. The project is for nine buildings, with 18 condos. There will be one entrance and one exit off Jackson Drive.

Motion by Chair Olson, second by Tr. Lippold to recommend Village Board approve Laurel Springs Villas – Sanitary Sewer and Water Extension.

Vote: 5 ayes, 0 nays. Motion carried.

**5. Resolution 20-12 – Adopting 2019 CMAR Jackson Sewer Utility**

Brian Kober reviewed the annual report. The plant received a grade point average of 3.92 out of 4 which is an A rating.

Motion by Chair Olson, second by Tr. Lippold to recommend Village Board approve Resolution 20-12 – Adopting 2019 CMAR Jackson Sewer Utility.

Vote: 5 ayes, 0 nays. Motion carried.

**6. Resolution 20-13 – Accepting Sanitary Sewer and Water Systems for Laurel Springs Addition #1 Development**

Brian Kober stated all Laurel Springs Addition #1 punch list items have been completed. The one-year warranty starts after Village Board approval.

Motion by Tr. Heckendorf, second by Chair Olson to recommend Village Board approve Resolution 20-13 – Accepting Sanitary Sewer and Water Systems for Laurel Springs Addition #1 Development.

Vote: 5 ayes, 0 nays. Motion carried.

**7. Review of extending No Parking on Hickory Lane by Community Center**

Brian Kober commented traffic hazards are being caused on Hickory Lane by the pond area. The ordinance will need to be changed.

Motion by Chair Olson, second by Tr. Lippold to recommend Village Board approve the additional No Parking Zone on Hickory Lane by the Community Center.

Vote: 5 ayes, 0 nays. Motion carried

**8. Review Ordinance Change of traffic signs for Laurel Springs Development**

Brian Kober provided information on the proposed stop signs to be added; Cedar Creek Road (County P to Jackson Drive), Laurel Springs Circle at Hidden Creek Road, Crestview Drive at Laurel Springs Circle and Crestview Drive at Parkview Drive.

Motion by Chair Olson, second by Tr. Lippold to recommend Village Board approve the Ordinance changes as stated for the Laurel Springs Development and Cedar Creek Road.

Vote: 5 ayes, 0 nays. Motion carried

**9. Discussion of Village Informational Signs**

Brian Kober will have a report from the Department of Transportation next month.

Motion by Chair Olson, second by Tr. Lippold to refer Discussion of Village Informational Signs to the September Board of Public Works meeting.

Vote: 5 ayes, 0 nays. Motion carried.

**10. Director of Public Works Report**

Brian Kober gave the report and furnished updates on the current Village projects.

Motion by Tr. Lippold, second by Tr. Heckendorf to place the Director of Public Works Report on file.

Vote: 5 ayes, 0 nays. Motion carried.

**11. Citizens/Village Staff to Address the Board**

The Autumn Cleanup date is October 17, 2020 from 9:00 a.m. until Noon. To date, 119-yard waste cards have been issued to residents.

**12. Adjourn.**

Motion by Tr. Heckendorf, second by Tr. Lippold to adjourn.

Vote: 5 ayes, 0 nays. Meeting was adjourned 7:42 p.m.

Respectfully submitted,

Jilline Dobratz, *CMC/WCMC*  
Village Clerk